

MINUTES of the **second Regular Meeting** of the month of the Pembroke Town Board held on **September 28, 2017** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

PRESENT: John J. Worth, Supervisor
Edward G. Arnold, Jr., Deputy Supervisor
Kathleen Manne, Councilwoman
Thomas Dix, Councilman
K. Warren Clark, Councilman

OTHERS PRESENT: Nicole M. Begin, Town Clerk

ABSENT: Stephen Stocking, Highway Superintendent

Deputy Supervisor Arnold called the meeting to order at 6:05 P.M.

OLD BUSINESS

1. Sewer Grant work – Supervisor Worth gave the board copies of information he obtained from the engineers regarding the sewer expansion costs. The Town is currently waiting on signed paperwork from the Village and the Village is waiting for property deeds to be finalized.
2. Genesee County Self Insurance – Supervisor Worth said the County is waiting on the Town’s signed agreement for the Workers Compensation Plan. The Town was waiting to sign until some questions were answered by the County. The Town Attorney suggested that the email responses that the Town received be included in the filing of the signed agreement.
3. Grant for Loader – Still waiting to hear from NYS.
4. Grant for Dug outs and Gazebo – The Town received final paperwork and will need to bid out the work. Councilman Clark and Councilman Dix will head up the process with the help from Tom Schneider.
5. Town IT upgrades – The new photocopier is here and Docuware will be installed on Monday.
6. Truck garage/building plans – The board will start heading up plans for the building after the 2018 budget is adopted.
7. 2018 Budget – The Tentative Budget has been distributed to the Town Board. The Board would still like to discuss salaries. Laura Landers will be at the next meeting on October 12th to go over it with the board. The Board would like to have the public hearing on October 26th. The board discussed the plans for future funding for water and sewer expansion and building maintenance, equipment. The Town will need a plan in place to be able to fund these items and may have to look at a possible town tax to build a fund. The town may look at a .40/\$1,000 tax rate in 2019.
8. Community Center Kitchen – Mr. Worth would like the board to go to the Community Center at the conclusion of this meeting to look at the kitchen and come up with ideas for upgrades and possible storage.
9. Bank of America CD – The Town holds a CD at the Bank of America for the North Pembroke Cemetery in the amount of \$3,800.00. They discussed moving it to Five Star but decided to renew it for one year at Bank of America.
10. Power Offer – The Town received another offer for a company to audit the town’s Electric and Gas bills to find better deals. Nicole forwarded one year’s worth of bills to them. Councilman Arnold will be the liaison for the group.

COMMITTEE REPORTS

Councilman Arnold – Mr. Arnold spoke with J O’Connell’s & Associates to let them know we were not entering into a contract for the new two years.

Mr. Arnold met with Mike George from 77 Construction to discuss quoting flooring, kitchen cupboards, removal of the non-functioning dishwasher, new windows and new door at the Community Center kitchen. He will price out each item separately so we can choose if we want to go with anything individually. Mike will be repairing the handicap button on the Court entrance door and the railing on the ramp that is broken.

Councilman Dix – Mr. Dix attended the GAM meeting on September 21st in Elba. At the time of the meeting the county had not yet received approval from the NYS Comptroller’s Office to extend the sale tax agreement for one year so there was a lot of uproar about possible tax rate increases in the 2018 Town Budgets. An email was received on Wednesday that the Comptroller did approve the extension. They also spoke about the water agreements. The county is holding a meeting on October 4th with Town Officials regarding the agreements.

Councilwoman Manne – Mrs. Manne said the time off record for a specific employee has been resolved.

Mrs. Manne sent her application to LUCA to be a contact for the Town.

Supervisor Worth – Mr. Worth said that the town needs a new website designer as the current provider will no longer maintain the site after December 31st, 2017.

The Town received a request from PCSD school teacher Kevin Steffan asking to use the Town Park for a color-a-thon run in May 2018. The Board said that if they provide a use contract & insurance certificate and if they pay for any cleaning that may be necessary after the event then it would not be a problem.

The light bulbs keep getting smashed in the pavilion on the top hill at the park. Since the park closes at dusk and people should not be up there anyway the Town is removing all the lights. The Town has also had issues up there with broken bottles, and someone shooting up the pavilion with a BB gun.

There are eight people on Brown Road requesting to hook into the Batavia water line. Tom Carpenter at CPL and engineers from the Town of Batavia are looking into debt service costs per household and how they could be added as out of district users.

RESOLUTIONS

RESOLUTION # 63 of 2017 – Payment of Abstract

WHEREAS, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

WHEREAS, these payments are within the normal scope of the 2017 working budgets, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

RESOLVED, that the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within Abstract # 17 of 2017.

Motion: Councilman Dix
Second: Councilman Clark
Ayes: Arnold, Manne, Dix, Clark, Worth
Nays: None
APPROVED by: Unanimous vote (5-0)

RESOLUTION # 64 of 2017 – Authorize Supervisor to sign Genesee County Self Insurance Agreement

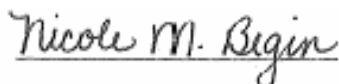
RESOLVED, that the Town Board authorizes the Town Supervisor to sign the Genesee County Self Insurance Agreement (Workers Comp) and to include in filing, the emails sent and received between the Town Supervisor and Genesee County regarding coverage.

Motion: Councilman Clark
Second: Councilman Dix
Ayes: Arnold, Manne, Dix, Clark, Worth
Nays: None
APPROVED by: Unanimous vote (5-0)

The Town Board went to the Pembroke Community Center at 8:35 P.M.

On **MOTION** of Councilman Dix, seconded by Councilman Arnold to adjourn the meeting at 9:01 P.M. ALL AYES – MOTION CARRIED.

Respectfully submitted,



Nicole M. Begin, Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD MEETING OF SEPTEMBER 28, 2017 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO BEING ACCEPTED BY THE TOWN BOARD AT THE FIRST REGULAR TOWN BOARD MEETING OF EACH MONTH.