

**MINUTES of the second Regular Meeting of the month of the Pembroke Town Board held on February 28, 2019 at the Pembroke Community Center, 1145 Main Road, Corfu, New York.**

PRESENT: John J. Worth, Supervisor  
Edward G. Arnold, Jr., Deputy Supervisor  
Kathleen Manne, Councilwoman  
K. Warren Clark, Councilman  
Thomas Dix, Councilman

OTHERS PRESENT: Stephen Stocking, Highway Superintendent; Nicole M. Begin, Town Clerk; Tom Schneider, Building Dept.

Supervisor Worth called the meeting was called to order at 6:32 P.M.

Residents from Indian Falls Road attended the meeting to question a possible zoning change on Indian Falls Road.

**OLD BUSINESS**

1. Dug Outs – Hoping to have dugouts installed in early spring. Mr. Schneider has quotes coming for a new bathroom at the park.
2. Building plans – Nothing to report
3. Sewer Easements – Tom Schneider and Jim Uebelhoer are working on getting these signed.
4. County Water Plan & Dist. 4 water plans – County line on hold due to NYS DOT Round-about plans. The engineers suggested that the Town apply for rural funding because we can do so before forming a district to see if water funding will be available. Mr. Worth suggested that we include Pratt Road application as well. The board was ok with applying for rural development funding for both.
5. 5 Year Plan – Nothing to report
6. GAM Report – Mr. Dix reported that the next hot topic of discussion will be the County jail. A resolution was passed at GAM. In it they are requested that each town be polled as to whether they support or oppose special legislation necessary to authorize Genesee County to enter into forty-year Sales Tax Agreement. The board discussed and all were in opposition. A resolution will be sent to GAM.
7. DASNY grant close out – Paperwork was submitted to close out the grant and we were notified that a check was forthcoming.
8. Audit 2018 – The Auditors are currently working on the 2018 Audit at the town offices. They are requesting that the town update its policies.

**NEW BUSINESS**

1. Phase Two for Park – PYS will meet with Town Board to go over some projects they would like to be involved with at the park. Mr. Worth met with a Scout who is working on obtaining his Eagle Scout. Mr. Worth suggested he arrange a fitness program for the Town Park and the town will help with anything he may need.
2. Comprehensive plan review – First meeting is scheduled for March 5<sup>th</sup>.

**COMMITTEE REPORTS**

- a. Finance / IT - Ed and John – Mr. Worth will move the funds at Five Star to M&T Treasury Bonds and close the account.
- b. Parks / Building - Tom and Warren – The bleachers at the park were blown around during the last wind storm. They will need to be moved and possibly repaired.
- c. Personnel / HR / Insurance - Kathleen and Ed – Mr. Arnold and Mrs. Manne met with a few different insurance brokers. All of them recommended Univera as a good option to switch to for the upcoming enrollment period. Joanne McInerney from Tompkins met with the employees to go over the Univera plan and employees were on board with the switch. Mr. Arnold and Mrs. Manne recommended that the board switch to Univera Silver 5 plan and Mrs. Manne went over the differences to the current healthcare plan
- d. Town of Pembroke Cemeteries - Tom and Steve Stocking – Mr. Stocking suggested that some stones get repaired in 2019.

**ROUND TABLE**

**Supervisor Worth** – Mr. Worth said that the oven at the Community Center needs cleaning. He will go down in the next couple of weeks and get it cleaned.

Mr. Worth is hoping to hear from Flying J this week to see if they are interested in connecting to the sewer line.

Mr. Worth said the GCEDC luncheon is next Friday at the Batavia Downs. Mr. Worth, Mr. Clark and Mr. Schneider expressed interest in going.

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A **MOTION** was made by Councilwoman Manne, seconded by Councilman Clark to send Supervisor Worth, Councilman Clark and Thomas Schneider to the GCEDC luncheon.

**ALL AYES - MOTION CARRIED.**  
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**Councilman Arnold** – Mr. Arnold will contact Ken Hall from Sweet Lisa to discuss the 2019 kitchen rental agreement for the Community Center.

