

MINUTES of the **Meeting** of the Pembroke Town Board held on **May 28th, 2020** at the Pembroke Community Center, 116 E Main St., Corfu, New York.

PRESENT: Thomas Schneider, Supervisor
Kathleen Manne, Councilwoman
Thomas Dix, Councilman
Edward G. Arnold, Jr., Deputy Supervisor
K. Warren, Clark, Councilman

OTHERS PRESENT: Nicole M. Begin; Town Clerk; Stephen Stocking, Highway Superintendent; Jim Uebelhoer, Planning Board Chairman.

Supervisor Schneider called the meeting to order at 6:30 P.M.

OLD BUSINESS

1. Zoning Software – The new software has been ordered and it should be up and running by June 30th. The set up was free.
2. Reopening – The offices are open to the public. We are asking the public to wear masks and Supervisor Schneider installed a sneeze guard in the Town Clerk’s office.
3. Zoning Amendment “Mixed Use” in Interchange – there is a proposed mixed-use change to the town zoning law. It has been approved by County Planning and ZBA. The public hearing for the new proposed Local Law that was given to the Town Board has been advertised for the June 11th meeting.
4. Sewer Expansion Project – the GCEDC is done paying their portion of the project so the town will need to start paying the whole amount of the bills. Mr. Schneider spoke to the bookkeeper, engineers, and EDC to get the numbers and may look into applying for a RAN.

NEW BUSINESS

1. Peddler/Food Truck Local Law – The public hearing for the new proposed Local Law that was given to the Town Board has been advertised for the June 11th meeting.
2. Fee Schedule for Town Park – the board discussed starting to charge for the park pavilion permit rental.
3. Mortgage Tax – We received the mortgage tax from the county for approximately \$32 k.

BUDGET DEFICIT DISCUSSION

In May the Genesee County Legislature passed a resolution to cut out all shared sales tax to Town and Villages for the remainder of 2020 and 2021. This will leave the Town of Pembroke with a deficit of approximately \$850 in 2020 and even more in 2021. Supervisor Schneider, Town Clerk Begin and Highway Superintendent Stocking went over the budget to see where things could be cut. Since we run such a tight ship already it was not an easy task, but we were able to cut about \$300k in spending for the remainder of the year. This would include the layoffs of the Deputy Town and clerk typist at the court and would cut hours for some employees to alleviate the payroll and the amount of utility bills in the buildings. The board agreed that the remainder of the deficit will need to be paid from unexpended fund balance which is not an ideal thing to do but necessary due to the circumstances.

The board did discuss the absolute need for a town tax in 2021. The Town of Pembroke has not had a town tax in more than 20 years thank to the diligence of the town boards in watching our spending. Supervisor Schneider said that Pembroke has been frugal and does not spend money on unnecessary stuff.

The board also discussed sending a postcard to residents to make sure they are informed of what is happening, so they are prepared for a tax increase in 2021.

RESOLUTIONS

RESOLUTION # 41 of 2020 – Genesee County Snow and Ice Agreement

WHEREAS, the County owns, operates, and maintains a highway system in the towns and villages of the County; and

WHEREAS, the County desires to enter into an agreement with the Town for snow removal and for salting and treating County roads for the purpose of removing the danger of ice and snow and the mowing along the sides of County roads; and

WHEREAS, the Town has appropriate snow and ice removal and mowing equipment and sufficient snow and ice control and mowing personnel to contract with the County for snow and ice control services and roadside mowing services; **NOW, THEREFORE, BE IT**

RESOLVED that through this resolution, in consideration of the mutual covenants, agreements, and consideration hereinafter set forth and pursuant to Sections 118-b, 135-a and 142-d of the New York State Highway Law, the parties hereto mutually agree that the Town will provide snow and ice control services and roadside mowing on the County highway system and that the County will reimburse the Town for the provision of these services under a lump sum reimbursement contract and **BE IT FURTHER**

RESOLVED that the Pembroke Town Board hereby authorizes the Town Supervisor to sign the attached agreement with Genesee County.

Motion: Councilman Arnold

Second: Councilman Clark

Ayes: Dix, Manne, Clark, Schneider, Arnold

Nays: None

APPROVED by: Unanimous vote (5-0)

RESOLUTION # 42 of 2020 – Payment of Abstract

WHEREAS, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

WHEREAS, these payments are within the normal scope of the 2020 working budget, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

RESOLVED, That the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within Abstract # 10 of 2020.

Motion: Councilman Arnold

Second: Councilman Dix

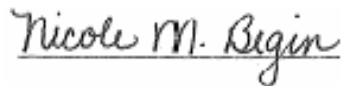
Ayes: Dix, Manne, Clark, Schneider, Arnold

Nays: None

APPROVED by: Unanimous vote (5-0)

On **MOTION** of Councilman Dix, seconded by Councilman Arnold to adjourn the meeting at 8:07 P.M. - ALL AYES – MOTION CARRIED.

Respectfully submitted,



Nicole M. Begin, Town Clerk