

**MINUTES** of the first **Regular Meeting** of the month of the Pembroke Town Board held on **June 10, 2015** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

**PRESENT:** Annie Lawrence, Supervisor  
Peter G. Sformo, Deputy Supervisor  
Edward G. Arnold, Jr., Councilman  
John J. Worth, Councilman

**ABSENT:** Gary L. DeWind, Councilman

**OTHERS PRESENT:** Nicole M. Begin, Town Clerk; Stephen Stocking, Highway Superintendent; Tom Schneider, Planning Board Chairman; Nathan Witkowski, ZBA Chairman; Greg Brockway, Kathleen Manne; Debbie Kirkum.

The meeting was called to order at 7:00 P.M.

Deputy Supervisor Sformo gave the invocation and led the Pledge to the Flag.

**PUBLIC PARTICIPATION** ~ None

**APPROVAL OF MINUTES**

On **MOTION** of Councilman Arnold, seconded by Councilman Sformo, to approve the minutes of the second Regular Meeting of May 28<sup>th</sup>, 2015.

ALL AYES - MOTION CARRIED.

**DEPARTMENT REPORTS**

**ASSESSOR** – Deborah Conti

- Mrs. Begin said that since Debbie has had surgery she will only be in the office a couple of times a week until she can get her cast off hopefully in July. She will be meeting with the Board of Assessment Review next week to make decisions for residents who filed grievances.

**ZONING BOARD OF APPEALS** – Nathan Witkowski

- Mr. Witkowski said Mrs. Kirkum on Beckwith Road applied for a kennel permit but unfortunately the current zoning law does not allow for kennels in the Ag-Residential zone. The ZBA will be asking for support from the Planning Board and town Board to change section 401 of the zoning law for the addition of a private kennel. There would be specific definitions of what a private kennel would consist of.

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A **MOTION** was made by Councilman Sformo, seconded by Supervisor Lawrence to look into a change in the zoning law to add kennel to Section 401, subsection B, no. 9.

ALL AYES – MOTION CARRIED

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- Mr. Witkowski said Mr. Bromsted has received a letter from National Grid giving him a 60' wide easement. Mr. Witkowski is going to verify with National Grid. Mr. Bromsted was approved for agricultural purposes only but he has asked to put up some sort of structure.

PLANNING BOARD – Thomas Schneider

- Mr. Schneider said the Planning Board approved a couple of land separations in May.

ZONING & CODES ENFORCEMENT – Charles Reid

- The monthly report is submitted and filed.

HIGHWAY – Stephen Stocking

- Mr. Stocking said mowing should be complete on Monday or Tuesday.
- The highway department will start oil and stoning next week and they will pave Cohocton Road in July.
- Town brush pickup is done.
- Mr. Stocking met with the DEC regarding the handling of the dirt pile on the west side of the Town Hall. The gentleman from the DEC gave him instructions on remediation and clean-up.

JUSTICE – David O’Connor & Edwin F. Mileham, Jr.

- The May monthly reports have been submitted and filed. Justice O’Connor collected \$28,431.00 in fines; Justice Mileham collected \$24,201.00 in fines. The state will submit a bill for their portion.

TOWN CLERK – Nicole M. Begin

- Monthly report submitted and filed.
- Mrs. Begin said that Greg Kelly on Main Road had asked if there was anything the Town could do to get National Fuel to run gas lines down Main Road. Mr. Worth said Mr. Kelly will need to start a petition and have as many people on Main Road sign it. National Fuel will do a study at that point and will let the residents know what the projected cost would be to run the lines and what the cost would be to the residents to run the gas line.

SUPERVISOR – Annie Lawrence

- Mrs. Lawrence said she received a letter from the Pembroke Jr./Sr. High school stating that the school has now partnered with the High Point Community Church for emergency services should the students need to be evacuated for any reason and they no longer need the use of the Pembroke Highway Garage.
- The Genesee County Planning Department notified the Town of a public hearing on June 24<sup>th</sup> to propose changes to Ag districts which would include the Town of Pembroke. Ag districts are subject to renewal every eight years.
- Laura Landers from Freed Maxick will be at the Town Board meeting on July 8<sup>th</sup> to go over the 2014 Audit. She will be contacting J.O’Connell and Clark Patterson to wrap up the sewer grant paperwork. When Laura comes she will go over the information for the bonding of a possible new sewer project.
- On Wednesday June 3<sup>rd</sup> Supervisor Lawrence and Laura Landers conducted an audit of the Town Court and everything appeared to be in good order.

## **COMMITTEE REPORTS**

**Councilman Worth** – Mr. Worth reported that there has been a couple of sewer meetings and talk with the truck stops for possible hook in. There was also a meeting with the grant writers to look at the possibility of applying for two grants.

**Planning Board Chairman Tom Schneider** – Mr. Schneider reported that PYA held the first baseball tournament and raised \$1,800.00 which will be used in conjunction with Town support for field improvements at the Town Park.

## **RESOLUTIONS**

**RESOLUTION # 47 of 2015** – Budget Amendment – FEMA November Storm 2014

On **MOTION** of Councilman Arnold, seconded by Councilman Worth, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman Sformo, AYE; Supervisor Lawrence, AYE.  
ALL AYES - MOTION CARRIED

**WHEREAS**, the Town Board of the Town of Pembroke makes a resolution to increase revenues DA4960 FEMA AID in the amount of \$36,943.00 for FEMA Grant received in 2015 and increase appropriation DA5142.410 in the amount of \$36,943.00 for expenditures related to the for the November Storm of 2014.

**RESOLUTION # 49 of 2015** – Municipal Agreement – New York State DOT Extension of Snow & Ice Amendment

On **MOTION** of Councilman Arnold, seconded by Councilman Worth, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman Sformo, AYE; Supervisor Lawrence, AYE.  
ALL AYES - MOTION CARRIED

**RESOLVED**, that the Town Board of the Town of Pembroke hereby authorizes the Supervisor to sign the “Agreement to Extend Indexed Lump Sum Municipal Snow and Ice Agreement” between the New York State Department of Transportation and the Town of Pembroke for the 2016/2017 Contract Year with an expiration date of June 30, 2017.

**RESOLUTION # 50 of 2015 – Payment of Abstract**

On **MOTION** of Councilman Arnold, seconded by Councilman Sformo, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman Sformo, AYE; Supervisor Lawrence, AYE.  
**ALL AYES - MOTION CARRIED**

**WHEREAS**, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

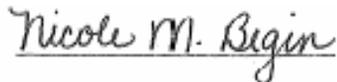
**WHEREAS**, these payments are within the normal scope of the 2015 working budget, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

**RESOLVED**, That the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within abstract # 11 of 2015.

On **MOTION** of Councilman Sformo, seconded by Councilman Arnold to adjourn the meeting at 7:44 P.M.

**ALL AYES – MOTION CARRIED.**

Respectfully submitted,



Nicole M. Begin, Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD MEETING OF JUNE 10, 2015 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY THE TOWN BOARD. APPROVAL OF MINUTES BY THE TOWN BOARD IS DONE AT THE NEXT REGULAR TOWN BOARD MEETING.