

MINUTES of the **second Regular Meeting** of the month of the Pembroke Town Board held on **August 24, 2017** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

PRESENT: John J. Worth, Supervisor
Edward G. Arnold, Jr., Deputy Supervisor
Kathleen Manne, Councilwoman
Thomas Dix, Councilman
K. Warren Clark, Councilman

OTHERS PRESENT: Nicole M. Begin, Town Clerk; Tom Schneider, Building Inspector.

ABSENT: Stephen Stocking, Highway Superintendent

Supervisor Worth called the meeting to order at 6:00 P.M.

OLD BUSINESS

1. Sewer Project – TA Truck stop is up and running on the new sewer line and everything seems to be going well. We did not get approved for the WQIP grant and will be looking for more funding to expand the sewer plant.
2. Grant for Loader, Dug Out & Gazebo – Still waiting to hear from NYS.
3. Community Center Floor Wax – The floors have been waxed. The inmates also cleaned up outside and weeded the gardens. The board discussed updating the men’s bathroom at the court facility possibly through a court grant. The Board may also want to look at cleaning up the kitchen space.
4. Audit Exit Conference – The town should be receiving the final review any time now for the 2016 Audit.
5. Town IT upgrades – Mr. Worth has been working on the IT upgrades with Alternative Solutions. Our old server was hacked into and all the files were encrypted but thankfully the files had already been copied over to the new server which is more secure. The new copier has been ordered through Toshiba.
6. Truck garage/building plans – Mr. Worth said that the town will need to do something soon with the highway garage because when it rained a few weeks ago the water was coming right down the wall onto the light fixtures.
7. Budget – The Board will begin the budget process in September.
8. Contract Renewal for J O’Connell’s & Associates – The Board discussed the contract with J O’Connell which is up for renewal.

A **MOTION** was made by Councilman Arnold, seconded by Councilman Dix to forgo renewing the 2017-2019 contract with J O’Connell and Associates.

ALL AYES – MOTION CARRIED

Town Clerk Begin is considering pricing for the new Town Park signs as it has been discussed that 36” x 48” may not be a large enough sign. She will get pricing from a few places.

COMMITTEE REPORTS

Tom Schneider – Mr. Schneider said he is working with the owner of Tim Hortons on the plans he has for the property.

Mr. Schneider asked the board to have a conversation with the school regarding the use of an “Official Calendar” for the scheduling of the fields at the Town Park so that there is no miscommunication about who and when different groups are using the fields.

Councilman Dix – Mr. Dix asked if the board was interested in moving forward with the Electronic Waste Grant and that we had the use of the grant writer until the end of the month should we want to move forward. He will check into what is needed.

Councilwoman Manne – Mrs. Manne is currently working on the time off record for a specific employee and should have the issue resolved by the next payday.

RESOLUTIONS

RESOLUTION # 54 of 2017 – Payment of Abstract

WHEREAS, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

WHEREAS, these payments are within the normal scope of the 2017 working budgets, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

RESOLVED, that the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within abstract # 15 of 2017.

Motion: Councilman Arnold

Second: Councilwoman Manne

Ayes: Arnold, Manne, Dix, Clark, Worth

Nays: None

APPROVED by: Unanimous vote (5-0)

RESOLUTION # 55 of 2017 - Approval of acquisition of an easement by the Monroe County Water Authority pursuant to §1096(6-A) of New York's Public Authorities Law

WHEREAS, the Monroe County Water Authority ("Authority") is responsible for the existing water main that provides water service to 1106 Main Road located, in the Town of Pembroke; and

WHEREAS, the acquisition of one (1) easement is necessary for the operation, maintenance and future replacement of the water main; and

WHEREAS, the easement, is located along the frontage of 1106 Main Road (Tax Acct. No. 19.-1-14.1), which is owned by Pembroke Tim's Property LLC and is approximately 297' x 15' along the Main Road frontage, and 230' x 14' along the Allegany Road frontage, and

WHEREAS, the acquisition is necessary to allow for the operation, maintenance and future replacement water main which will allow the Water Authority to continue to provide potable water supply and fire protection to this property and the property owner has agreed to voluntarily grant the easement to the Water Authority; and

WHEREAS, §1096(6-a) of New York's Public Authorities Law requires the Water Authority to obtain the prior approval of the above-referenced acquisition by the Town Board; **NOW, THEREFORE, BE IT**

RESOLVED, that the Town hereby approves of the Water Authority's voluntary acquisition of easements over 1106 Main Road in accordance with §1096(6-a) of the New York Public Authorities Law and **BE IT FURTHER**

RESOLVED that a copy of this resolution be provided to the Monroe County Water Authority.

