

**MINUTES** of the **second Regular Meeting** of the month of the Pembroke Town Board held on **June 27, 2019** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

**PRESENT:** John J. Worth, Supervisor  
Edward G. Arnold, Jr., Deputy Supervisor  
Kathleen Manne, Councilwoman  
K. Warren Clark, Councilman

**ABSENT:** Thomas Dix, Councilman; Stephen Stocking, Highway Superintendent; Tom Schneider, Zoning Department; Debbie Conti, Assessor.

**OTHERS PRESENT:** Nicole M. Begin, Town Clerk;

Supervisor Worth called the meeting was called to order at 6:33 P.M.

No Public Participation

**OLD BUSINESS**

1. Park / Dugouts – Tom Schneider is trying to plan a way to bring the cost down. The workout stations have been installed and Tom is working on the disc golf prep work.
2. Building plans – Nothing new to report
3. Sewer Easements – There are three outstanding easements from Dist. 2 that need to get signed
4. Water Dist. 4 – The County put the main line on Route 77 out to bid but no bid was accepted. This could hold up the Pembroke District in Indian Falls. Supervisor Worth suggested moving to Pratt Road to get done. The engineers suggested doing water testing in the Indian Falls area to get that part of the process finished.
5. 5 Year Plan – Councilman Dix and Councilwoman Manne will meet on July 13<sup>th</sup> and will have information for the board in July or August.
6. GAM Report – Mr. Worth reported that there was not much talked about at GAM and Mr. Dix may have more to report in July.
7. Workplace Harassment training – Several more employees have taken the online Workplace Harassment training.

**NEW BUSINESS**

1. Comprehensive plan review – Councilman Clark said the next meeting is scheduled for July 26<sup>th</sup>.
2. Mr. Worth spoke to the Assessor regarding the CAP referenced by Kevin Andrews at the County. By switching assessors Mr. Andrews said we lose the CAP from the State. Mrs. Conti said that the town has not benefited from the CAP in recent years so switching will not hurt the town.

**ROUND TABLE**

**Supervisor Worth** – Mr. Worth said that he has been meeting with involved parties to keep the sewer expansion project moving. Mr. Worth said that there is paperwork for him to sign to put the project out to bid.

Mr. Worth would like to get the cemetery rules printed for people planning to bury loved ones in the Town cemeteries.

**Councilwoman Manne** – Mrs. Manne will contact Tina McQuillen regarding starting work for Pembroke and getting all the necessary paperwork signed.

**Councilman Arnold** – Mr. Arnold said that he will be attending a sewer meeting with John on Friday at the GCEDC.

**RESOLUTIONS**

**RESOLUTION # 41 of 2019** – Appointment of Assessor

**WHEREAS** Deborah Conti has submitted her retirement letter effective July 18<sup>th</sup>, 2019; and

**WHEREAS** an appointed Assessor must satisfy the minimum qualifications standards for Real Property Assessors established by the New York State Board of Real Property Services; and

**WHEREAS** two applicants fitting these requirements were interviewed by Councilman Arnold and Councilwoman Manne and the Town Board chose one candidate to offer the Assessor position to;  
**NOW, THEREFORE, BE IT**

**RESOLVED** that the Town Board appoints Tina McQuillen for the remainder of Deborah Conti’s term ending September 30, 2019; **AND, BE IT, FURTHER**

**RESOLVED** that the Town Board reappoints Tina McQuillen as Assessor for a six (6) year term commencing October 1, 2019 and ending September 30, 2025.

**Motion:** Councilwoman Manne

**Second:** Councilman Arnold

**Ayes:** Arnold, Manne, Clark, Worth

**Nays:** None

**APPROVED by: Unanimous vote (4-0)**

**RESOLUTION # 42 of 2019** – Payment of Abstract

**WHEREAS,** A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

**WHEREAS,** these payments are within the normal scope of the 2019 working budgets, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

**RESOLVED,** That the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within Abstract # 12 of 2019.

**Motion:** Councilman Arnold  
**Second:** Councilman Clark  
**Ayes:** Arnold, Manne, Clark, Worth  
**Nays:** None  
**APPROVED by: Unanimous vote (4-0)**

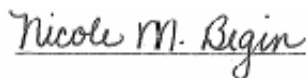
**RESOLUTION # 43 of 2019** – Corfu Wastewater Treatment plant expansion bid paperwork

**BE IT RESOLVED** that the Pembroke Town Board authorizes Supervisor Worth to sign the paperwork to have engineers at Clark Patterson Lee prepare bids for the Corfu Wastewater Treatment Plant Expansion Project.

**Motion:** Councilwoman Manne  
**Second:** Councilman Arnold  
**Ayes:** Arnold, Manne, Clark, Worth  
**Nays:** None  
**APPROVED by: Unanimous vote (4-0)**

On **MOTION** of Councilman Clark seconded by Councilman Arnold to adjourn the meeting at 7:14 P.M. ALL AYES – MOTION CARRIED.

Respectfully submitted,



Nicole M. Begin, Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD MEETING OF JUNE 27, 2019 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO BEING ACCEPTED BY THE TOWN BOARD AT THE FIRST REGULAR TOWN BOARD MEETING OF EACH MONTH.