

MINUTES of the **Meeting** of the Pembroke Town Board held on **August 10th, 2017** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

PRESENT: John J. Worth, Supervisor
Edward G. Arnold, Jr., Deputy Supervisor
Kathleen Manne, Councilwoman
Thomas Dix, Councilman
K. Warren, Clark, Councilman

OTHERS PRESENT: Nicole M. Begin; Town Clerk; Stephen Stocking, Highway Superintendent; Deborah Conti, Assessor, Tom Schneider, Planning Board Chairman; Terry Daniel, ZBA Chairman.

Deborah Conti gave the invocation and Edward G. Arnold, Jr., Deputy Supervisor led the Pledge to the Flag.

The meeting was called to order at 6:54 P.M.

PUBLIC PARTICIPATION ~ No Public Participation

APPROVAL OF MINUTES

On **MOTION** of Councilwoman Manne, seconded by Councilman Dix, to approve the minutes of the meetings of July 13th, 2017 and July 27th, 2017.

ALL AYES - MOTION CARRIED.

DEPARTMENT REPORTS

ASSESSOR – Deborah Conti

- Mrs. Conti said that the Town has been notified that our equalization rate is set with the State at 100%. Mrs. Conti was also notified that the STAR exemption amounts have changed for Pembroke and are now \$32,060.00 for Basic STAR and \$70,010.00 for Enhanced STAR. This STAR exemption is the amount that an assessment will be reduced for basis of the levy of school taxes.

ZONING & CODES ENFORCEMENT – Charles Reid & Tom Schneider

- Mr. Schneider said the zoning department has had applications for pole barns, additions, apartments and work at Tim Hortons. They are currently working on kindly worded letters to property owners that have issues with un-cut grass and garbage.

HIGHWAY – Stephen Stocking

- Mr. Stocking said that salt has been delivered and the barn will be filled on Monday and Tuesday or next week. He also reported that the Town used \$47,000.00 in fuel in 2016.
- Mr. Stocking requested authorization to purchase a John Deere side by side off of state bid so the department can do more at the park and around the Town properties without having to take the small dump truck leaving the other workers without transportation if needed. Mr. Stocking priced them out on state bid for approximately \$7,800.00

TOWN CLERK – Nicole M. Begin

- Monthly report submitted and filed.

PLANNING BOARD – Thomas Schneider

- Mr. Schneider submitted his resignation letter as Planning Board Chairman effective August 29th, 2017. He recommended James Uebelhoer to take his place as Chairman.
- There is not much on the agenda for August.
- Complaints have come in regarding the RC Pulsars from some of the people involved in the lawsuit against the same. Supervisor Worth also met with those residents to listen to their issues.

ZONING BOARD OF APPEALS – Terrance Daniel

- Mr. Daniel said that the ZBA passed a front yard variance for Yancey’s Fancy in July.
- The ZBA has been discussing a land separation on Indian Falls Road. The separation would allow an adjoining property owner access to their property behind the property on Indian Falls Road. ZBA suggested that the owner on Indian Falls give the back lot owner an easement instead of separating the property because the separation would make the Indian Falls Road property a non-conforming lot. This has been discussed for several months but the application was withdrawn this week and the Public Hearing will be closed in August.

JUSTICE – David O’Connor & Edwin F. Mileham, Jr.

- The July 2017 monthly reports have not yet been submitted & filed.

COMMITTEE REPORTS

Councilman Dix – Mr. Dix said that he and Councilman Arnold met with the grant writers. They informed the board of grants that are available to the Town. Mr. Dix will look into what is available and could be beneficial to the town.

Councilwoman Manne – Mrs. Manne is working on the LUCA census paperwork and will let the board know when she has more information to share.

Thomas Schneider – There have been ongoing issues with the school and Town regarding scheduling of the Town Park fields. Mr. Schneider has also been addressing this with the school. Mr. Schneider made some suggested changes to the agreement with the school and asked the board to look it over and discuss further at the Workshop meeting.

Supervisor Worth – Mr. Worth met with the Village of Corfu regarding the lease agreement for the sewer plant. Mr. Worth would like to pass resolutions at the next meeting for both the Village and Fire District lease agreements.

A **MOTION** was made by Councilman Arnold, seconded by Supervisor Worth to accept the resignation of Tom Schneider as Planning Board Chairman.

ALL AYES – MOTION CARRIED

RESOLUTIONS

RESOLUTION # 47 of 2017 – Payment of Abstract

WHEREAS, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

WHEREAS, these payments are within the normal scope of the 2017 working budgets, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

RESOLVED, that the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within abstract # 14 of 2017.