Motion: Councilman Clark

Second: Councilman Arnold

Ayes: Arnold, Manne, Dix, Clark, Worth

Nays: None

APPROVED by: Unanimous vote (5-0)

RESOLUTION # 56 of 2017 – Village of Corfu Lease Agreement

WHEREAS the lease for the Village of Corfu offices and court room expired May 31st, 2017 and the Village of Corfu and the Town of Pembroke wish to renew the lease agreement; **NOW, THEREFORE, BE IT**

RESOLVED that the Pembroke Town Board agrees to renew the lease with the Village of Corfu for one (1) year at the rate of \$9,914.40 from June 1, 2017 – May 31, 2018 with automatic renewal for five (5) years at same annual rent of \$9,914.40 and that will expire on May 31st, 2023. All other provisions of the current lease remain the same, and the Pembroke Town Board authorizes the Supervisor to prepare and sign the new lease on behalf of the Town of Pembroke. This Resolution shall be subject to a 30-day permissive referendum.

Motion: Councilman Arnold

Second: Councilman Dix

Ayes: Arnold, Manne, Dix, Clark, Worth

Nays: None

APPROVED by: Unanimous vote (5-0)

RESOLUTION # 57 of 2017 - SEQRA Determination of Significance for the Town of Pembroke Corfu Wastewater Treatment Facility Expansion

WHEREAS, the Town has proposed an expansion to the Village of Corfu WWTF to provide additional capacity in anticipation of future development and connections. The expansion will include additional capacity and will include construction of an expandable package treatment plant, associated grading and site work, additional driveway access, electrical service and other utilities, and strategic clearing of debris from Murder Creek downstream of the discharge point. The package plant will be constructed on approximately 6.4 acres adjacent to the existing Village of Corfu WWTF.; and

WHEREAS, in accordance with the provisions of 6 NYCRR Part 617 (SEQRA), the Town Board adopted a resolution on June 22, 2017 declaring its intent to act as Lead Agency for the Proposed Action and circulated said intent to all Involved Agencies; and

WHEREAS, no Involved Agencies challenged the intent of the Town of Pembroke to act as Lead Agency; **NOW THEREFORE BE IT**

RESOLVED that the Town Board hereby designates itself as Lead Agency for the proposed action pursuant to 6 NYCRR Part 617; **BE IT FURTHER**

RESOLVED that based upon examination of the Environmental Assessment Form (EAF), its own independent analysis of the Proposed Action, and comparison with the criteria for determining significance under 6 NYCRR 617.7, the Town Board finds that the Proposed Action will not have a significant environmental impact and hereby issues a Negative Declaration; and **BE IT FURTHER**

RESOLVED that this determination is based on the facts and conclusions as noted in the attached EAF.

Motion: Councilman Arnold

Second: Councilman Clark

Ayes: Arnold, Manne, Dix, Clark, Worth

Nays: None

APPROVED by: Unanimous vote (5-0)

RESOLUTION # 58 of 2017 – Budget Transfers

RESOLVED, that the Town Board authorize the Town Supervisor to make the following Budget transfers:

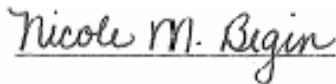
<u>Account #</u>	<u>Description</u>	<u>Increase</u>	<u>Decrease</u>
A1220.11	Supervisor-Secretary to Supervisor		500.00
A1220.43	Supervisor-Mileage	400.00	
A1220.44	Supervisor-School/Conferences	100.00	
	Supervisor	<u>500.00</u>	<u>500.00</u>

<u>Account #</u>	<u>Description</u>	<u>Increase</u>	<u>Decrease</u>
A1620.424	Buildings-Contractual-Pembroke-Supplies		6,000.00
A1620.22	Buildings-Equipment-Pembroke	6,000.00	
	Buildings	<u>6,000.00</u>	<u>6,000.00</u>

Motion: Councilman Dix
Second: Councilwoman Manne
Ayes: Arnold, Manne, Dix, Clark, Worth
Nays: None
APPROVED by: Unanimous vote (5-0)

On **MOTION** of Councilman Dix, seconded by Councilman Arnold to adjourn the meeting at 7:38 P.M. ALL AYES – MOTION CARRIED.

Respectfully submitted,



Nicole M. Begin, Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD MEETING OF AUGUST 24, 2017 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO BEING ACCEPTED BY THE TOWN BOARD AT THE FIRST REGULAR TOWN BOARD MEETING OF EACH MONTH.