

**MINUTES** of the **second Regular Meeting** of the month of the Pembroke Town Board held on **June 22, 2017** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

**PRESENT:** John J. Worth, Supervisor  
Edward G. Arnold, Jr., Deputy Supervisor  
Kathleen Manne, Councilwoman  
Thomas Dix, Councilman  
K. Warren Clark, Councilman

**OTHERS PRESENT:** Nicole M. Begin, Town Clerk; Stephen Stocking, Highway Superintendent

Deputy Supervisor Arnold called the meeting to order at 6:00 P.M.

**PUBLIC PARTICIPATION** - None

Supervisor Worth reported on the State Legislators inaction on passing of the County Home Rule Sales Tax extenders which could mean an increase in property taxes. After New York State required counties to fund a local share of Medicaid and other state-mandated programs and services, the State granted counties authority to levy a local 3 percent sales tax rate on purchases. Beginning in the 1990's, when the State dramatically expanded Medicaid and implemented new mandates for preschool special education, most counties were forced to increase their sales tax rate to keep up with the rising cost of state mandates. Any tax rate over 3 percent needs to be authorized by the State Legislature ever two years. These "extenders" are traditionally enacted without controversy. This year, 53 counties need to extend their current sales tax rate, but these bills have become snagged in unrelated policy disputes between the two houses of the State Legislature. The result is that both the Senate and Assembly have ended session without approving county home rule sales tax extension requests.

Councilman Clark reported on the GAM meeting of June 15<sup>th</sup>. Broadband internet and its availability throughout Genesee County was discussed. They also talked about the sales tax agreement and water expansion throughout the county. There is an eight month extension on the sales tax agreement but there have been no meetings and there seems to be no sense of urgency.

Shared Services is still being worked out and they requested that all Towns and Villages bring back ideas of services that could be shared.

**OLD BUSINESS**

1. Sewer Project – The Town Board will need to work on the fee structure to have sewer connection fees added.
2. Sewer Grant work – Several meetings are being held and the SEQR work is currently being done. We are working with the DEC to get all the necessary paperwork filed and the Town will be lead agency for the SEQR.
3. Grant for Loader from NY State – All requested documents have been submitted.
4. Dugout/Gazebo Grant - All requested documents have been submitted.
5. Community Center Floor Wax – the Corfu Fire Department is going to get the inmates in to wax the Community Center floors and the floors in their area. We purchased the stripper and wax.
6. Lead Agency for Seeker sewer expansion project – There is a resolution for this tonight.
7. Gasboy – Software and units have been installed. About 70 key FOB's were programmed.

- 8. Audit Exit Conference – Tom Malecki from Drescher & Malecki met with Supervisor Worth and overall the 2016 audit came out pretty well. They had some suggestions on improvements to some of the town’s policies. They will come back out to present their findings to the Town Board.
- 9. Food truck – The attorney approved the Community Center rental application with modifications for Sweet Lisa Food truck to use the kitchen at the community center for a food commissary. They provided a copy of their health permit and insurance as well.

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A **MOTION** was made by Councilman Arnold, seconded by Councilman Dix to approve the kitchen rental rate of \$50.00 per day with required insurance and health permit for Sweet Lisa.

**ALL AYES – MOTION CARRIED**

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- 10. Cemeteries – Supervisor Worth asked the board members if someone would volunteer to check the town’s cemeteries to see what needs to be repaired and what works needs to be done at them (eg. tree trimming). Councilman Dix volunteered to take on this task. Someone is still driving all over the back of the North Pembroke Cemetery. Mr. Dix said he will see what can be done to stop this.

**NEW BUSINESS**

- 1- Revenue generation Investment Plan – Mr. Worth suggested the board put a 3-5 year plan in place for future investments for the town to start water and sewer projects or other major items.
- 2- Town IT upgrades – Supervisor Worth is working on obtaining prices and options to upgrade the server and laptop. He will have more information in July.

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A **MOTION** was made by Councilman Arnold, seconded by Councilman Dix to authorize Supervisor Worth to make IT purchases and upgrades on State contract pricing for an amount not to exceed \$7,000.00.

**ALL AYES – MOTION CARRIED**

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- 3- Truck garage building plans – The board discussed the Town’s need to move forward with the Highway department building because of its condition. Councilman Dix and Highway Superintendent Stocking will work on getting pricing to move forward with plans for the town’s building.
- 4- Introduction of Local Law # 2 and #3 of 2017 – Local Law # 2 - Sewer Use Law and Local Law # 3 - A Local Law to Amend Local Law No. 1 of the Year 2009 - Authorizing a Grant to the Genesee County Industrial Development Agency were introduced to the Town Board.

