

**MINUTES** of the **second Regular Meeting** of the month of the Pembroke Town Board held on **January 25, 2018** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

**PRESENT:** John J. Worth, Supervisor  
Edward G. Arnold, Jr., Deputy Supervisor  
Kathleen Manne, Councilwoman  
Thomas Dix, Councilman  
K. Warren Clark, Councilman

**OTHERS PRESENT:** Nicole M. Begin, Town Clerk; Stephen Stocking, Highway Superintendent; Gordon Dibble, Genesee County Legislator; Tom Carpenter and Andrew Kosa, Clark Patterson Lee.

The meeting was called to order at 6:05 P.M.

**UPDATES:**

Engineer Tom Carpenter from Clark Patterson Lee (CPL) went over some information regarding the possibility of water expansion from Route 77 out of Alabama from the STAMP project. He said that the Town is ready for an informational meeting with residents of Indian Falls to gauge interest. Tom reviewed the cost estimates for the project and what the residents could expect to pay. The board also reviewed other areas of interest that have requested or could benefit from water expansion. The board considered that any water project would require the Town to obtain loans which would break the tax cap so they would like to serve as many residents as possible when applying for loans. Councilman Dix will work with the Town Attorney on a letter to residents that have requested water that aren't in the Indian Falls area to explain their options.

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A **MOTION** was made by Councilman Arnold, seconded by Councilman Dix to accept Clark Patterson Lee's proposal to move forward with all necessary planning to form Water District #4 on Route 77 and have Clark Patterson Lee assist with district formation.

**All AYES – Motion Carried**

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Andrew Kosa from Clark Patterson Lee (CPL) has been working on the Sewer Treatment plant expansion project. They are expecting NYS DEC comments in February and hope to bid the project in March.

Mr. Kosa has also been working on specs for the dugouts and will have a package to the town within the next week so we can get it out to bid and have the project finished before the season dependent on weather.

CPL assembled some information for the Town Highway Garage. They suggested the town define the scope of the project and do a feasibility study.

**COMMITTEE REPORTS**

**Councilman Dix** – Mr. Dix reported that Shared Services was discussed at GAM. The State is still looking for new ideas from the county. They found that Genesee County, and the towns within it, do more shared services than any other county in New York State and because of that we are limited on new ideas for shared services.

**Councilwoman Manne** – Mrs. Manne added the minutes to the Town’s website. Mrs. Manne and Supervisor Worth will begin working on the court audit.

**Supervisor Worth** – Mr. Worth said the Court conference room is painted and has new chair molding.

Mr. Worth discussed the County Water Agreement. He highlighted on the issues that Pembroke, Darien and Batavia have with the agreement. The board will look it over again and make any new suggestions to the Supervisor so it can be sent to the County for review.

**Highway Superintendent Stocking** – Mr. Stocking spoke with residents from Indian Falls whose property abuts Lynn Wilkinson’s driveway (Houseknecht Road). He will speak to the other property owners to discuss the abandonment of that road.

The new tractor and loader have been ordered and should be here in April. The loader is approximately \$215K and the tractor is approximately \$91K. We received \$21,982.71 for the loss of the tractor and are hoping to get about \$50K on the loader at auction plus we received a grant for \$100K.

The Town will receive \$7,300.00 for the damage sustained to one of our plow truck’s during a head on accident that happened on January 8<sup>th</sup> in the early morning hours. Adam Schafer was heading east on Route 5 attempting to clear the road of snow when he was hit head on by a car traveling west. Everyone was ok but there was damage to the car and plow.

Mr. Stocking purchased Diesel Exhaust Fluid (**DEF**) for \$1.00 less per gallon by buying it in bulk. It is used in the new plow trucks.

The salt barn is less than half full. Mr. Stocking will order a load of salt if/when necessary.

## **RESOLUTIONS**

**RESOLUTION # 5 of 2018** – Payment of Abstract

**WHEREAS**, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

**WHEREAS**, these payments are within the normal scope of the 2017 & 2018 working budgets, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

**RESOLVED**, That the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within abstract # 25 of 2017 and # 2 of 2018.

**Motion:** Councilwoman Manne

**Second:** Councilman Dix

**Ayes:** Arnold, Manne, Dix, Clark, Worth

**Nays:** None

**APPROVED by: Unanimous vote (5-0)**

**RESOLUTION # 6 of 2018** – NYS Town Clerks Conference Attendance

**WHEREAS** Town Clerk Nicole M. Begin, is requesting permission to attend the New York State Town Clerks Conference April 22<sup>nd</sup> to April 25<sup>th</sup>, 2018 in Albany, NY; and

**WHEREAS** monies for this Educational Conference are in the 2018 budget; **NOW, THEREFORE, BE IT**

**RESOLVED** that the Town Board grants permission to Nicole M. Begin, Town Clerk, to attend the above mentioned Educational Conference.

**Motion:** Councilwoman Manne

**Second:** Councilman Clark

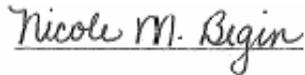
**Ayes:** Arnold, Manne, Dix, Clark, Worth

**Nays:** None

**APPROVED by: Unanimous vote (5-0)**

On **MOTION** of Councilwoman Manne, seconded by Supervisor Worth to adjourn the meeting at 9:05 P.M. ALL AYES – MOTION CARRIED.

Respectfully submitted,



Nicole M. Begin, Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD MEETING OF JANUARY 25, 2017 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO BEING ACCEPTED BY THE TOWN BOARD AT THE FIRST REGULAR TOWN BOARD MEETING OF EACH MONTH.