

MINUTES of the second Regular Meeting of the month of the Pembroke Town Board held on January 23rd, 2020 at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

PRESENT: Thomas Schneider, Supervisor
Edward G. Arnold, Jr., Deputy Supervisor
K. Warren Clark, Councilman
Kathleen Manne, Councilwoman
Thomas Dix, Councilman

OTHERS PRESENT: Nicole M. Begin, Town Clerk

ABSENT: Stephen Stocking, Highway Superintendent

Supervisor Schneider called the meeting was called to order at 6:30 P.M.

PUBLIC PARTICIPATION – None

OLD BUSINESS

1. Supervisor Schneider met with the Town Engineers at CPL to review plans for Water District 4 and any future water expansion as well as plans for the Highway garage and the sewer expansion project. They are moving forward with water testing. We are waiting on the county water line on route 77 and the holdup seems to be in regard to the Indian Falls bridge and whether DOT will allow the water line to go over it or DEC will allow it to go under the bridge. CPL is working on a proposal for the highway garage. The sewer expansion project is expected to begin in March. Supervisor Schneider was contacted my Darien Supervisor Ferry regarding a possible sewer agreement for connection. CPL will run numbers and all would need to be worked out with the Village of Corfu sewer plant. The GCEDC and CPL are working with the VA Cemetery people to find out how much water they will need.
2. The proposed joint wind turbine project in Darien and Pembroke is cancelled due to costs of interconnection with National Grid. Attorney Mark Boylan is working on getting his costs reimbursed.
3. Legislator Dibble and some of the new County Legislature Leadership would like to meet with the Board at our March Workshop to discuss water rates and our working relationship with the County.
4. The cold storage building roof needs to be replaced. The Town Board approved a motion in October of 2019 to accept the estimate from Chittenden & Dylag for \$26,600.00. The cost may come in a little higher so the motion will need to be amended.

NEW BUSINESS

1. Replace Loader – Superintendent Stocking would like to replace the loader. It is on a two-year exchange plan and we can exchange up to the new model for approximately \$32,000.00. If we replace again in two years, the cost would be lower because it would be the same model. Mr. Stocking will have information for the next meeting.
2. All the signatures for banking have been switched over to Supervisor Schneider. The bank CD's renew in July and October.
3. There have been alarm issues at the Community Center because of the new VOIP phone system. We will need an upgrade to the alarm system but the monthly payment for the upgrade is less then what we're saving by switching phone systems.
4. Mr. Schneider replaced two faucets in the women's restroom at the Community Center.

5. The Pembroke Town Court is trying to understand and implement the new state bail reform legislation which is causing many issues.
6. Supervisor Schneider, Town Clerk Begin and Councilwoman Manne attended New York State Association of Towns training in Rochester. The training was very educational.

ROUND TABLE DISCUSSION

Councilwoman Manne – Mrs. Manne said that Angelina Johnson went from full time to part time in 2019 and while she would not accrue any more personal, vacation and sick time she was able to keep her previously accrued sick time. The time was removed with the first 2020 payroll. The board agreed that her previously accrued sick time should be reinstated.

Mrs. Manne said the court audit will be done in February.

Councilman Arnold – Mr. Arnold said that he and Councilwoman Manne would meet with Joe Teresi from Tompkins to review the insurance coverage for the town and investigate cyber insurance.

Councilman Dix – Mr. Dix is working with the office of Emergency Management regarding the costs of fire districts throughout Genesee County.

RESOLUTIONS

RESOLUTION # 5 of 2020 – Authorization for Intermunicipal Agreement with the Town of Alabama for Water District # 2, Phase 3

WHEREAS there are seven (7) existing dwelling structures within the Town of Pembroke that have the potential for connecting to the Town of Alabama Water District No. 2 as an “Out-of-District” User; and

WHEREAS the Town must enter into an Intermunicipal Agreement with the Town of Alabama to allow this; **NOW, THEREFORE, BE IT**

RESOLVED to authorize Town Supervisor Thomas Schneider to execute the Intermunicipal Agreement with the Town of Alabama for Water District # 2, Phase 3.

Motion: Councilwoman Manne

Second: Councilman Dix

Ayes: Arnold, Manne, Dix, Clark, Schneider

Nays: None

APPROVED by: Unanimous vote (5-0)

RESOLUTION # 6 of 2020 – Angelina Johnson – Sick/Personal Time

WHEREAS, Angelina Johnson worked full time in the Town Court and started working part time in mid-2019, and

WHEREAS, according to the employee handbook was entitled to keep her already accrued sick time and personal time, **NOW, THEREFORE BE IT**

RESOLVED that the Pembroke Town Board authorizes Town Clerk Begin to correct the payroll program to reflect 163.77 hours of accrued sick and personal time that Angelina is entitled to with no more time being accrued.

Motion: Councilman Arnold

Second: Councilwoman Manne

Ayes: Arnold, Manne, Dix, Clark, Schneider

Nays: None

APPROVED by: Unanimous vote (5-0)

RESOLUTION # 7 of 2020 – Payment of Abstract

WHEREAS, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

WHEREAS, these payments are within the normal scope of the 2019 & 2020 working budgets, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

RESOLVED, That the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within Abstract # 25 of 2019 and # 2 of 2020.

Motion: Councilman Arnold

Second: Councilman Clark

Ayes: Arnold, Manne, Dix, Clark, Schneider

Nays: None

APPROVED by: Unanimous vote (5-0)

RESOLUTION # 8 of 2020 – Amendment to extend the Agreements for USDA Funding with Municipal Solutions - Water District No. 4

WHEREAS the town entered into contracts with Municipal Solutions for preliminary stages of planning and funding of Water District No. 4 and

WHEREAS the contract is about to expire and will need to be extended for an additional twelve months;
NOW, THEREFORE, BE IT

RESOLVED that the Town Board authorizes Supervisor Schneider to sign agreements with Municipal Solutions to complete the necessary applications and reports for a cost not to exceed \$5,500.00.

Motion: Councilman Dix

Second: Councilwoman Manne

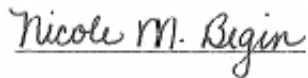
Ayes: Arnold, Manne, Dix, Clark, Schneider

Nays: None

APPROVED by: Unanimous vote (5-0)

On **MOTION** of Councilman Clark seconded by Councilman Dix to adjourn the meeting at 7:14 P.M.
ALL AYES – MOTION CARRIED.

Respectfully submitted,



Nicole M. Begin, Town Clerk