**Councilman Clark** – Mr. Clark sat in on a meeting that Mr. Worth has with the engineers, EDC and Flying J. He thought it went well.

**Superintendent Stocking** – Mr. Stocking said that the salt that was ordered in 2018 is now gone. We are using the 500 ton that was ordered in January and an additional 500 ton was ordered this week.

**Town Clerk Begin** – Mrs. Begin asked if the carpets could be cleaned at the Town Hall. The carpets were installed in 2006 and have never been cleaned.

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A **MOTION** was made by Supervisor Worth, seconded by Councilman Arnold to have the carpets in the office at the Town Hall cleaned.

**ALL AYES - MOTION CARRIED.**  
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**RESOLUTIONS****RESOLUTION # 12 of 2019 – Final Budget Transfers for 2018**

**RESOLVED**, that the Town Board authorize the Town Supervisor to make the following Budget transfers for 2018:

<u>Account #</u>	<u>Description</u>	<u>To</u>	<u>From</u>
A1110.13	COURT-CONTABLE/SECURIT	1,649.36	
A1110.401	COURT-CONT-O'CONNOR		1,411.60
A1110.402	COURT-CONT-MILEHAM		1,258.16
A1110.42	COURT-CONTRACT-POSTAGE	903.37	
A1110.44	COURT-SCHOOL/CONFERENC		382.97
A1110.46	COURT-INTERPRETER	500.00	
	Municipal Court	<u>3,052.73</u>	<u>3,052.73</u>
A1220.4	SUPERVISOR-CONTRACTUAL		972.77
A3510.1	CONTROL OF DOGS-PERSON.	467.64	
A3510.4	CONTRACTUAL	26.61	
A3510.42	CONT.-LICENSES & TAGS	35.70	
A3510.43	MILEAGE	95.14	
A5182.4	CONTRACTUAL	258.66	
A6410.4	PUBLICITY-CONTRACTUAL	89.02	
	Supervisor/Public Safety/Street Light/Eco Asst	<u>972.77</u>	<u>972.77</u>
A1410.11	DEPUTY TOWN CLERK	515.00	
A1410.43	MILEAGE		81.12
A1410.44	SCHOOL/CONFERENCES		433.88
	Town Clerk	<u>515.00</u>	<u>515.00</u>
A1620.412	CONT.-COFRU-ELECTRIC	910.03	
A1620.414	CONT.-CORFU-SUPPLIES		3,007.96
A1620.415	CONT.-CORFU CLEANING	2,097.93	
A1620.421	CONT.-PEMBROKE-TELCOM	420.50	
A1620.423	CONT.-PEMBROKE-GAS	724.15	
A1620.424	CONT.-PEMBROKE-SUPPLI		1,653.98
A1620.425	CONT.-PEMBROKE CLEAN	509.33	
	Buildings	<u>4,661.94</u>	<u>4,661.94</u>
A1910.4	UNALLOCATED INSURANCE		7,341.51
A1989.41	ASSESSMENT		445.49
A1989.42	SELF-INSURANCE	27,787.00	
A1990.4	CONTINGENT ACCOUNT		20,000.00
	Special Items/County Chargebacks	<u>27,787.00</u>	<u>27,787.00</u>