Motion: Supervisor Worth

Second: Councilman Arnold

Ayes: Arnold, Manne, Dix, Clark, Worth

Nays: None

APPROVED by: Unanimous vote (5-0)

RESOLUTION # 48 of 2017 – Purchase of Copy Machine

WHEREAS, the present town photocopier is 9 years old, and is now experiencing problems in which parts are hard to find to repair it and

WHEREAS, the need for a new copier is apparent; **THEREFORE, BE IT,**

RESOLVED that the Town of Pembroke hereby approves the purchase of a copier, TOSHIBA e-STUDIO 3505AC Digital Color Copier, from Toshiba Business Solutions, New York, for \$7,563.00 on New York State Bid.

Motion: Supervisor Worth

Second: Councilman Arnold

Ayes: Arnold, Manne, Dix, Clark, Worth

Nays: None

APPROVED by: Unanimous vote (5-0)

RESOLUTION # 49 of 2017 – New York State Association of Magistrates 2017 Annual Conference – Justice Mileham

WHEREAS Justice Edwin F. Mileham, Jr. is requesting permission to attend the New York State Association of Magistrates 2017 Annual Conference on October 15-18, 2017 in Verona, NY and monies for this Educational Conference are in the 2017 budget; **NOW, THEREFORE, BE IT**

RESOLVED that the Town Board grants permission to Justice Edwin F. Mileham, Jr, to attend the New York State Association of Magistrates 2017 Annual Conference on October 15-18, 2017 in Verona, NY.

Motion: Councilman Clark

Second: Councilman Dix

Ayes: Arnold, Manne, Dix, Clark, Worth

Nays: None

APPROVED by: Unanimous vote (5-0)

RESOLUTION # 50 of 2017 – 2017 Assessor’s Annual Training School & Meeting

WHEREAS Deborah Conti has requested permission to attend the Assessors’ Annual Training School & Meeting on October 1-4, 2017 in Lake Placid, NY and money has been budgeted for said Conference; **NOW, THEREFORE, BE IT**

RESOLVED that the Pembroke Town Board hereby authorizes Deborah Conti to attend the Assessors’ Annual Training School & Meeting on October 1-4, 2017 in Lake Placid, NY; **AND, BE IT, FURTHER**

RESOLVED that expenses for the conference will be divided between the Towns of Pembroke, Darien and Bethany.

Motion: Councilwoman Manne

Second: Councilman Clark

Ayes: Arnold, Manne, Dix, Clark, Worth

Nays: None

APPROVED by: Unanimous vote (5-0)

RESOLUTION # 51 of 2017 – Planning Board – Chairman Appointment of James Uebelhoer

WHEREAS the Chairman position of the Planning Board has a vacancy due to resignation of Thomas Schneider; and

WHEREAS Thomas Schneider recommends that current Planning Board member James Uebelhoer be appointed to the Chairman position; **NOW, THEREFORE BE IT**

RESOLVED that James Uebelhoer be appointed as Chairman to the Planning Board effect immediately expiring December 31st, 2017.

Motion: Councilman Clark

Second: Councilman Dix

Ayes: Arnold, Manne, Dix, Clark, Worth

Nays: None

APPROVED by: Unanimous vote (5-0)

RESOLUTION # 52 of 2017 – Municipal Cooperation Agreement – Code Enforcement with Village of Corfu

RESOLVED That the Pembroke Town Board authorizes the Town Supervisor to enter into a Municipal Cooperation Agreement with the Village of the Corfu for the purposes of providing the Code Enforcement/Building Administrator to administer and enforce New York State Uniform Fire Prevention and Building Codes within the Village in the absence of the Village Code Enforcement Officer; **AND, BE IT FURTHER**

RESOLVED that the Village Code Enforcement Officer will assist the Town in a like manner as per the same Municipal Agreement.

Motion: Councilman Dix

Second: Councilwoman Manne

Ayes: Arnold, Manne, Dix, Clark, Worth

Nays: None

APPROVED by: Unanimous vote (5-0)

RESOLUTION # 53 of 2017 – Purchase of John Deere Crossover Utility Vehicle

WHEREAS there is a need for the Highway Department to acquire a small utility vehicle for use at the Town Park, Town Hall, and elsewhere throughout the town when needed; **THEREFORE, BE IT**

RESOLVED that the Town Board authorizes the Highway Superintendent to purchase a John Deere XUV560 Utility Vehicle off of state bid not to exceed \$8,252.16. A copy of the purchase order is attached to this resolution.

Motion: Councilman Clark

Second: Councilman Dix

Ayes: Arnold, Manne, Dix, Clark, Worth

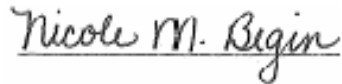
Nays: None

APPROVED by: Unanimous vote (5-0)

On **MOTION** of Councilman Clark, seconded by Councilwoman Manne to adjourn the meeting at 7:54 P.M.

ALL AYES – MOTION CARRIED.

Respectfully submitted,



Nicole M. Begin, Town Clerk