

MINUTES of the first **Regular Meeting** of the month of the Pembroke Town Board held on **July 13, 2016** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

PRESENT: John J. Worth, Supervisor
Kathleen Manne, Councilwoman
Thomas Dix, Councilman
K. Warren, Clark, Councilman

ABSENT: Edward G. Arnold, Jr., Deputy Supervisor

OTHERS PRESENT: Nicole M. Begin, Town Clerk; Stephen Stocking, Highway Superintendent; Deborah Conti, Assessor; Tom Schneider, Planning Board Chairman; Nathan Witkowski, ZBA Chairman; Charles Reid, Zoning Enforcement Officer; Barry Guthrie; Herm Clouse.

The meeting was called to order at 7:00 P.M.

Deborah Conti gave the invocation and Supervisor Worth led the Pledge to the Flag.

PUBLIC PARTICIPATION

Barry Guthrie of Gilmore Road spoke to the Town Board about the property maps of Indian Falls regarding who owned what property. The Board was asked if “no parking” signs could be posted on the south side of Gilmore Road which would make it easier for residents to exit their driveways. After some discussion Superintendent Stocking said he would look at posting no parking signs there. Herm Clouse spoke regarding cars being towed and people being ticketed on Phelps Road. He is concerned about retaliation on property he owns there. Supervisor Worth said the Town is doing all that can be done to get the answers.

APPROVAL OF MINUTES

On **MOTION** of Councilman Clark, seconded by Councilwoman Manne, to approve the minutes of the Meeting of June 8th, 2016 and June 23rd, 2016. **ALL AYES - MOTION CARRIED.**

DEPARTMENT REPORTS

ASSESSOR – Deborah Conti

- Nothing to report at this time.

ZONING & CODES ENFORCEMENT – Charles Reid

- The monthly report has been submitted and filed.
- Mr. Reid said that the Dollar General may be opening as soon as August 7th.
- Mr. Reid spoke to residents on Back Street regarding their barn falling down and another resident about cleaning up their property.

TOWN CLERK – Nicole M. Begin

- Monthly report submitted and filed.
- Nothing to report at this time.

HIGHWAY – Stephen Stocking

- Mr. Stocking gave the following update:
 - Trees are being cleaned up at the Main Road Cemetery.
 - Paving on Cohocton Road is done.
 - The department will start to oil & stone 15 roads next week.
 - CHIPS money will increase roughly \$22,000 this year.
 - The cost to oil & stone is less expensive this year so Mr. Stocking suggested that it would be a good year to do the park driveway.
 - The department will oil & stone a section of an Evergreen Hill Cemetery driveway.
 - Mr. Stocking asked the Board to decide whether to remove a couple of black walnut trees on Phelps Road at the cemetery the town owns.

PLANNING BOARD – Thomas Schneider

- Mr. Schneider said that there was no meeting in June
- There was a request for a resident to sell yard statues at his home on Lake Road so the Planning Board may be looking at that soon.
- The Planning Board may ask a ZBA member to step up to be Planning Board Chairman if Tom moves to help out the zoning department.

ZONING BOARD OF APPEALS – Nathan Witkowski

- Mr. Witkowski said that there was no ZBA meeting held in June.

JUSTICE – David O’Connor & Edwin F. Mileham, Jr.

- The June 2016 monthly reports have submitted & filed. Justice O’Connor collected \$21,953.00 in fines; Justice Mileham collected \$18,997.00 in fines. The state will send an invoice for their portion.

SUPERVISOR – John Worth

- Mr. Worth said he would like to get started on the budget process in the next few weeks.
- There have been two or three requests to bid for the financial bookkeeping contract.
- The ARC is getting a price for the cleaning, waxing and continued upkeep on the Community Center floors.
- There are 2-3 wells on Akron Road that have dried up with the extreme drought we are experiencing. Mr. Worth would like to create packets that could be handed out to residents with all the information they would need to know about extending public water.

COMMITTEE REPORTS

Tom Schneider – Mr. Schneider said the PYA held three baseball tournaments this summer and raised more than \$6,000.00. A portion of that will go toward PYA projects.

Councilman Dix – Mr. Dix said he received a verbal bid on the gazebo for \$95,000.00 and it would include all site work and concrete.

Councilman Clark – Mr. Clark has been working on contacting PSI for confirmation on a bid for trash service.

RESOLUTIONS

RESOLUTION # 48 of 2016 – Payment of Abstract

WHEREAS, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

WHEREAS, these payments are within the normal scope of the 2016 working budget, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

RESOLVED, that the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments of approved vouchers contained within abstract # 13 of 2016.

Motion: Councilwoman Manne

Second: Councilman Dix

Ayes: Manne, Dix, Clark, Worth

Nays: None

APPROVED by: Unanimous vote (4-0)

RESOLUTION # 49 of 2016 – Oil and Stone Town Park Driveway

WHEREAS, the Pembroke Town Board would like to oil and stone the Town Park driveway; **NOW, THEREFORE BE IT**

RESOLVED, that the Pembroke Town Board authorizes Highway Superintendent Stephen Stocking to oil and stone the Town Park Driveway for a cost not to exceed \$7,500.00.

Motion: Councilwoman Manne

Second: Councilman Clark

Ayes: Manne, Dix, Clark, Worth

Nays: None

APPROVED by: Unanimous vote (4-0)

On **MOTION** of Councilman Dix, seconded by Councilwoman Manne to adjourn the meeting at 8:06 P.M.

ALL AYES – MOTION CARRIED.

Respectfully submitted,

Nicole M. Begin

Nicole M. Begin, Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD MEETING OF JULY 13, 2016 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY THE TOWN BOARD. APPROVAL OF MINUTES BY THE TOWN BOARD IS DONE AT THE NEXT REGULAR TOWN BOARD MEETING.