

GENEALOGY COPIES

Information from records of birth, death and marriage may be provided for genealogical research purposes subject to the provisions of Section 35.5 of the Health Commissioner's Rules and Regulations. The information must be provided in the form of an **uncertified** copy or an **uncertified** transcript. Each uncertified copy or uncertified transcript must include the statement "**For genealogical purposes only.**" If the record is not on file, an uncertified statement that the search disclosed no record is provided to the applicant.

Record searches, copy retrieval and reproduction may be conducted by the local registrar, the deputy registrar or an authorized employee of the registrar. No other persons such as members of the public, historians, genealogists, employees of other municipal departments, etc., may search, copy or in any other way handle vital records indexes or records. This prohibition includes all indexes and records, even those covered by the years authorized for genealogy research.

Information may be released for genealogy research subject to the following requirements:

Birth Certificate

1. No information shall be released from a sealed birth certificate;
2. The birth certificate has been on file for at least 75 years; and
3. The person to whom the birth certificate relates is known by the applicant to be deceased.

Death Certificate

1. The death certificate has been on file for at least 50 years.

Marriage Certificate

1. The marriage certificate has been on file for at least 50 years; and
2. The bride and groom are known by the applicant to be deceased.

The time periods specified for birth, death and marriage records are waived if the applicant is a descendant or has been designated to act on behalf of a descendant of the person whose record is being requested. A descendant is a person in the direct line of descent such as a son, daughter, grandson, granddaughter, etc. The local registrar must require proof that the requestor is a direct line ancestor when a waiver of the waiting period is requested. Genealogy copies issued under these circumstances must be **uncertified** and include the statement "**For genealogical purposes only.**"