

MINUTES of the first **Regular Meeting** of the month of the Pembroke Town Board held on **April 8, 2015** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

PRESENT: Annie Lawrence, Supervisor
Edward G. Arnold, Jr., Councilman
Gary L. DeWind, Councilman
John J. Worth, Councilman

ABSENT: Peter G. Sformo, Deputy Supervisor

OTHERS PRESENT: Nicole M. Begin, Town Clerk; Stephen Stocking, Highway Superintendent; Tom Schneider, Planning Board Chairman; Nathan Witkowski, ZBA Chairman; Deborah Conti, Assessor; Donna Fix; George Fix; Chelsea Fix; Dave Seward; Greg Brockway; Rob Walker, YMCA; Ken Lauer, Village of Corfu.

The meeting was called to order at 7:00 P.M.

Councilman DeWind gave the invocation and Supervisor Lawrence led the Pledge to the Flag.

PUBLIC PARTICIPATION ~

Donna Fix spoke to the Town Board about what she does as director of the Joint Youth Program. Mrs. Fix said she is saddened that the Town is looking into making changes and possibly using other alternatives to administer the program. Mrs. Fix gave the board stats about the program and what it offers to the children in the community. Councilman Arnold said that he was sorry he did not inform the people who run the program to let them know that the Town was checking into other alternatives. Mr. Arnold also said that the other municipalities involved may not contribute as much in the future. Supervisor Lawrence said that no decision to change has been made and the board will consider what is presented by the YMCA at the meeting today.

Rob Walker from the YMCA presented the board with what the YMCA could offer. The cost per child would be \$15.00 a week and the YMCA would bill the parents directly. The days and hours would stay the same. The YMCA would keep Donna Fix on but the YMCA would take on the registration process and hiring. Mr. Walker said he would work with all of the current employees and they would become employees of the YMCA. The employees would be trained by the YMCA as well. The YMCA could provide scholarships of up to ½ the cost for those that had trouble paying. Fundraising could also be done. Mrs. Fix said she was concerned about the cost. She said many families could not afford \$90.00 for the summer because they live paycheck to paycheck and some have 3-4 children in the program. Mrs. Lawrence said the Joint Youth Committee will meet to discuss further and will have information to Donna Fix by Tuesday.

APPROVAL OF MINUTES

On **MOTION** of Councilman Arnold, seconded by Councilman DeWind, to approve the minutes of the first Regular Meeting of March 26th, 2015.

ALL AYES - MOTION CARRIED.

DEPARTMENT REPORTS

ASSESSOR – Deborah Conti

- Mrs. Conti reported that she has been out around town looking at new construction, demolitions and storm damage. She also said that this was the leanest year in terms of construction of new homes being built.

PLANNING BOARD – Thomas Schneider

- Mr. Schneider said the Planning Board approved the site plan for an antennae tower at the Yancey’s Fancy building. The board will look an application for a cell tower at 300 Main Road in April. Mr. Schneider is also working with the GCEDC for things going on at the BETP.
- Mr. Schneider said that he believes the Town should feel out some developers regarding prime property on Route 77 for housing developments.

ZONING & CODES ENFORCEMENT – Charles Reid

- The monthly report is submitted and filed.

ZONING BOARD OF APPEALS – Nathan Witkowski

- Mr. Witkowski said there was no meeting held in March. The ZBA will hold an informational session in April with a public hearing to follow in May for a kennel permit.

HIGHWAY – Stephen Stocking

- Mr. Stocking

JUSTICE – David O’Connor & Edwin F. Mileham, Jr.

- The March monthly reports have not yet been submitted and filed.

TOWN CLERK – Nicole M. Begin

- Monthly report submitted and filed.
- Mrs. Begin said that the Town will be returning 92 unpaid tax bills to the county treasurer compared to the 99 returned in 2014. The 2015 interest and penalties collected will be approximately \$5,300.00
- Mrs. Begin reported that Tompkins Insurance will need the board to approve to remove Ed Mileham from the health insurance account for HRA and put Supervisor Annie Lawrence on the account.

