

**MINUTES** of the **Meeting** of the Pembroke Town Board held on **October 12<sup>th</sup>, 2017** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

**PRESENT:** John J. Worth, Supervisor  
Edward G. Arnold, Jr., Deputy Supervisor  
Kathleen Manne, Councilwoman  
Thomas Dix, Councilman  
K. Warren, Clark, Councilman

**OTHERS PRESENT:** Nicole M. Begin; Town Clerk; Stephen Stocking, Highway Superintendent; Tom Schneider, Building Inspector; Terry Daniel, ZBA Chairman; Laura Landers, Freed Maxick; Al Graham, Village Trustee.

The meeting was called to order at 6:36 P.M.

**PUBLIC PARTICIPATION** ~ Laura Landers from Freed Maxick reviewed the 2018 Tentative Budget with the board.

### **APPROVAL OF MINUTES**

On **MOTION** of Councilman Arnold, seconded by Councilman Dix, to approve the minutes of the meetings of August 10th, August 24th, September 14th & September 28<sup>th</sup>.

**ALL AYES - MOTION CARRIED.**

### **DEPARTMENT REPORTS**

**ASSESSOR** – Deborah Conti

- Mrs. Conti attended an Assessors Conference last week. They spoke about Wind and Solar projects. Because the Town has a zero tax rate we have been advised to keep abreast of any large projects coming through the Planning Board because the Town has a 60 days window to negotiate our own Pilot with the Wind or Solar Company.

**ZONING & CODES ENFORCEMENT** – Charles Reid & Tom Schneider

- Monthly report submitted and filed. Mr. Schneider said Tim Horton's is planning to have a soft opening during the week of Thanksgiving with plans to open fully after Thanksgiving.
- There is a home owner in town that the Town has attempted to contact numerous times to clean up their yard and mow their grass. It has been an ongoing issue for the last seven years. The last letter sent was a final notice before court action. The Town board will need to authorize the use of an appearance ticket to move forward.

**HIGHWAY** – Stephen Stocking

- Mr. Stocking said the 1996 Alamo tractor that burned has been covered by insurance for approximately \$22,000.00. They are also paying for the rental so the town can finish roadside mowing. A new tractor will cost between \$86,000.00 to \$91,000.00.
- A trailer will be dropped off on Monday to dispose of the tires behind the salt barn.
- The town park was vandalized with spray paint on Wednesday.
- There is an issue with parking on the cemetery property at the Slusser and Main Road cemetery. Mr. Stocking will meet with people from the church regarding this.

TOWN CLERK – Nicole M. Begin

- Monthly report submitted and filed.
- Mrs. Begin attended a retirement seminar in Buffalo on October 11<sup>th</sup> to learn about Retirement Online. There are some big changes coming that will affect reporting processes.

PLANNING BOARD – Thomas Schneider

- The Planning Board will be reviewing Special Use permits throughout the town that are existing but not being used.
- There are three items on the agenda for October.
- Mr. Schneider is getting ready to start revising the Comprehensive Plan.

ZONING BOARD OF APPEALS – Terrance Daniel

- The September ZBA meeting was cancelled and the October meeting will be cancelled as well due to lack of agenda items.

JUSTICE – David O'Connor & Edwin F. Mileham, Jr.

- The September 2017 monthly reports have been submitted & filed. Judge O'Connor collected \$27,491.00 and Judge Mileham collected \$26,635.00. The state will submit an invoice for their share.

SUPERVISOR – John Worth

- Genesee County needs the Water Agreements signed and returned to them for bonding purposes by the end of the year. It is a four-year agreement that was sent to the Board for review. Mr. Worth touched on some aspects of the agreement.
- There have been some complaints received regarding the RC Pulsars remote plane flying on Knapp Road.

**COMMITTEE REPORTS**

**Councilman Arnold** – Mr. Arnold met with Frank Montagna from New Wave Energy. Through New Wave the town could save a little over \$1,800.00 over the next three years. It would be a variable rate. Councilman Arnold suggested the town should go forward with it. Councilwoman Manne would like to see the contract first and Mr. Arnold will ask about street lights and get back to the board.

**Councilman Dix** – Mr. Dix said the new building plan is on hold for a month while the engineer is out. He will also check with the Town of Batavia engineers to see if they would be interested in drawing up plans.

Mr. Dix said that the Town of Batavia may contribute property tax money to the East Pembroke Volunteer Fire District Workers Comp bill in 2018. Mr. Dix asked if the Town of Pembroke could look into relief for the Volunteer Fire Districts in Pembroke. The board discussed and will check into the legalities.

**Councilman Clark** – Mr. Clark looked over the DASNY paperwork for the park gazebo and dug outs. He has items to pass along to the Supervisor for signatures and the Town will have to open a separate bank account to keep track of the funds. Mr. Clark and Supervisor Worth will meet with the attorney to finalize the paperwork.

**Councilwoman Manne** – Mrs. Manne said she will be taking over the website design in January when the current website designer ends their contract.

**Supervisor Worth** – Mr. Worth received a call from a resident on Brown Road regarding water. Mr. Worth explained to him that the engineers were working on costs and design but the debt service would be rather high. Mr. Dix will contact Batavia to see what their interest is in out of district users.

All paperwork for the sewer project with the Village of Corfu was signed and delivered to the Supervisor by Village Trustee Al Graham. The issues with the TA sewer line have been resolved.

## **RESOLUTIONS**

**RESOLUTION # 65 of 2017** – Payment of Abstract

**WHEREAS**, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

**WHEREAS**, these payments are within the normal scope of the 2017 working budgets, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

**RESOLVED**, that the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within Abstract # 18 of 2017.

**Motion:** Councilwoman Manne

**Second:** Councilman Clark

**Ayes:** Arnold, Manne, Dix, Clark, Worth

**Nays:** None

**APPROVED by: Unanimous vote (5-0)**

**RESOLUTION # 66 of 2017 – Agreements with the Village of Corfu**

**WHEREAS**, the Town will need to enter into agreements with the Village of Corfu in order to proceed with the waste water expansion project; **NOW, THEREFORE, BE IT**

**RESOLVED** that the Town Board authorizes the Town Supervisor to sign the agreements pending approval by Attorney Mark Boylan.

**Motion:** Councilman Arnold

**Second:** Councilman Dix

**Ayes:** Arnold, Manne, Dix, Clark, Worth

**Nays:** None

**APPROVED by: Unanimous vote (5-0)**

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On **MOTION** of Councilman Dix, seconded by Councilwoman Manne to enter into Executive Session to discuss personnel issues.

TIME 9:29 P.M.

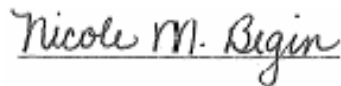
ALL AYES - MOTION CARRIED

The Town Board reconvened into regular session. TIME: 9:58 P.M.

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On **MOTION** of Councilman Dix, seconded by Councilman Clark to adjourn the meeting at 9:59 P.M.

ALL AYES – MOTION CARRIED.

Respectfully submitted,



Nicole M. Begin, Town Clerk