

**MINUTES** of the second **Regular Meeting & Special Budget Meeting** of the Pembroke Town Board held on **September 28, 2015** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

PRESENT: Annie Lawrence, Supervisor  
John J. Worth, Councilman  
Edward G. Arnold, Jr., Councilman

ABSENT: Peter G. Sformo, Deputy Supervisor  
Gary L. DeWind, Councilman

OTHERS PRESENT: Nicole M. Begin, Town Clerk; Stephen Stocking, Highway.

The meeting was called to order at 3:25 P.M.

**PUBLIC PARTICIPATION** ~ None

### **BUDGET**

The Budget Workshop was advertised in accordance with New York State Town Law Chapter 4 ss 4-3. The Affidavit of Posting was on the signboard at the Town Hall.

The board reviewed the A Fund, B Fund, DA Fund and DB Fund of the proposed budget line by line with the exception of pay rates and salaries which they will do at the next Regular Board meeting. There were minimal changes made to the tentative budget. Highway Superintendent Stocking explained the DA and DB fund requests.

The board discussed the highway equipment fund and how it makes sense to budget money each year for the purchase of new equipment, something the town used to do. Supervisor Lawrence suggested that the Town also start doing the same for the future opportunity to relocate the Town Hall.

The board briefly discussed the joint youth program and refuse and garbage costs for the town. The board would like to look at some changes to both programs to save the Town money in the future.

### **COMMITTEE REPORTS**

**Highway Superintendent Stocking** – Mr. Stocking said he received the County Snow and Ice Agreement and the contract dollar amount has increased.

Mr. Stocking is going to work on freshening up the “Welcome to the Town of Pembroke” signs.

**Supervisor Lawrence** – Mrs. Lawrence said she has a meeting scheduled with the school and grant writers about a joint highway facility with the highway department and bus garage.

**RESOLUTIONS****RESOLUTION # 64 of 2015 – Corfu Fire District Lease Agreement 2016-2017**

On **MOTION** of Councilman Arnold, seconded by Councilman Worth, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Supervisor Lawrence, AYE.  
ALL AYES – MOTION CARRIED

**WHEREAS**, the Town Board of the Town of Pembroke has determined that it is in the best interest of the Town to enter into a lease agreement for a portion of the building known as the Corfu Fire Hall with the Corfu Fire District; and

**WHEREAS**, the Town Board will lease to the Fire District approximately 3,063 square feet of space at the Fire Hall for a period of two years (a copy of the proposed lease is available for public inspection at the Town Clerk’s office during regular business hours); **NOW, THEREFORE BE IT**

**RESOLVED**, that the Town Board hereby authorizes the Supervisor of the Town of Pembroke to enter into a lease agreement for the Truck room at the Corfu Fire Hall with the Corfu Fire District subject to passage of the permissive referendum period required under law without a petition for a permissive referendum. This Resolution shall be subject to a permissive referendum, as required by Town Law.

**RESOLUTION # 65 of 2015 – 2015 Budget Transfers**

On **MOTION** of Councilman Arnold, seconded by Councilman Worth, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Supervisor Lawrence, AYE.  
ALL AYES – MOTION CARRIED

**RESOLVED**, That the Supervisor be authorized to make the following Budget transfers:

FROM:	A1440.4	Engineer - Contractual	3,500.00
TO:	A1420.4	Law - Contractual	-3,500.00
FROM:	A1990.4	County Chargebacks – Contingent Acct	2,862.46
TO:	A1989.41	County Chargebacks – Assessment	-2,862.46

**RESOLUTION # 66 of 2015 – 2015 Budget Amendments**

On **MOTION** of Councilman Arnold, seconded by Councilman Worth, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Supervisor Lawrence, AYE.  
ALL AYES – MOTION CARRIED

**RESOLVED**, That the Supervisor be authorized to increase the following appropriations with the source of funding being unreserved fund balance:

A3060	State Aid –Records Management	-1,682.00
A1460.4	Records Management Officer-Contractual	-1,682.00

**RESOLUTION # 67 of 2015 – Acknowledgment of Uniform Justice Court Act Audit**

On **MOTION** of Councilman Arnold, seconded by Councilman Worth, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Supervisor Lawrence, AYE.  
ALL AYES – MOTION CARRIED

**WHEREAS** the New York State Unified Court System announced the Action Plan for the Justice Courts to improve accountability and controls over the Justice Court finances and records; and

**WHEREAS** Section 2019-a of the Uniform Justice Court Act requires that town justices annually provide their court records and dockets to their respective town boards to be examined or audited; **NOW, THEREFORE, BE IT**

**RESOLVED** that the Pembroke Town Board confirms that an audit was complete for calendar year ending 2014 for the Town of Pembroke including the Pembroke Justice Court.

**RESOLUTION # 68 of 2015 – Payment of Abstract**

On **MOTION** of Councilman Arnold, seconded by Councilman Worth, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Supervisor Lawrence, AYE.  
**ALL AYES – MOTION CARRIED**

**WHEREAS**, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

**WHEREAS**, these payments are within the normal scope of the 2015 working budget, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

**RESOLVED**, That the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within Abstract # 18 of 2015.

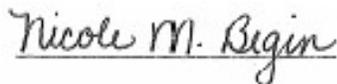
Town Clerk Begin said that Genesee Plumbing had inspected the backflow preventers and when at the park they asked if someone could cut the grass around the pit.

Town Clerk Begin reported that the town Community Center had received a health department violation because of an unopened half gallon of milk that had been left in the refrigerator since March. The milk has since been removed.

On **MOTION** of Councilman Arnold, seconded by Councilman Worth to adjourn the meeting at 6:52 P.M.

**ALL AYES – MOTION CARRIED.**

Respectfully submitted,



Nicole M. Begin, Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD MEETING OF SEPTEMBER 28, 2015 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY THE TOWN BOARD. APPROVAL OF MINUTES BY THE TOWN BOARD IS DONE AT THE NEXT REGULAR TOWN BOARD MEETING.