A7110.2	PARKS - EQUIPMENT		617.74
A7110.4	PARKS-CONTRACTUAL	617.74	
	Parks	<u>617.74</u>	<u>617.74</u>
A8810.4	CONTRACTUAL	170.00	
A8810.41	CONTRACTUAL-MOWING		170.00
A8810.42	CONTRACTUAL-MAINT.		1,618.50
A8389.4	OTHER WATER EXPENSES	1,618.50	
	Home & community/ Other Water Expenses	<u>1,788.50</u>	<u>1,788.50</u>
A9010.8	STATE RETIREMENT	1,391.12	
A9030.8	SOCIAL SEC./MEDICARE		1,391.12
	Employee Benefits	<u>1,391.12</u>	<u>1,391.12</u>
	<i>Total A Fund</i>	<i>40,786.80</i>	<i>40,786.80</i>
B Fund:			
B8020.1	PERSONAL SERVICES	1,125.00	
B8020.11	CHAIRMAN		1,125.00
	Planning	<u>1,125.00</u>	<u>1,125.00</u>
B9010.8	STATE RETIREMENT	181.20	
B9050.8	UNEMPLOYMENT INSURANCE		181.20
	Employee Benefits	<u>181.20</u>	<u>181.20</u>
B1440.4	CONTRACTUAL		4,325.00
B1420.4	CONTRACTUAL	4,325.00	
	Engineering/Law	<u>4,325.00</u>	<u>4,325.00</u>
B3620.43	MILEAGE		49.70
B3620.44	SCHOOL/CONFERENCES	49.70	
	Safety Inspection	<u>49.70</u>	<u>49.70</u>
	<i>Total B Fund</i>	<i>5,680.90</i>	<i>5,680.90</i>
DA Fund:			
DA9010.8	STATE RETIREMENT		1,356.07
DA9060.8	HOSPITAL& MEDICAL INS.	1,356.07	
DA9060.81	HOSP. & MED INS. EMP.		4,914.23
DA5130.4	CONTRACTUAL	33,494.34	
DA5142.1	PERSONAL SERVICES		26,737.07
DA5142.4	CONTRACTUAL	4,051.17	
DA5142.42	FUEL		5,894.21
	<i>Total DA Fund</i>	<i>38,901.58</i>	<i>38,901.58</i>

## DB Fund:

DB5110.4	CONTRACTUAL	1,348.65	
DB5110.42	FUEL		1,348.65
	<i>Total DB Fund</i>	<i>1,348.65</i>	<i>1,348.65</i>

**Motion:** Councilman Clark

**Second:** Councilman Dix

**Ayes:** Arnold, Manne, Dix, Clark, Worth

**Nays:** None

**APPROVED by: Unanimous vote (5-0)**

**RESOLUTION # 13 of 2019 – Payment of Abstract**

**WHEREAS,** A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

**WHEREAS,** these payments are within the normal scope of the 2019 working budgets, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

**RESOLVED,** That the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within Abstract # 4 of 2019.

**Motion:** Councilman Arnold

**Second:** Councilman Clark

**Ayes:** Arnold, Manne, Dix, Clark, Worth

**Nays:** None

**APPROVED by: Unanimous vote (5-0)**

**RESOLUTION # 14 of 2019 – Renewal of Health Insurance 4/1/2019-3/31/2020**

**WHEREAS** The Pembroke Town Board has received information for employee health insurance coverage from Tompkins Insurance for coverage from 4/1/2019-3/31/2020 with Independent Health, Univera and Blue Cross and Blue Shield; **NOW, THEREFORE, BE IT**

**RESOLVED** that the Pembroke Town Supervisor is authorized to enter into a new health Insurance Plan with Univera, Plan Silver 5. The new plan will begin April 1<sup>st</sup>, 2019 and run until March 31<sup>st</sup>, 2020.

**Motion:** Councilman Dix

**Second:** Councilman Arnold

**Ayes:** Arnold, Manne, Dix, Clark, Worth

**Nays:** None

**APPROVED by: Unanimous vote (5-0)**

**RESOLUTION # 15 of 2019** – Increase the collateralized investment set dollar amount in the Investment Policy

**WHEREAS** The Town Board agrees to amend the Investment Policy so that we do not invest more than the set amount in the policy; **NOW, THEREFORE, BE IT**

**RESOLVED** that the Town Board agrees to increase the collateralized investment set dollar amount for M&T Trust Corfu in the Investment Policy from \$5 million to \$6 million dollars.

**Motion:** Councilman Arnold

**Second:** Councilman Clark

**Ayes:** Arnold, Manne, Dix, Clark, Worth

**Nays:** None

**APPROVED by: Unanimous vote (5-0)**

**RESOLUTION # 16 of 2019** – Opposition to special legislation necessary to authorize Genesee County to enter into forty-year Sales Tax Agreement

**RESOLVED** that the Pembroke Town Board hereby opposes special legislation necessary to authorize Genesee County to enter into a forty-year (40) Sales Tax Agreement.

