

MINUTES of the **second Regular Meeting** of the month of the Pembroke Town Board held on **May 26, 2016** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

PRESENT: John J. Worth, Supervisor
Edward G. Arnold, Jr., Deputy Supervisor
Kathleen Manne, Councilwoman
Thomas Dix, Councilman
K. Warren, Clark, Councilman

ABSENT: Stephen Stocking, Highway Superintendent.

OTHERS PRESENT: Nicole M. Begin, Town Clerk

Deputy Supervisor Edward G. Arnold, Jr. called the meeting to order at 6:04 P.M.

PUBLIC PARTICIPATION ~ None

OLD BUSINESS

1- Refuse pick up in the town – Councilman Clark gave the postcard information to the board and said he would like to have something ready at the next meeting to get out to the residents. The postcards will be sent to property owners and maybe to churches and the library

2- Sewer for the truck stop & Sewer Expansion Project – The deal with TA to run the sewer line up to route 5 has been signed and they will start on the project this year. The board will have to meet with Attorney Mark Boylan and Engineers from Clark Patterson Lee to look at expansion possibilities.

3- Joint Youth Commission (forming the commission) – Supervisor Worth has been working with the municipalities involved on an agreement to form the Joint Youth Commission. The school attorney is looking at the agreement as well.

4- Smoke Free Park – The board will advertise for a Public Hearing in June to pass a local law to make the town park smoke and tobacco free.

5- County Workers Comp Self Insurance – The workers comp insurance has been a combined insurance with the County based on assessed value. They will now be going forward with new changes that other throughout the state use and it will not be based on assessed value.

6- V-Plow – The highway department is looking to have a mural painted on the V-plow that sits at the entrance to the Town Hall driveway on Alleghany Road. The mural will have an American Flag on it and an American eagle. The cost for painting and lettering should not be more than \$1,000.00. With the National Cemetery coming to Pembroke the board felt this would be a nice tribute to our veterans.

NEW BUSINESS

Project Reports

Gazebo – The board discussed the outdoor gazebo and whether it should be raised or on the ground, who it will benefit and the grant that will pay for it. Councilman Dix has some designs and specs for it as well. The board agreed to build a raised gazebo as that was what was originally planned.

Dugouts – Supervisor Worth has the plans for the dugouts and Tom Schneider is working on the SEQR for the grant. Once Mr. Worth has all the specs and other information that DASNY is requesting he will send in the paperwork so we can get the project started.

Employee Handbook – Councilwoman Manne and Councilman Arnold are ready to get CPP involved with the handbook preparation.

Supervisor Worth said he will have a quote for the next meeting in regards to waxing the Community Center floors.

Councilman Arnold said that the Town Board was made aware that the Department of Veterans Affairs National Cemetery Administration announced the name “Western New York National Cemetery” for the new national cemetery planned for construction in Pembroke, New York.

COMMITTEE REPORTS

Councilwoman Manne – Mrs. Manne said she and Councilman Arnold are working on the handbook.

She also reported that the first committee meeting for County Line Stone went well; many questions were asked and answered. Another meeting will be scheduled in June.

Supervisor Worth – Mr. Worth said that three legislators were in attendance at the GAM meeting and there was discussion on water throughout the county. It was also noted that the county is selling water for less money than they are paying for it and they are looking for a way to correct it.

RESOLUTIONS

**RESOLUTION # 37 of 2016 – NYS Retirement Standard Workday Resolution & Reporting –
Town Council – Kathleen Manne**

BE IT RESOLVED, that the Town of Pembroke / 30299 hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities:

<u>Title/Name</u>	<u>Standard Work Day (Hrs./day)</u>
Town Councilwoman – Kathleen Manne	6

Motion: Supervisor Worth
Second: Councilman Clark
Ayes: Arnold, Manne, Dix, Clark, Worth
Nays: None
APPROVED by: Unanimous vote (5-0)

RESOLUTION # 38 of 2016 – Paint and Lettering on V-Plow

WHEREAS, the V-Plow that sits at the west driveway entrance of the Town Hall has been sandblasted and repainted; and

WHEREAS, the highway department has requested that the Town have it painted and lettered with an American Flag and Eagle to honor our veterans; **NOW, THEREFORE BE IT**

RESOLVED, that the Town of Pembroke hereby authorizes Highway Superintendent Stocking to have the V-Plow painted with a mural and letter for an amount not to exceed \$1,000.00.

Motion: Councilwoman Manne
Second: Councilman Dix
Ayes: Arnold, Manne, Dix, Clark, Worth
Nays: None
APPROVED by: Unanimous vote (5-0)

RESOLUTION # 39 of 2016 – DASNY Grant – Commitment of Funds

WHEREAS, the Town was awarded a DASNY Grant through Senator Ranzenhofer’s Office to build a gazebo and a dugouts; and

WHEREAS, as part of the grant administration process the Town must commit funds to complete the project and submit costs for grant reimbursement; **NOW, THEREFORE BE IT**

RESOLVED, that the Town of Pembroke hereby commits funds to complete the park projects for an amount up to \$182,000.00 with a DASNY grant reimbursement of \$150,000.00.

Motion: Councilman Clark

Second: Councilman Dix

Ayes: Arnold, Manne, Dix, Clark, Worth

Nays: None

APPROVED by: Unanimous vote (5-0)

RESOLUTION # 40 of 2016 – Payment of Abstract

WHEREAS, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

WHEREAS, these payments are within the normal scope of the 2016 working budget, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

RESOLVED, that the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments of approved vouchers contained within abstract # 10 of 2016.

Motion: Councilwoman Manne

Second: Councilman Clark

Ayes: Arnold, Manne, Dix, Clark, Worth

Nays: None

APPROVED by: Unanimous vote (5-0)

On **MOTION** of Supervisor Worth, seconded by Councilwoman Manne to adjourn the meeting at 7:11 P.M. ALL AYES – MOTION CARRIED.

Supervisor Worth thanked Deputy Supervisor Arnold for running the meeting.

Respectfully submitted,

Nicole M. Begin

Nicole M. Begin, Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD MEETING OF MAY 26, 2016 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY THE TOWN BOARD. APPROVAL OF MINUTES BY THE TOWN BOARD IS DONE AT THE NEXT REGULAR TOWN BOARD MEETING.