 A **MOTION** was made by Councilman Arnold, seconded by Councilman Worth to remove Edwin Mileham Jr. from the HRA health insurance account with Tompkins Insurance and replace him with Supervisor Annie Lawrence also to keep Ed Arnold Jr. as second signer.
ALL AYES – MOTION CARRIED

SUPERVISOR – Annie Lawrence

- Mrs. Lawrence said the April GAM meeting will be held here at the Pembroke Town Hall on Thursday April 16th at 7:00 P.M.
- Mrs. Lawrence said that she received a call from Marcy Kohorst with the Hillside Cemetery who said the Cemetery is in need of help. Mrs. Lawrence called the New York State Association of Cemeteries and was told that the Town could help cemeteries with money, materials or manpower. Mrs. Lawrence told Mrs. Kohorst that the town would not be able to help financially but may be able to help in other ways. She also suggested that she contact the Evergreen Hill Cemetery Association regarding fundraising. Mrs. Kohorst will get back to the town with information on anything they really need.
- Mrs. Lawrence received a call received a call from Jeff Kus on Pratt Road regarding the possibility of hooking up to the Town of Batavia water line that is being installed. Mrs. Lawrence contacted the Town of Batavia and she will get a petition to Mr. Kus for the remaining thirteen people on the road to try and tie into the Batavia water line. They would have to hook in as out of district residents. Mrs. Lawrence asked the Town Board if they were ok with exploring options to get those people water. The board agreed as long as the town is not violating the agreement with Monroe County Water Authority.
- Mrs. Lawrence copied the Board on an email from Matt Landers from the county regarding shared services for the tax cap. Three of the five board members agreed to work with the county on a shared services agreement.
- Mrs. Lawrence said that Brad Buyers from County Line Stone would like to talk with the board regarding a committee formation and their need for a letter from the Town so that they can submit their SEQR to the NYS DEC. The Board would like talk to the attorney before there are any discussions.
- Mrs. Lawrence said that as of tomorrow the health insurance will be fully funded. Each employee with health insurance was given a binder with all the information they need.

SPECIAL ASSIGNMENT

1. Village Dissolution Study ~ No report.

COMMITTEE REPORTS

Councilman DeWind – Mr. DeWind said that Route 77/Brier Hill Construction repaired the gutter and fascia at the Town Hall, repaired the back door and installed two new windows. The invoices for those things are in tonight's abstract.

Councilman Worth – Mr. Worth said that Docuware will be updated on Thursday.

Councilman Arnold – Mr. Arnold said that PYA asked if they could charge for parking in the rear lot of the town park for a baseball/softball tournament they are holding. The board discussed concerns, etc...

A **MOTION** was made by Councilman Arnold, seconded by Councilman DeWind to let PYA know that it is ok to charge for parking during this event in the rear parking lot only.
THREE AYES – ONE NAY, MOTION CARRIED

RESOLUTIONS

RESOLUTION # 39 of 2015 – Payment of Abstract

On **MOTION** of Councilman DeWind, seconded by Councilman Worth, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman DeWind, AYE; Supervisor Lawrence, AYE.
ALL AYES - MOTION CARRIED

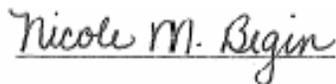
WHEREAS, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

WHEREAS, these payments are within the normal scope of the 2015 working budget, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

RESOLVED, That the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within abstract # 7 of 2015.

On **MOTION** of Councilman Arnold, seconded by Councilman Worth to adjourn the meeting at 8:34 P.M.
ALL AYES – MOTION CARRIED.

Respectfully submitted,



Nicole M. Begin, Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD MEETING OF APRIL 8, 2015 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY THE TOWN BOARD. APPROVAL OF MINUTES BY THE TOWN BOARD IS DONE AT THE NEXT REGULAR TOWN BOARD MEETING.