

MINUTES of the **second Regular Meeting** of the month of the Pembroke Town Board held on **December 28, 2017** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

PRESENT: John J. Worth, Supervisor
Edward G. Arnold, Jr., Deputy Supervisor
Kathleen Manne, Councilwoman
Thomas Dix, Councilman

OTHERS PRESENT: Nicole M. Begin, Town Clerk; Stephen Stocking, Highway Superintendent; Ken & Lisa Hall, Sweet Lisa Buffalo.

ABSENT: K. Warren Clark, Councilman

Deputy Supervisor Arnold called the meeting to order at 6:05 P.M.

OLD BUSINESS

1. Sewer Grant work – Supervisor Worth said the TA sewer project installation is complete, Connection Fees have been received and TA will dedicate the line to the Town probably in January. The Town was not awarded the grant money we were hoping to get for the sewer expansion project. Mr. Worth will meet with the GCEDC and engineers to discuss other grant funding that could be available.
2. Property/Liability Insurance – The Town received a quote from WNY Insurance and will be obtaining another to review before deciding on which way to go.
3. Genesee County Water Agreement – Supervisor Worth distributed the most recent copy of the water agreement to the board. The board reviewed key items in the agreement that do not benefit the Town. Mr. Worth said that he spoke with the Supervisor’s for Batavia and Darien and they felt the same. According to the agreement the Town would only be able to purchase water from MCWA and could not purchase it from the Town of Batavia and the Town of Batavia would not be able to sell water to the Town of Pembroke. The agreement also does not address the shortage of water throughout the county and puts limits on the amount of water each town would be able to pull. There were days when the county had no more water to put into the water lines because of capacity issues. The Town Board is going to compile their concerns and they will discuss how to proceed at the meeting on January 11th. The board did not feel comfortable signing the agreement as written.
4. Grant for loader – the Town was notified by DASNY that we were awarded the grant to purchase a new loader. All the necessary paperwork was returned to them and we are now waiting for guidance on how to proceed with the purchase.
5. Grant for dug outs and gazebo – The town is hoping to have bids go out in January with construction to begin in June.
6. Truck Garage – We are waiting for information from Andrew Kosa, an engineer from Clark Patterson Lee. He is working on design and hopefully we will get it out to bid soon.
7. Community Center updates – The board will decide if they will make changes to the kitchen in 2018 after discussing the rental situation further. The inmates will be painting the Court conference room and installing chair rails.
8. Community Center Kitchen rental agreement – Ken & Lisa Hall of Sweet Lisa Buffalo attended so that the board could discuss with them how the rental of the kitchen went in 2017. Some issues were discussed and seem to be resolved based on misunderstanding from both sides. The board discussed the revenue from other rentals each year and what the expenditures.

The Hall's were asked if they would consider renting the kitchen exclusively leaving only the main room for open rental. The board will discuss further on January 11th.

COMMITTEE REPORTS

Councilwoman Manne – Mrs. Manne updated the Town's website and is continuously making necessary changes. She is going to train Supervisor Worth and Town Clerk Begin on how to make changes in case she is unable to.

Supervisor Worth – Mr. Worth said he received a notice from the ARC that due to the increase in minimum wage there will be an increase in their monthly bill to us. The increase will be about \$30.00 per month.

A **MOTION** was made by Councilman Dix, seconded by Councilman Arnold to sign the ARC contract with the increase for year 2018.

All AYES – Motion Carried

RESOLUTIONS

RESOLUTION # 84 of 2017 – Payment of Abstract

WHEREAS, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

WHEREAS, these payments are within the normal scope of the 2017 working budgets, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

RESOLVED, that the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within Abstract # 23 of 2017.

Motion: Councilman Arnold

Second: Councilman Dix

Ayes: Arnold, Manne, Dix, Worth

Nays: None

APPROVED by: Unanimous vote (4-0)

On **MOTION** of Councilman Dix, seconded by Supervisor Worth to adjourn the meeting at 8:07 P.M. **ALL AYES – MOTION CARRIED.**

Respectfully submitted,

Nicole M. Begin

Nicole M. Begin, Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD MEETING OF DECEMBER 28, 2017 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO BEING ACCEPTED BY THE TOWN BOARD AT THE FIRST REGULAR TOWN BOARD MEETING OF EACH MONTH.