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A **MOTION** was made by Supervisor Worth, seconded by Councilman Clark to hold a public hearing for Local Law # 2 at the Pembroke Town Hall on July 13<sup>th</sup> at 7:00 pm.

**ALL AYES – MOTION CARRIED**

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A **MOTION** was made by Councilwoman Manne, seconded by Councilman Dix to hold a public hearing for Local Law # 3 at the Pembroke Town Hall on July 13<sup>th</sup> at 7:05 pm.

**ALL AYES – MOTION CARRIED**

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**COMMITTEE REPORTS**

**Councilman Arnold** – Mr. Arnold said he has been obtaining information regarding the NYS Paid Family Leave Act. The Town can start deducting from employees beginning in July but does not have to provide this to the employees. Councilman Arnold will contact Tompkins to find out what the cost of the insurance plans is for NYS Paid Family Leave Act coverage.

**Superintendent Stocking** – Mr. Stocking reported that the front of the park has been mowed, the drainage ditch in the back of the park along the parking lot is done, shoulder work on Angling Road is being worked on. Mr. Stocking requested that a stop sign be placed at the exit of the Town Park because people are not stopping when exiting and an accident is inevitable. The State notified us that after going over the numbers they will be lowering the amount that we owe them for the snow and ice agreement. The amount due to them over the next three years is \$119k.

**RESOLUTIONS**

**RESOLUTION #38 of 2017** - SEQRA Notice of Intent to Serve as Lead Agency for the Town of Pembroke Corfu Wastewater Treatment Facility Expansion

**WHEREAS**, the Town has proposed an expansion to the Village of Corfu WWTF to provide additional capacity in anticipation of future development and connections. The expansion will include additional capacity of 165,000 gallons per day (gpd) and will include construction of an expandable package treatment plant, associated grading and site work, additional driveway access, electrical service and other utilities, and strategic clearing of debris from Murder Creek downstream of the discharge point. The package plant will be constructed on approximately 6.4 acres adjacent to the existing Village of Corfu WWTF; and

**WHEREAS**, in accordance with the provisions of 6 NYCRR Part 617 (SEQRA), the Town intends to serve as Lead Agency for SEQRA review of this Action and will determine if the proposed action will have a significant effect on the environment; and

**WHEREAS**, the Lead Agency will undertake a coordinated review of this proposed action; **NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town hereby designates its intention to serve as Lead Agency for the proposed action and will circulate Lead Agency Notice along with Part 1 of the Long Form Environmental Assessment Form and any other supporting documentation to all involved Agencies. These agencies shall be given 30 days from the mailing of the Lead Agency Notice to consent. Interested Agencies will be given notice, but not required to consent pursuant to 6 NYCRR Part 617.6.

**Motion:** Councilman Clark

**Second:** Councilman Dix

**Ayes:** Arnold, Manne, Dix, Clark, Worth

**Nays:** None

**APPROVED by: Unanimous vote (5-0)**

**RESOLUTION # 39 of 2017 – STOP sign at the Pembroke Town Park**

**WHEREAS**, It has been brought to the Town’s attention that vehicles are not stopping when exiting the Town Park onto Alleghany Road (Route 77); and

**WHEREAS** the Town would like to improve safety at the entrance/exit of the Town Park; **NOW THEREFORE BE IT**

**RESOLVED**, that the Town Board of the Town of Pembroke would like to install and maintain a stop sign R1-1 and special pavement marking (arrows and stop bar) at the Town Park entrance on Alleghany Road (Route 77).

**Motion:** Councilwoman Manne

**Second:** Councilman Dix

**Ayes:** Arnold, Manne, Dix, Clark, Worth

**Nays:** None

**APPROVED by: Unanimous vote (5-0)**

**RESOLUTION # 40 of 2017 – Payment of Abstract**

**WHEREAS**, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

**WHEREAS**, these payments are within the normal scope of the 2017 working budgets, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

**RESOLVED**, that the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within abstract # 11 of 2017.

**Motion:** Councilwoman Manne

**Second:** Councilman Clark

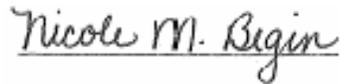
**Ayes:** Arnold, Manne, Dix, Clark, Worth

**Nays:** None

**APPROVED by: Unanimous vote (5-0)**

On **MOTION** of Supervisor Worth, seconded by Councilman Dix to adjourn the meeting at 7:41 P.M. ALL AYES – MOTION CARRIED.

Respectfully submitted,

A handwritten signature in cursive script that reads "Nicole M. Begin". The signature is written in black ink and is positioned above the typed name.

Nicole M. Begin, Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD MEETING OF JUNE 22, 2017 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO BEING ACCEPTED BY THE TOWN BOARD AT THE FIRST REGULAR TOWN BOARD MEETING OF EACH MONTH.