**Motion:** Councilman Arnold

**Second:** Supervisor Worth

**Ayes:** Arnold, Manne, Dix, Clark, Worth

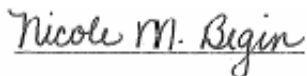
**Nays:** None

**APPROVED by: Unanimous vote (5-0)**

No action was taken on the Resolution from AIM Funding received from Genesee County.

On **MOTION** of Councilman Clark seconded by Councilman Dix to adjourn the meeting at 8:30 P.M. ALL AYES – MOTION CARRIED.

Respectfully submitted,



Nicole M. Begin, Town Clerk

# Genesee Association of Municipalities

C/O Hiedi Librock, Secretary  
3833 West Main Street Road  
Batavia, NY 14020

February 25, 2019

Supervisor John Worth  
Town of Pembroke  
1145 Main Road  
Corfu, NY 14036

Dear Supervisor:

At the February GAM meeting it was requested that GAM poll its member municipalities as to if they support or oppose the special legislation necessary to authorize Genesee County to enter into a forty-year sales tax agreement.

Please discuss with your respective boards and report your results at the next GAM meeting on March 21, 2019. If you or a representative from your municipality do not plan to attend, please submit your results by March 20<sup>th</sup> to [geneseam@gmail.com](mailto:geneseam@gmail.com).

Respectfully,



Hiedi E. Librock  
Gam Secretary

Attachment

CC email: Tom Dix, GAM President  
Nicole Begin, Town Clerk

President – Thomas Dix, Town of Pembroke, 1145 Main Road, Corfu, NY 14036 (585)599-4892  
Vice President – Joe Higley, Town of Alexander, 3350 Church St, Alexander, NY 14005 (585)591-2455  
Secretary – Hiedi Librock, Town of Batavia, 3833 W. Main Street Road, Batavia, NY 14020 (585)343-1729  
Treasurer - Teresa Morasco, Town of Batavia, 3833 W. Main St. Road, Batavia, NY 14020 (585)343-1729

**RESOLUTION NO. 1**

**GENESEE ASSOCIATION OF MUNICIPALITIES (GAM)  
POSITION ON GENESEE COUNTY'S REQUEST FOR SPECIAL  
NEW YORK STATE LEGISLATION TO SUPPORT A FOURTY  
(40) YEAR SALES TAX AGREEMENT AUTHORIZATION**

**WHEREAS**, Genesee County and the City of Batavia have passed resolutions to enter into a new Sales Tax Agreement with a term of forty (40) years, and

**WHEREAS**, Genesee County requires special New York State Legislation to authorize the County to enter into a Sales Tax Agreement with a term of forty (40) years, and

**WHEREAS**, our State Representatives would have to introduce bills to authorize the needed legislation, and

**WHEREAS**, the County held a meeting of the Sales Tax Committee with Senator Michael Ranzenhofer and Assemblyman Stephen Hawley in attendance so as to introduce its desire for a forty (40) year Sales Tax Agreement authorization, and

**WHEREAS**, in that meeting Assemblyman Hawley asked for GAM's position to the proposed forty (40) year Sales Tax Agreement request, and

**WHEREAS**, GAM has discussed the new Sales Tax Agreement, and

**WHEREAS**, GAM has not responded to Assemblyman Hawley's request. Now, therefore, Be it

**NOW, THEREFORE, BE IT RESOLVED**, that GAM poll its member municipalities as to if they support or oppose the special legislation necessary to authorize Genesee County to enter into a forty (40) years Sales Tax Agreement, and Be it further

**RESOLVED**, and direct that the GAM Secretary send a copy of this resolution to each member municipality requesting their response on or before the conclusion on the March 21, 2019 GAM meeting, and Be it further

**RESOLVED**, and direct the GAM Secretary send a letter to Senator Ranzehofer and Assembly Hawley listing the actual tally of each municipality's support or opposition to this special legislation along with a copy of this resolution by March 28, 2019.

