

MINUTES of the **second Regular Meeting** of the month of the Pembroke Town Board held on **November 21st, 2019** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

PRESENT: John J. Worth, Supervisor
Edward G. Arnold, Jr., Deputy Supervisor
K. Warren Clark, Councilman
Kathleen Manne, Councilwoman

OTHERS PRESENT: Nicole M. Begin, Town Clerk; Tom Schneider, Zoning Department; Stephen Stocking, Highway Superintendent.

ABSENT: Thomas Dix, Councilman

Supervisor Worth called the meeting was called to order at 6:30 P.M.

PUBLIC PARTICIPATION – None

Highway Superintendent Stocking said that he agrees to keep the Lump Sum Agreement with NYSDOT in the new contract but still would like to do an audit this year to see if the numbers are close. The DOT will come out and set up the spreadsheet so that we can complete the audit.

Mr. Stocking reported that Adam Schafer and Andy Gabbey passed the NYS DEC Pesticide training and will now be able to spray weeds along the roads within Pembroke.

The Fall tree trimming is complete.

Supervisor Worth created a spreadsheet for the board showing current investments and ideas for future investing in 2020.

Mr. Worth is working with Spectrum for a phone system and internet in the Court offices. There is a significant cost saving to put phone and internet thought the same provider.

There are still four outstanding sewer easements that Mr. Worth wants to get signed before the end of 2019.

Mr. Worth is looking to purchase a new security monitor for the court offices.

Councilman Arnold reviewed the email received by Tompkins regarding Pollution Liability Insurance for gas tank. The email included three quotes with ACE being the lowest at \$1,435.00 annual premium.

A **MOTION** was made by Councilman Arnold, seconded by Councilwoman Manne to accept the quote from Tompkins for Pollution Liability Insurance for our gas tank from ACE.

ALL AYES - MOTION CARRIED.

Tom Schneider attended the Workers Compensation meeting held by Genesee County this week.

RESOLUTIONS

RESOLUTION # 71 of 2019– Association of Towns Newly Elected Officials Training

WHEREAS the Association of Towns of the State of New York is holding its Newly Elected Officials Training on January 6 – 10, 2020 in Rochester, NY; and,

WHEREAS newly elected Supervisor Thomas Schneider, Councilwoman Kathleen Manne and Town Clerk Nicole Begin have requested permission to attend; and

WHEREAS the cost for this meeting is included in the 2019 budget; **NOW, THEREFORE, BE IT**

RESOLVED that the above-mentioned Town Officials be authorized to attend the Association of Towns training on January 6 – 10, 2020 in Rochester, NY.

Motion: Councilman Arnold

Second: Councilman Clark

Ayes: Arnold, Manne, Clark, Worth

Nays: None

APPROVED by: Unanimous vote (4-0)

RESOLUTION # 72 of 2019 – G/FLRPC Fall Local Government Workshop Attendance

WHEREAS Philip Conti III is requesting permission to attend Genesee/Finger Lakes Regional Planning Council (G/FLRPC) Fall Local Government Workshop on November 15th, 2019 in Batavia, NY; and

WHEREAS monies for this Educational Conference are in the 2019 budget; **NOW, THEREFORE, BE IT**

RESOLVED that the Town Board grants permission to Philip Conti III to attend the above-mentioned Educational Conference.

Motion: Councilman Arnold

Second: Councilman Clark

Ayes: Arnold, Manne, Clark, Worth

Nays: None

APPROVED by: Unanimous vote (4-0)

RESOLUTION # 73 of 2019 – A resolution of the Town Board of the Town of Pembroke authorizing the adoption of the 2019 Genesee County, NY Hazard Mitigation Plan

WHEREAS, all jurisdictions within Genesee County have exposure to natural hazards that increase the risk to life, property, environment, and the County and local economy; and

WHEREAS, pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

WHEREAS, a coalition of Genesee County municipalities with like planning objectives has been formed to pool resources and create consistent mitigation strategies within Genesee County; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy; **NOW, THEREFORE, BE IT**

RESOLVED that the Pembroke Town Board:

- 1) Adopts in its entirety, the 2019 Genesee County Hazard Mitigation Plan (the “Plan”) as the jurisdiction’s Hazard Mitigation Plan and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
- 2) Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
- 3) Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
- 4) Will continue its support of the Hazard Mitigation Steering Committee and Planning Partnership as described within the Plan.
- 5) Will help to promote and support the mitigation successes of all participants in this Plan.
- 6) Will incorporate mitigation planning as an integral component of government and partner operations.
- 7) Will provide an update of the Plan in conjunction with the County no less than every five years.

