

**MINUTES** of the first **Regular Meeting** of the month of the Pembroke Town Board held on **November 12, 2015** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

**PRESENT:** Annie Lawrence, Supervisor  
Peter G. Sformo, Deputy Supervisor  
John J. Worth, Councilman

**ABSENT:** Edward G. Arnold, Jr., Councilman  
Gary L. DeWind, Councilman

**OTHERS PRESENT:** Nicole M. Begin, Town Clerk; Stephen Stocking, Highway Superintendent; Deborah Conti, Assessor; Tom Schneider, Planning Board Chairman; Katie Manne; Tom & George Vogler.

The meeting was called to order at 7:00 P.M.

Debbie Conti gave the invocation and Supervisor Lawrence led the Pledge to the Flag.

**PUBLIC PARTICIPATION** ~ None

### **APPROVAL OF MINUTES**

On **MOTION** of Councilman Worth, seconded by Councilman Sformo, to approve the minutes of the Meetings of October 14<sup>th</sup> & 22<sup>nd</sup>, 2015.

ALL AYES - MOTION CARRIED.

### **DEPARTMENT REPORTS**

**ASSESSOR** – Deborah Conti

- No report at this time.

**PLANNING BOARD** – Thomas Schneider

- Mr. Schneider said in October the Planning Board heard information for a kennel/home occupation and two land separations that they acted on. There was one land separation that was not acted on due to proximity of buildings and such. Mr. Schneider said it will be heard by County Planning tonight. There was a preliminary hearing for the Dollar General and they presented their plans for the site. There was discussion about the location being in the State Agricultural zone. The attorney said it should be a minimal fee to get the portion they need out of the Ag district so they can connect to water and sewer.
- Mr. Sformo questioned why they chose that location on Alleghany for the Dollar General. Mr. Schneider said he believes landowners were approached. The Dollar General had to have property that was not in a flood plain. They looked at some sites in the Village of Corfu but they weren't able to come to an agreement on one parcel and the other parcels were in a flood plain. They wanted to be close to the Village. Mr. Sformo said he does not agree with the location chosen from the standpoint of a volunteer fireman and hopes there are no issues there with the entrance.

Mr. Schneider said he visited the location and had seen the drawings and will hear what the county will have to say but thinks it should not be an issue. They will need to obtain a driveway permit from the NYS DOT. These issues were brought up to the builders and they do not anticipate this being an issue.

ZONING & CODES ENFORCEMENT – Charles Reid

- The monthly report is submitted and filed.

ZONING BOARD OF APPEALS – Nathan Witkowski

- No report at this time.

JUSTICE – David O’Connor & Edwin F. Mileham, Jr.

- The October monthly reports have been submitted. Justice O’Connor collected \$26,719.00 in fines; Justice Mileham collected \$22,991.00 in fines. The state will submit a bill for their portion.

HIGHWAY – Stephen Stocking

- Mr. Stocking said the trucks are ready for snow removal. All of the CHIP paperwork has been filled out and sent in.

TOWN CLERK – Nicole M. Begin

- Monthly report submitted and filed. Nothing more to report at this time.

SUPERVISOR – Annie Lawrence

- Mrs. Lawrence reported that the town has received \$1,675.00 for the Joint Youth program from NYS and the 3<sup>rd</sup> Quarter sales tax check from the County in the amount of \$366,041.90 which is down due to petroleum prices being down.
- Supervisor Lawrence said the Sewer RAN was put out to bid and M&T Bank won at 1.67%. The paperwork to sign will arrive on Monday 11/16 and must be returned on Wednesday 11/18/15.
- The final DEC Sewer grant money was received today, November 12<sup>th</sup>.
- The letter of support for the Veterans Cemetery was received by Senator Gillibrand’s office.
- Supervisor Lawrence said she is meeting with resident Tyler wood who is working on obtaining his Eagle Scout badge. Tyler will be documenting the Town of Pembroke visually and work verbally with the Town Historians.

**COMMITTEE REPORTS**

**Councilman Worth** – Mr. Worth said the alarm system issues at the Corfu Fire Hall were corrected. Mr. Worth would like to have the alarm system tested. The cost would be about \$300.00. The board agreed to have it tested. Mr. Worth said he has received information about Newly Elected Officials training and would like to attend in January.

**Councilman Sformo** – Mr. Sformo said there has been no response so far on the new sewer agreement with the Village of Corfu.

Mr. Sformo said several pictures were taken around Town for the Travel guide and everything has been submitted to the Chamber of Commerce for their review.

**RESOLUTIONS**

**RESOLUTION # 78 of 2015** – Contract with Pembroke Central School District for Snow Removal

On **MOTION** of Councilman Worth, seconded by Councilman Sformo, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Worth, AYE; Councilman Sformo, AYE; Supervisor Lawrence, AYE.  
ALL AYES – MOTION CARRIED

**RESOLVED** the Town of Pembroke Town Board authorizes the Town of Pembroke Highway Superintendent to enter into a one year contract with the Pembroke Central School District for Salt and Snow Plow Services; and **BE IT FURTHER**

**RESOLVED** that the contract is for one (1) year commencing July 1, 2015 and ending on June 30, 2016; and **BE IT FURTHER**

**RESOLVED** that the cost to the Pembroke Central School District for Salt and Snow Plow Services will remain at \$19,500.00.

**RESOLUTION # 79 of 2015** – 2016 Budget Approval

On **MOTION** of Councilman Sformo, seconded by Councilman Worth, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Worth, AYE; Councilman Sformo, AYE; Supervisor Lawrence, AYE.  
ALL AYES – MOTION CARRIED

**WHEREAS** the 2016 Town of Pembroke Preliminary Budget was presented at a Public Hearing on Wednesday, November 4, 2015 and

**WHEREAS** as a result of the public hearing, there were no changes or amendments made to the Preliminary Budget except those approved by the Town Board prior to the Public Hearing,  
**NOW, THEREFORE, BE IT**

**RESOLVED** that the Town Board approves the 2016 Budget as presented at the Public Hearing.

**RESOLUTION # 80 of 2015 – Payment of Abstract**

A MOTION was made by Councilman Worth, seconded by Supervisor Lawrence, Councilman Sformo said the Dig Safely bill in Abstract 21 was not being paid because the board would like some explanation of the charges. Councilman Worth made a MOTION, Seconded by Councilman Sformo to have the Dig Safely voucher pulled from Abstract #21.

On MOTION of Councilman Worth, seconded by Supervisor Lawrence, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Worth, AYE; Councilman Sformo, AYE; Supervisor Lawrence, AYE.  
ALL AYES – MOTION CARRIED

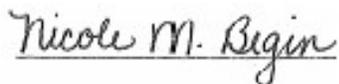
**WHEREAS**, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

**WHEREAS**, these payments are within the normal scope of the 2015 working budget, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

**RESOLVED**, That the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within Abstract # 21 of 2015.

On MOTION of Councilman Worth, seconded by Councilman Sformo to adjourn the meeting at 7:30 P.M.  
ALL AYES – MOTION CARRIED.

Respectfully submitted,



Nicole M. Begin, Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD MEETING OF NOVEMBER 12, 2015 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY THE TOWN BOARD. APPROVAL OF MINUTES BY THE TOWN BOARD IS DONE AT THE NEXT REGULAR TOWN BOARD MEETING.