**Offered by:** Town of Darien Supervisor David Hagelberger

**Second by:** Town of Pembroke Supervisor John Worth

**Ayes:** Towns of: Alexander, Batavia, Bergen, Bethany, Byron, Darien, Elba, LeRoy, Oakfield, Pavilion, Pembroke; Villages of: Bergen, Corfu, LeRoy; City of Batavia

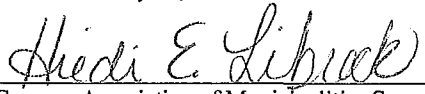
**Absent:** Towns of Alabama and Stafford, Villages of Alexander, Elba and Oakfield

**APPROVED (15-0)**

**CERTIFICATION**

I, Hiedi E. Librock, GAM Secretary, County of Genesee and State of New York, DO HEREBY CERTIFY that the foregoing is a true and correct transcript of a resolution duly adopted by the Genesee Association of Municipalities on the 21<sup>st</sup> day of February, 2019.

Dated: February 25, 2019

  
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Genesee Association of Municipalities Secretary



**TOWN OF PEMBROKE**  
**Profit & Loss Budget Overview**  
 December 2018

	Dec 18
Ordinary Income/Expense	
Expense	
A1110. MUNICIPAL COURT	
A1110.13 COURT-CONTABLE/SECURIT	1,649.36
A1110.401 COURT-CONT-O'CONNOR	-1,411.60
A1110.402 COURT-CONT-MILEHAM	-1,258.16
A1110.42 COURT-CONTRACT-POSTAGE	903.37
A1110.44 COURT-SCHOOL/CONFERENC	-382.97
A1110.46 COURT-INTERPRETER	500.00
Total A1110. MUNICIPAL COURT	0.00
A1220. SUPERVISOR	
A1220.4 SUPERVISOR-CONTRACTUAL	-972.77
Total A1220. SUPERVISOR	-972.77
A1410. TOWN CLERK	
A1410.11 DEPUTY TOWN CLERK	515.00
A1410.43 MILEAGE	-81.12
A1410.44 SCHOOL/CONFERENCES	-433.88
Total A1410. TOWN CLERK	0.00
A1620. BUILDINGS	
A1620.412 CONT.-COFRU-ELECTRIC	910.03
A1620.414 CONT.-CORFU-SUPPLIES	-3,007.96
A1620.415 CONT.-CORFU CLEANING	2,097.93
A1620.421 CONT.-PEMBROKE-TELCOM	420.50
A1620.423 CONT.-PEMBROKE-GAS	724.15
A1620.424 CONT.-PEMBROKE-SUPPLI	-1,653.98
A1620.425 CONT.-PEMBROKE CLEAN	509.33
Total A1620. BUILDINGS	0.00
A1910. SPECIAL ITEMS	
A1910.4 UNALLOCATED INSURANCE	-7,341.51
Total A1910. SPECIAL ITEMS	-7,341.51
A1989. COUNTY CHARGEBACKS	
A1989.41 ASSESSMENT	-445.49
A1989.42 SELF-INSURANCE	27,787.00
A1990.4 CONTINGENT ACCOUNT	-20,000.00
Total A1989. COUNTY CHARGEBACKS	7,341.51
A3510. PUBLIC SAFETY	
A3510.1 CONTROL OF DOGS-PERSON.	467.64
A3510.4 CONTRACTUAL	26.61
A3510.42 CONT.-LICENSES & TAGS	35.70
A3510.43 MILEAGE	95.14
Total A3510. PUBLIC SAFETY	625.09
A5182. STREET LIGHTING	
A5182.4 CONTRACTUAL	258.66
Total A5182. STREET LIGHTING	258.66
A6410. ECONOMIC ASSISTANCE	
A6410.4 PUBLICITY-CONTRACTUAL	89.02
Total A6410. ECONOMIC ASSISTANCE	89.02
A7110. CULTURE & RECREATION	
A7110.2 PARKS - EQUIPMENT	-617.74
A7110.4 PARKS-CONTRACTUAL	617.74
Total A7110. CULTURE & RECREATION	0.00

