

MINUTES of the **second Regular Meeting** of the month of the Pembroke Town Board held on **April 25, 2019** at the Pembroke Community Center, 1145 Main Road, Corfu, New York.

PRESENT: Edward G. Arnold, Jr., Deputy Supervisor
Kathleen Manne, Councilwoman
K. Warren Clark, Councilman
Thomas Dix, Councilman

OTHERS PRESENT: Nicole M. Begin, Town Clerk

ABSENT: John J. Worth, Supervisor; Stephen Stocking, Highway Superintendent

Deputy Supervisor Arnold called the meeting was called to order at 6:33 P.M.

OLD BUSINESS

1. Park Dugouts – No report
2. Building plans – Nothing new to report
3. Sewer Easements – Three outstanding easements from Dist. 2 that need to get signed
4. Water Dist. 4 – The County is putting the main line down Route 77 out to bid.
5. 5 Year Plan – Councilman Dix and Councilwoman Manne will meet on May 4th.
6. GAM Report – The main topics of discussion were State mandates to the County and the new Farmers bill that potentially hurt farmers in the region.
7. Policies – The board will begin working on updating the policies.
8. Sexual Harassment training – Tomkins has an online version, 40 minutes for staff, 69 minutes for supervisors. Katie is working on the logistics for the employees to take the course.

NEW BUSINESS

1. Park Phase 2 – The exercise equipment and disc golf will be installed this summer.
2. Comprehensive plan review – Councilman Clark said a meeting was held on April 1st and they discussed a broad spectrum of the Town. The next meeting is scheduled for Monday April 29th and the National Cemetery will be discussed.
3. Zoning Review – Nothing to report.

COMMITTEES

- Finance / IT – The 1st Qtr. sales tax check was down \$15k from 2018.
- Personnel / HR / Insurance – Mrs. Manne is working with an employee on health insurance options after they turn 65.
- Sewer and Water – The sewer expansion is being worked on by the engineers.
- Town of Pembroke Cemeteries – Headstones are being repaired at the Old Buffalo Road cemetery.
- Town Web Page and Social Media – 2019 minutes have been updated on the website.

ROUND TABLE

Councilman Arnold – Mr. Arnold met with Sweet Lisa about the rental of the kitchen at the firehall. Mr. Dix will speak the to the commissioners of CFD because they are using the kitchen/hall without requesting it through the Town Clerk and then are being belligerent to the people who are renting the hall.

Mr. Arnold and Mrs. Manne will work on finding a future replacement for the Assessor’s office.

Mr. Dix will look in to gutter helmets for the Pembroke Court building.

Councilwoman Manne – Mrs. Manne said that the DEC will be advertising a public hearing for County Line Stone some time in May and we should keep an eye out for the advertisement.

Councilman Dix – Mr. Dix reported that there will be a public hearing held at the Old County Courthouse on May 16th at 5:00pm regarding the new County Jail.

RESOLUTIONS

RESOLUTION # 28 of 2019 – National Fuel Gas lease of parking lot at Pembroke Community Center

WHEREAS National Fuel Gas would like to lease the parking lot at the Community Center for parking and storage from June 1st until the end of November to replace fuel lines along Genesee Street;
NOW, THEREFORE BE IT

RESOLVED, That the Town of Pembroke hereby authorizes the Supervisor to sign an agreement with National Fuel Gas to lease the parking lot at the Pembroke Community Center/Corfu Fire Hall for \$3,000.00. The lease will run from June 1st until November 30th, 2019 and they will provide and insurance certificate to do so.

Motion: Councilman Clark

Second: Councilwoman Manne

Ayes: Arnold, Manne, Dix, Clark

Nays: None

APPROVED by: Unanimous vote (4-0)

RESOLUTION # 29 of 2019 – Surplus Equipment – Old Electronics & File Cabinets

WHEREAS the Town of Pembroke has the following excess equipment that it wishes to dispose of because it has no value to the Town of Pembroke:

- Five Metal 4-drawer file cabinets
- Ten old computers, scanners, monitors, keyboards
- Two old desks

BE IT RESOLVED the Town Board declares these items as surplus property and that the items be disposed of in a safe and environmentally friendly manner.

Motion: Councilwoman Manne
Second: Councilman Clark
Ayes: Arnold, Manne, Dix, Clark
Nays: None
APPROVED by: Unanimous vote (4-0)

RESOLUTION # 30 of 2019 – Payment of Abstract

WHEREAS, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

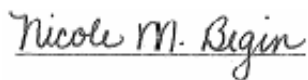
WHEREAS, these payments are within the normal scope of the 2019 working budgets, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

RESOLVED, That the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within Abstract # 8 of 2019.

Motion: Councilman Dix
Second: Councilwoman Manne
Ayes: Arnold, Manne, Dix, Clark
Nays: None
APPROVED by: Unanimous vote (4-0)

On **MOTION** of Councilman Dix seconded by Councilman Arnold to adjourn the meeting at 7:37 P.M. ALL AYES – MOTION CARRIED.

Respectfully submitted,



Nicole M. Begin, Town Clerk