

MINUTES of the **Meeting** of the Pembroke Town Board held on **December 14th, 2017** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

PRESENT: John J. Worth, Supervisor
Edward G. Arnold, Jr., Deputy Supervisor
Kathleen Manne, Councilwoman
Thomas Dix, Councilman

ABSENT: K. Warren, Clark, Councilman

OTHERS PRESENT: Nicole M. Begin; Town Clerk; Stephen Stocking, Highway Superintendent.

Supervisor Worth led the pledge of allegiance and prayer. Deputy Supervisor called the meeting to order at 6:45 P.M.

PUBLIC PARTICIPATION ~ Joe Niezgodia III from WNY Insurance Agency presented an insurance plan for the Town regarding general liability, public officials liability, automobile coverage, etc.... He reviewed coverage, deductibles and premiums. The Board will review the information and make a decision based on the Town's needs.

APPROVAL OF MINUTES

On **MOTION** of Councilman Dix, seconded by Supervisor Worth, to approve the minutes of the meetings of November 9th and November 30th, 2017.

ALL AYES - MOTION CARRIED.

DEPARTMENT REPORTS

ASSESSOR – Deborah Conti

- No report.

ZONING & CODES ENFORCEMENT – Charles Reid & Tom Schneider

- Monthly report submitted and filed.

HIGHWAY – Stephen Stocking

- Mr. Stocking said he obtained a new quote for the loader grant that the Town was awarded. The cost is around \$215K. Supervisor Worth is working on getting the necessary paperwork together to send to DASNY.

TOWN CLERK – Nicole M. Begin

- Monthly report submitted and filed.
- Mrs. Begin drafted a letter to employees regarding the Town Board's decision about the NYS Family Leave Act. It will go out with paychecks. A letter was also sent to the NYS Comptrollers Office and NYS disability.
- The proofs for the 2018 Tax bills was received today. Tax bills will probably be ready to pick up during the week before Christmas.

PLANNING BOARD – Thomas Schneider

- No report.

ZONING BOARD OF APPEALS – Terrance Daniel

- The November ZBA meeting was cancelled due to lack of agenda items.

JUSTICE – David O’Connor & Edwin F. Mileham, Jr.

- The November 2017 monthly reports are submitted. Fines and fess totaled \$43,333.50. The NYS Comptroller billed for \$14,238.50.

COMMITTEE REPORTS

Councilman Dix – Mr. Dix attended a Workers Comp. meeting that was held by Genesee County. He provided the Board with copies of the handouts that were given.

Mr. Dix also gave the board the information he worked on for the new gazebo for the Town Park.

Councilwoman Manne – Mrs. Manne said the new website is up and running. The board members said they had checked it out and it looked great.

Mrs. Manne will start looking at any handbook changes that need to be done in 2018.

OLD BUSINESS

1. Sewer Project Waste Water Expansion project – Mr. Worth said that the TA project is just about complete and they are looking to get billed for the connection fee.
2. Water Agreement with County – Councilman Arnold and Supervisor Worth attended a meeting with County representatives and the Darien Town Supervisor to discuss the water agreement that the County wants the Town’s to sign. The County would like the agreement signed by December 31st. Mr. Worth said there are many points in the agreement that do not benefit the Town’s. Pembroke and Darien will be working on suggested revisions to submit to the County.

RESOLUTIONS

RESOLUTION # 82 of 2017 – Payment of Abstract

WHEREAS, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

WHEREAS, these payments are within the normal scope of the 2017 working budgets, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

RESOLVED, that the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within Abstract # 22 of 2017.

Motion: Councilwoman Manne
Second: Councilman Dix
Ayes: Arnold, Manne, Dix, Worth
Nays: None
APPROVED by: Unanimous vote (4-0)

RESOLUTION # 83 of 2017 – Acceptance of Travel Centers of America (TA) revised Sewer Connection Fee

WHEREAS, Travel Centers of America (TA) will be dedicating the sewer pump station and forced main, with addition of private Pre-Treatment Screen and Washer Compactor to the Town of Pembroke and

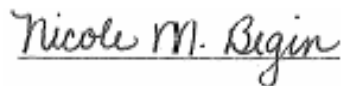
WHEREAS, the TA will pay a connection fee to the Town based off the number of gallons of flow that the TA intends to put into the sewer system; **NOW, THEREFORE, BE IT**

RESOLVED that the Town of Pembroke will accept the Travel Centers of America (TA) revised Sewer Connection Fee in the amount of \$262,500.00.

Motion: Councilman Dix
Second: Supervisor Worth
Ayes: Arnold, Manne, Dix, Worth
Nays: None
APPROVED by: Unanimous vote (4-0)

On **MOTION** of Councilwoman Manne, seconded by Councilman Arnold to adjourn the meeting at 8:56 P.M.
ALL AYES – MOTION CARRIED.

Respectfully submitted,



Nicole M. Begin, Town Clerk