**TOWN OF PEMBROKE**  
**Profit & Loss Budget Overview**  
 December 2018

	Dec 18
<b>A8200. HOME &amp; COMMUNITY SERVICE</b>	
<b>A8810. CEMETERIES</b>	
A8810.4 CONTRACTUAL	170.00
A8810.41 CONTRACTUAL-MOWING	-170.00
A8810.42 CONTRACTUAL-MAINT.	-1,618.50
<b>Total A8810. CEMETERIES</b>	-1,618.50
<b>Total A8200. HOME &amp; COMMUNITY SERVICE</b>	-1,618.50
<b>A8389.4 OTHER WATER EXPENSES</b>	1,618.50
<b>A9010. EMPLOYEE BENEFITS</b>	
A9010.8 STATE RETIREMENT	1,391.12
A9030.8 SOCIAL SEC./MEDICARE	-1,391.12
<b>Total A9010. EMPLOYEE BENEFITS</b>	0.00
<b>EMPLOYEE BENEFITS</b>	
DA9010.8 STATE RETIREMENT	-1,356.07
DA9060.8 HOSPITAL& MEDICAL INS.	1,356.07
DA9060.81 HOSP. & MED INS. EMP.	-4,914.23
<b>Total EMPLOYEE BENEFITS</b>	-4,914.23
<b>EMPLOYEE BENEFITS</b>	
B9010.8 STATE RETIREMENT	181.20
B9050.8 UNEMPLOYMENT INSURANCE	-181.20
<b>Total EMPLOYEE BENEFITS</b>	0.00
<b>GENERAL GOVERNMENT SUPPORT</b>	
<b>ENGINEER</b>	
B1440.4 CONTRACTUAL	-4,325.00
<b>Total ENGINEER</b>	-4,325.00
<b>LAW</b>	
B1420.4 CONTRACTUAL	4,325.00
<b>Total LAW</b>	4,325.00
<b>Total GENERAL GOVERNMENT SUPPORT</b>	0.00
<b>HOME &amp; COMMUNITY SERVICES</b>	
<b>PLANNING</b>	
B8020.1 PERSONAL SERVICES	1,125.00
B8020.11 CHAIRMAN	-1,125.00
<b>Total PLANNING</b>	0.00
<b>Total HOME &amp; COMMUNITY SERVICES</b>	0.00
<b>PUBLIC SAFETY</b>	
<b>SAFETY INSPECTION</b>	
B3620.43 MILEAGE	-49.70
B3620.44 SCHOOL/CONFERENCES	49.70
<b>Total SAFETY INSPECTION</b>	0.00
<b>Total PUBLIC SAFETY</b>	0.00
<b>TRANSPORTATION</b>	
<b>MACHINERY</b>	
DA5130.4 CONTRACTUAL	33,494.34
<b>Total MACHINERY</b>	33,494.34

9:04 PM

02/20/19

Accrual Basis

**TOWN OF PEMBROKE**  
**Profit & Loss Budget Overview**  
**December 2018**

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	<u>Dec 18</u>
<b>SNOW REMOVAL</b>	
DA5142.1 PERSONAL SERVICES	-26,737.07
DA5142.4 CONTRACTUAL	4,051.17
DA5142.42 FUEL	-5,894.21
<b>Total SNOW REMOVAL</b>	<u>-28,580.11</u>
<b>Total TRANSPORTATION</b>	4,914.23
<b>TRANSPORTATION EXPENSES</b>	
<b>GENERAL REPAIRS</b>	
DB5110.4 CONTRACTUAL	1,348.65
DB5110.42 FUEL	-1,348.65
<b>Total GENERAL REPAIRS</b>	<u>0.00</u>
<b>Total TRANSPORTATION EXPENSES</b>	<u>0.00</u>
<b>Total Expense</b>	<u>0.00</u>
<b>Net Ordinary Income</b>	<u>0.00</u>
<b>Net Income</b>	<u><u>0.00</u></u>