

# Town of Pembroke

## BUILDING & ZONING DEPARTMENT FEE SCHEDULE

### I. BUILDING PERMIT FEE SCHEDULE

#### A. RESIDENTIAL BUILDING PERMITS

1.	1 & 2 Family Dwelling	Includes 6 Inspection	\$0.40 per sq.ft.
2.	Multi-Family Dwelling(s)	Includes 10 Inspection	\$0.50 per sq.ft.
3.	Accessory Structures, Additions and /or Alterations attached or detached	Includes 5 Inspection	\$215.00
4.	Porches & Decks	Includes 3 Inspections	\$130.00
5.	Minor Alterations		\$25.00 + insp.
6.	Residential Permit Extension		\$50.00

*Notes:*

a) Building Permits are valid for one year from the date of issue. If the Permit expires an extension must be applied for. Only two extensions shall be permitted.

b) any actual costs incurred by the town for the application of the subject permit which exceeds the permit fee schedule outlined here will be charged to the applicant and must be paid in full prior to the issuance of Certificate of Occupancy or Certificate of Compliance.

c) For the purpose of determining square footage for fees, measurements will be made on the outside of the structure. Totals will include habitable basement, first floor and any additional habitable floors. Crawl spaces and attics will not be included.

d) Fee for a permit involving a change of occupancy will be the same as for a new building.

e) Electrical Inspections are not included in the building permit schedule of fees and must be conducted by an independent agency acceptable to the Town.

#### B. COMMERCIAL AND INDUSTRIAL BUILDING PERMIT FEES

1.	Area up tp 1000 sq.ft.	Includes 10 Inspections	\$500.00
2.	Area in excess of 1000 sq.ft.	Includes 10 Inspections	\$0.50 per sq.ft.
3.	Administrative Site Plan Review		\$350.00
4.	Signage	Includes 2 Inspections	\$100.00
5.	Commercial Permit Extension		\$100.00
6.	Commercial Signage Large format	Includes 2 Inspections	\$1.75 per thousand

*Notes:*

All professional fees incurred by the town as part of the plan review process, including but not limited to engineering and legal fees, shall be billed to the applicant within thirty(30) days of receipt by the Town. All associated fees shall be paid by the applicant prior to the issuance of the applicable permit. Certificate of Occupancy / Compliance and / or other required approval. The Zoning and Codes Administrator may require the applicant to pay a deposit, at the time of the application, to be used to offset said professional fees. Any unused portion of said deposit will be returned to the applicant upon final

#### C. INSPECTIONS

1.	Inspections as required:		
	During normal business hours		\$30.00
	Saturdays		\$40.00
	Commercial & Life Safety - Emergencies		\$40.00
<i>NO INSPECTIONS ON SUNDAY &amp; HOLIDAYS except in Life Safety Emergencies.</i>			

#### D. MISCELLANEOUS FEES

1.	Fuel Burning Device / HVAC	Includes 1 Inspection	\$70.00
2.	Demolition Permit	Includes 1 Inspection	\$60.00
3.	Swimming Pools	Includes 1 Inspection	\$50.00
4.	Work commencing without first obtaining a permit		<b>TRIPLE PERMIT FEE</b>
5.	Temporary Certificate of Occupancy (6 months)		\$50.00
6.	Stand by Generator	Includes 1 Inspection	\$60.00
7.	Engineering Review Fees Incurred by the Town (per hour) <i>Review fees incurred by the Town beyond 1-hour will be billed to the applicant within 30-days</i>		Per Billed Rate

# Town of Pembroke

8.	Truss/Engineered Lumber Stickers	\$50.00
9.	Pyrotechnics Permit	\$350.00
10.	Operating Permit	\$120.00
<b>E. SEWER CONNECTION FEE [Commercial /Industrial Users in Sewer District 1]</b>		
\$25.00 per Gallon per Day of Calculated Usage		

<b>II. ZONING PERMIT FEE SCHEDULE</b>		
<b>A. RESIDENTIAL</b>		
1.	Accessory Structures 144 sq.ft. or less	\$50.00
2.	Signs	\$50.00
3.	Ponds (Subject to Special Use Permit)	\$50.00
4.	Fence Plan Review	\$25.00
5.	Home Occupation Permit / Skilled Trade Shop	\$25.00
<b>B. AGRICULTURAL</b>		
1.	Agricultural Buildings and Additions to:	
	up to 1000 sq.ft.	\$30.00
	between 1000 sq.ft. and 3000 sq.ft.	\$50.00
	over 3000 sq. ft.	\$55.00

<b>III. SCHEDULE OF MISCELLANEOUS ZONING &amp; PLANNING FEES</b>		
1.	Public Hearing Fee	\$50.00
2.	Mobile Home Park License Fee	\$100.00
3.	Recycling Operations	\$75.00
4.	Special Use Permit Fee/Site Plan Review	\$100.00
5.	Special Use Permit Renewal Fee	\$50.00
6.	Commercial Renewable Energy Systems Application Fee	\$250.00 per MW
7.	Zoning Board Action (Area/Use Variance Interpretations)	\$50.00
8.	Land Separation (per lot)	\$25.00
9.	Application for a Rezone	\$100.00
10.	Zoning Books (Zoning Law, Comprehensive Plan or Subdivision Design Criteria)	\$10.00
	If Mailed	\$15.00
11.	Building & Zoning Records Search	\$25.00
12.	<b>SUB-DIVISION APPLICATIONS</b>	
	Preliminary Plat*	\$100.00
	*plus per lot	\$25.00
	Sub-Division Plat*	\$100.00
	Review of Site Plan & SEQR by Town Engineer (per application)	\$100.00
	*plus per lot	\$25.00