

MINUTES of the **second Regular Meeting** of the month of the Pembroke Town Board held on **August 23, 2018** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

PRESENT: John J. Worth, Supervisor
Edward G. Arnold, Jr., Deputy Supervisor
Kathleen Manne, Councilwoman
Thomas Dix, Councilman

ABSENT: K. Warren Clark, Councilman

OTHERS PRESENT: Nicole M. Begin, Town Clerk; Stephen Stocking, Highway Superintendent; Tom Schneider, Zoning Dept.; James Uebelhoer, Planning Board; Tom Marshall, ZBA.

Councilwoman Manne called the meeting was called to order at 6:00 P.M.

OLD BUSINESS

1. Town Park Improvements Gazebo/Dugout – the dugouts will be worked on shortly and the gazebo is being delivered in the next few weeks. Councilwoman Manne is working on a grant for a new bathroom at the park.
2. Highway Garage Replacement/Repair – No new information to report.
3. Water Districts 4 in 2018 – The board will need petition passers for the water district to get a more accurate count of interest. The petitions would also help with USDA requirements should the district be formed. A public information meeting will be held at the school in September or October. Mailers will be sent to property owners.

NEW BUSINESS

1. 5 Year Plan – Councilwoman Manne and Councilman Dix are working on a 5-year plan for the town.
2. Comprehensive Plan Review – We have people lined up to be on the committee to review the Comprehensive Plan. Mr. Schneider said they would like to simplify it. They will begin to meet in September.
3. LED Lighting Proposals – The board will look at the proposals and have a decision for Lime Energy at the next meeting.
4. Pay 2019 NYSLRS Annual Invoice in December – The town will save \$625.00 if we pay the NYSLRS bill in December for 2019.

A **MOTION** was made by Supervisor Worth, seconded by Councilman Arnold to pay the 2019 NYSLRS bill in December.
ALL AYES - MOTION CARRIED.

COMMITTEE REPORTS

Zoning Ordinance Compliance Officer – Mr. Schneider reported that they are sending letters to people with special use permits that have contractor’s yards that need a cleanup.

Tom Marshall is an alternate on the ZBA but has expressed interest in the vacant position on the Planning Board. Mr. Uebelhoer said that it would be nice to have a full board. The ZBA may decide to advertise for another alternate on the ZBA.

Councilman Arnold – Mr. Arnold and Mr. Worth met with the Village to discuss the water agreement. The Town will stick with the current 20-year agreement already in place.

Supervisor Worth – Mr. Worth provided the board with an income/expenditure report.

There is a broken electric pole at the Community Center. McCabe electric will come out and look at it.

Mr. Worth spoke with Speedway and they are very interested in building in Pembroke but are asking for a sewer commitment to plan for an RFP. Mr. Worth is working on getting the sewer expansion project moving.

Mr. Worth would like to get through the 2019 budget process in September.

Councilman Dix – Mr. Dix visited the Oakfield Highway department to see what they have done.

Highway Superintendent Stocking – Mr. Stocking said the highway department is mowing roadsides and the salt barn has been filled.

RESOLUTIONS

RESOLUTION # 47 of 2018 – Planning Board – Appointment of Thomas Marshall

WHEREAS the Town Planning Board has a vacancy; and

WHEREAS Thomas Marshall expressed interest in leaving the ZBA as an alternate and becoming a Planning Board member; **NOW, THEREFORE BE IT**

RESOLVED that Thomas Marshall be appointed as a member of the Planning Board, effective immediately, to fill the vacancy with the term expiring December 31st, 2024.

Motion: Councilman Arnold

Second: Supervisor Worth

Ayes: Arnold, Manne, Dix, Worth

Nays: None

APPROVED by: Unanimous vote (4-0)

RESOLUTION # 48 of 2018 – Payment of Abstract

WHEREAS, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

WHEREAS, these payments are within the normal scope of the 2018 working budget, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

RESOLVED, That the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within Abstract # 16 of 2018.

Motion: Councilman Arnold

Second: Councilman Dix

Ayes: Arnold, Manne, Dix, Worth

Nays: None

APPROVED by: Unanimous vote (4-0)

RESOLUTION # 49 of 2018 – Part-Time Court Clerk to fill in for clerk on maternity leave

WHEREAS the Deputy Court Clerk will be going on maternity leave leaving the office not fully staffed; **NOW, THEREFORE, BE IT**

RESOLVED the Pembroke Town Board will hire the Village of Corfu Court Clerk Amy Smith to work at the Town Court Office while the Deputy Court Clerk is out on maternity leave for a period of 6-8 weeks, not to be more than 19.5 hours per week.

Motion: Supervisor Worth

Second: Councilman Dix

Ayes: Arnold, Manne, Dix, Worth

Nays: None

APPROVED by: Unanimous vote (4-0)

RESOLUTION # 50 of 2018 – Agreements for Funding through USDA and Engineering with Clark Patterson Lee (CPL) - Water District No. 4

WHEREAS the town is in the preliminary stages of planning out Water District No. 4 and

WHEREAS the planning requires the town to perform a Preliminary Engineering Report (PER) and complete the USDA RD's Apply Online Application; **NOW, THEREFORE, BE IT**

RESOLVED that the Town Board authorizes Supervisor Worth to sign agreements with Municipal Solutions and Clark Patterson Lee to complete the necessary applications and reports for a cost not to exceed \$15,000.00.

Motion: Supervisor Worth

Second: Councilman Arnold

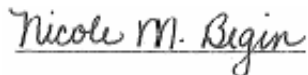
Ayes: Arnold, Manne, Dix, Worth

Nays: None

APPROVED by: Unanimous vote (4-0)

On **MOTION** of Councilman Dix, seconded by Councilman Arnold to adjourn the meeting at 7:06 P.M. ALL AYES – MOTION CARRIED.

Respectfully submitted,



Nicole M. Begin, Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD MEETING OF AUGUST 23, 2018 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO BEING ACCEPTED BY THE TOWN BOARD AT THE FIRST REGULAR TOWN BOARD MEETING OF EACH MONTH.