

MINUTES of the **Meeting** of the Pembroke Town Board held on **May 9th, 2019** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

PRESENT: John J. Worth, Supervisor
Edward G. Arnold, Jr., Deputy Supervisor
Kathleen Manne, Councilwoman
Thomas Dix, Councilman
K. Warren, Clark, Councilman

OTHERS PRESENT: Nicole M. Begin; Town Clerk; James Uebelhoer, Planning Board Chairman.

ABSENT: Stephen Stocking, Highway Superintendent; Deborah Conti, Assessor; Thomas Schneider, Zoning Department.

Supervisor Worth led the pledge of allegiance and prayer.
Supervisor Worth called the meeting to order at 6:30 P.M.

PUBLIC PARTICIPATION ~ None

APPROVAL OF MINUTES

On **MOTION** of Councilman Arnold, seconded by Councilman Clark, to approve the minutes of the meetings of April 11th and April 25th, 2019.
ALL AYES - MOTION CARRIED.

DEPARTMENT REPORTS

ASSESSOR – Deborah Conti

- No Report

ZONING & CODES ENFORCEMENT – Charles Reid & Tom Schneider

- Monthly report submitted and filed.

HIGHWAY – Stephen Stocking

- No Report

TOWN CLERK – Nicole M. Begin

- Monthly report submitted and filed.
- Mrs. Begin thanked the board for allowing her to attend conference and filled them in on some highlights.
- We received a quote from Stanley Steemer for stripping and sealing of the tile at the Town Hall.

A **MOTION** was made by Supervisor Worth, seconded by Councilman Arnold to have Stanley Steemer strip and seal the tile floor at the Town Hall for a cost not to exceed \$500.00.

ALL AYES - MOTION CARRIED.

PLANNING BOARD – James Uebelhoer

- The April meeting was brief. Mr. Uebelhoer is working with Mr. Schneider on getting some properties cleaned up throughout the town. We may need to get the attorney involved for some that consistently remain non-compliant to the law.

ZONING BOARD OF APPEALS – Terrance Daniel

- The April ZBA meeting was cancelled due to lack of agenda items. There will be a meeting in May for variances.

JUSTICE – David O'Connor & Edwin F. Mileham, Jr.

- The April 2019 monthly reports are submitted. Fines and fess totaled \$31,243.50. The NYS Comptroller will bill for their share.

SUPERVISOR – John Worth

- The County will be holding a public input meeting regarding the new County jail.
- The County needs easements from Pembroke residents on route 77. The board feels that the county will need to put something in writing to these residents since there is no promise of a water connection at this time.

OLD BUSINESS

1. Sewer wastewater expansion project – Mr. Worth is waiting to hear from EDC regarding grant funding update and is hoping the project will be out to bid soon.
2. Project reports (Gazebo/Dug outs) – The concrete floor in the new gazebo has been poured. They will pour the concrete for the exercise stations when the weather is better. Mr. Schneider is working on the dugouts and trying to come up with a lower cost.
3. Truck garage building plans – Nothing to report.
4. Disaster Plan update – Nothing to report.

NEW BUSINESS

1. Water Districts possibilities in 2019 – Waiting for the County water line on route 77 before moving forward with WD #4. Well testing will be needed as well.
2. 5 Year Plan – Councilwoman Manne and Councilman Dix met on Saturday and have another meeting planned for May 23rd at 5:45pm. They have requested some information from the Town Clerk and Highway Superintendent regarding roadways.
3. Comprehensive Plan Review – Three Comp Plan meetings have been held. The next meeting is on May 30th. There has been discussion on the National Cemetery and possibly rezoning it but at this time it will be left zoned Ag-Residential.

COMMITTEE REPORTS

Councilwoman Manne – Mrs. Manne is working with Tompkins to set up our sexual harassment online training. Employees will need an email address to log into the training.

Councilman Arnold and Councilwoman Manne will meet with the Assessor on May 17th to discuss the position.

RESOLUTIONS

RESOLUTION # 31 of 2019 – Zoning Board of Appeals – Appointment of Cherie Uebelhoer

WHEREAS the Town Zoning Board of Appeals has a vacancy due to resignation of member John Kadziolka; and

WHEREAS Alternate ZBA member Cherie Uebelhoer is interested in being a permanent member of the ZBA; **NOW, THEREFORE BE IT**

RESOLVED that Cherie Uebelhoer be appointed to fill the remaining term of John Kadziolka on the ZBA with the term expiring December 31st, 2022.

Motion: Councilman Arnold

Second: Councilman Dix

Ayes: Arnold, Manne, Dix, Clark, Worth

Nays: None

APPROVED by: Unanimous vote (5-0)

RESOLUTION # 32 of 2019 – Zoning Board of Appeals – Appointment of Joseph Meachum as Alternate

WHEREAS the Town Zoning Board of Appeals filled a vacancy, due to resignation of member John Kadziolka, with Alternate member Cherie Uebelhoer; and

WHEREAS a letter was received from Joseph Meachum expressing interest in being on the ZBA; **NOW, THEREFORE BE IT**

RESOLVED that Joseph Meachum be appointed as an Alternate member of the ZBA to fill a remaining term expiring December 31st, 2019.

Motion: Councilman Arnold

Second: Councilwoman Manne

Ayes: Arnold, Manne, Dix, Clark, Worth

Nays: None

APPROVED by: Unanimous vote (5-0)

RESOLUTION # 33 of 2019 – Surplus Equipment – Desk, credenza, tables

WHEREAS the Town of Pembroke has the following excess equipment that it wishes to dispose of because it has no value to the Town of Pembroke:

- 1 – Corner desk
- 1 – Credenza
- 2 – Metal banquet tables
- Several filing cabinets

BE IT RESOLVED the Town Board declares these items as surplus property and that the items be disposed of in a safe and environmentally friendly manner or sold for a nominal value.

Motion: Councilwoman Manne

Second: Councilman Dix

Ayes: Arnold, Manne, Dix, Clark, Worth

Nays: None

APPROVED by: Unanimous vote (5-0)

RESOLUTION # 34 of 2019 – Payment of Abstract

WHEREAS, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

WHEREAS, these payments are within the normal scope of the 2019 working budgets, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

RESOLVED, That the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within Abstract # 9 of 2019.

Motion: Councilman Arnold

Second: Councilman Clark

Ayes: Arnold, Manne, Dix, Clark, Worth

Nays: None

APPROVED by: Unanimous vote (5-0)

RESOLUTION # 35 of 2019 – Update State Snow & Ice Contract Extension for 2018/19 Winter

WHEREAS, The Town of Pembroke is under contract with the New York State Department of Transportation to provide snow & ice control on specified State roads within the Town and;

WHEREAS, due to Winter Severity the final revised estimated expenditure for the 2018/2019 season is \$165,263.49 after adjustments and fixed costs; **NOW, THEREFORE, BE IT**

RESOLVED, to authorize the Town Supervisor John Worth to execute Amendment B to the revised 2018/19 Snow and Ice Contract Extension.

Motion: Councilman Arnold

Second: Councilwoman Manne

Ayes: Arnold, Manne, Dix, Clark, Worth

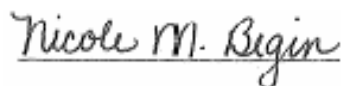
Nays: None

APPROVED by: Unanimous vote (5-0)

On **MOTION** of Councilman Dix, seconded by Councilman Arnold to adjourn the meeting at 7:21 P.M.

ALL AYES – MOTION CARRIED.

Respectfully submitted,



Nicole M. Begin, Town Clerk