

MINUTES of the **second Regular Meeting** of the month of the Pembroke Town Board held on **August 25, 2016** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

PRESENT: John J. Worth, Supervisor
Edward G. Arnold, Jr., Deputy Supervisor
Kathleen Manne, Councilwoman
Thomas Dix, Councilman
K. Warren, Clark, Councilman

OTHERS PRESENT: Nicole M. Begin, Town Clerk; Stephen Stocking, Highway Superintendent; Scott Turner & Aaron Swable, Pembroke Highway Department.

Supervisor Worth called the meeting to order at 6:00 P.M.

The Town Board reviewed the draft of the new Employee Handbook page by page. They discussed what points are required by State Law and Genesee County Civil Service. They made minor changes to wording on a few pages. They also touched on subjects that they felt should be looked over by the Town Attorney.

Councilman Clark left the meeting at 8:00 PM

COMMITTEE REPORTS

Supervisor Worth – Mr. Worth met with Laura Landers from Freed Maxick and Battaglia to discuss the sewer BAN and upcoming budget.

RESOLUTIONS

RESOLUTION # 56 of 2016 – Payment of Abstract

WHEREAS, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

WHEREAS, these payments are within the normal scope of the 2016 working budget, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

RESOLVED, that the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments of approved vouchers contained within abstract # 16 of 2016.

Motion: Councilman Arnold

Second: Councilman Dix

Ayes: Arnold, Manne, Dix, Worth

Nays: None

APPROVED by: Unanimous vote (4-0)

On **MOTION** of Councilman Arnold, seconded by Councilman Dix to adjourn the meeting at 8:38 P.M. ALL AYES – MOTION CARRIED.

Respectfully submitted,

Nicole M. Begin

Nicole M. Begin, Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD MEETING OF AUGUST 25, 2016 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY THE TOWN BOARD. APPROVAL OF MINUTES BY THE TOWN BOARD IS DONE AT THE NEXT REGULAR TOWN BOARD MEETING.