Motion: Councilman Arnold

Second: Councilman Clark

Ayes: Arnold, Manne, Clark, Worth

Nays: None

APPROVED by: Unanimous vote (4-0)

RESOLUTION # 74 of 2019 – Municipal Agreement – New York State DOT Extension of Snow & Ice Agreement Contract No. D014804

WHEREAS, the Town of Pembroke approved the Snow & Ice Contract No. D014804 between the State of New York and the Town of Pembroke for snow and ice control; and

WHEREAS the present term of the Agreement shall be for five years commencing July 1, 2019 and ending June 30, 2024 unless further extended; **NOW, THEREFORE, BE IT**

RESOLVED, that the Town Board of the Town of Pembroke hereby authorizes the Supervisor to sign the Municipal Snow and Ice Agreement Contract No. D014804 between the New York State Department of Transportation and the Town of Pembroke for the with a new expiration date of June 30, 2024.

Motion: Councilman Arnold
Second: Councilwoman Manne
Ayes: Arnold, Manne, Clark, Worth
Nays: None
APPROVED by: Unanimous vote (4-0)

RESOLUTION # 75 of 2019 – Payment of Abstract

WHEREAS, A request has been made to pay the normal operating expenses of the Town of Pembroke, and

WHEREAS, these payments are within the normal scope of the 2019 working budgets, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

RESOLVED, That the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within Abstract # 22 of 2019.

Motion: Councilman Arnold
Second: Councilman Clark
Ayes: Arnold, Manne, Clark, Worth
Nays: None
APPROVED by: Unanimous vote (4-0)

RESOLUTION # 76 of 2019 – Pollution Liability Insurance for gas tank

WHEREAS, NYS DEC inspected the gas tank and requested that the Town carry Pollution Liability Insurance in case of a spill or contamination; **AND**

WHEREAS, Tompkins Financial provided the Town three quotes with ACE being the lowest bid at \$1,435.00 annual premium; **NOW, THEREFORE BE IT**

RESOLVED, that the Town Board approves the purchase of Pollution Liability Insurance coverage from ACE for a cost of \$1,435.00.

Motion: Councilman Arnold
Second: Councilman Clark
Ayes: Arnold, Manne, Clark, Worth
Nays: None
APPROVED by: Unanimous vote (4-0)

RESOLUTION # 77 of 2019 – Correct Resolution 69 of 2019, Ferris mower cost approval

WHEREAS, the Ferris Lawn mower was purchased from State Bid for \$9,839.18 and the cost exceeded the approved amount of \$9,000.00 in Resolution #69 of 2019; **NOW, THEREFORE BE IT**

RESOLVED, that the Town Board approves the increase in cost of \$839.18.

Motion: Councilman Manne

Second: Councilman Arnold

Ayes: Arnold, Manne, Clark, Worth

Nays: None

APPROVED by: Unanimous vote (4-0)

Councilman Arnold, Councilwoman Manne and Tom Schneider interviewed two people for the zoning department to replace Mr. Schneider in the zoning office.

A **MOTION** was made by Councilman Arnold, seconded by Councilman Clark to hire James Wolbert for a PT Zoning & Codes Enforcement officer beginning December 1st, 2019.

ALL AYES - MOTION CARRIED.

On **MOTION** of Councilman Arnold seconded by Councilwoman Manne to adjourn the meeting at 7:21 P.M. **ALL AYES – MOTION CARRIED.**

Respectfully submitted,

Nicole M. Begin

Nicole M. Begin, Town Clerk