

MINUTES of the second **Regular Meeting** of the Pembroke Town Board held on **March 26, 2015** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

PRESENT: Annie Lawrence, Supervisor
Gary L. DeWind, Councilman
John J. Worth, Councilman
Edward G. Arnold, Jr., Councilman

ABSENT: Peter G. Sformo, Deputy Supervisor

OTHERS PRESENT: Nicole M. Begin, Town Clerk; Stephen Stocking, Highway Superintendent; Tom Hare, Empire Telephone; Rob Walker, GC YMCA; William Kappus; Ken Lauer.

The meeting was called to order at 6:00 P.M.

PUBLIC PARTICIPATION

JOINT YOUTH/YMCA - Rob Walker from the YMCA spoke with the Town Board about the summer programs that the YMCA offers and what they could offer the Town for the Joint Youth Recreation Program. The Board spoke with Mr. Walker about the costs of the program and in turn explained what the Joint Youth Recreation Program currently offers to the residents. Mrs. Lawrence explained that the reason the Town is looking into the YMCA was to cap the Town's expenses, not to increase spending, to alleviate the Town with the liability issue with special needs participants, to relieve the Town from all the hiring and background checks that the state mandates are necessary and to provide a different aspect on the recreation program than what has been offered in the past. Mr. Arnold will contact the School Superintendent to talk about the program for 2015 and will talk to the other municipalities involved in the program. Mr. Walker will work on a proposal for the town.

EMPIRE TELEPHONE – Tom Hare from Empire Telephone spoke with the Town Board about a plan to change the phone and internet service at the Town Hall which will save the Town money. They don't have an exact date for install but it should be done by the end of April.

APPROVAL OF MINUTES

On **MOTION** of Councilman Arnold, seconded by Councilman Worth, to approve the minutes of the first Regular Meeting of March 11th, 2015 and the second Regular Meeting of March 16th, 2015. ALL AYES - MOTION CARRIED.

OLD BUSINESS

The Town Board discussed the surplus property that the Town has and talked about putting the four small vacant lots back on the tax rolls. A resolution will be made to dispose of the following three parcels:

9.-2-28	Little Falls Road	2.76 acres
24.-1-94	Brown Road	0.9 acres
Part of 19-1-17-12	Alleghany Road	0.865 acres approx.

COMMITTEE REPORTS

Councilman Arnold – Mr. Arnold said he received a call from the Girl Scouts regarding the use of the Community Center for a meeting/movie and asked if there would be a charge for this. The Board discussed this and based on the following Motion that was passed on March 28th, 2013 the board decided it would be ok to NOT charge them for this meeting.

*March 28, 2013 - A **MOTION** was made by Councilman DeWind, seconded by Councilman Arnold to increase the rent amount for ALL private parties to \$150.00 for residents/\$350.00 for non-residents plus a \$75.00 deposit cleaning fee returned by mail after inspection of the hall and the hall is found to be clean. Residents must provide proof of residency.*

*Not-for-Profit groups are exempt from these fees **for meetings only**. The groups exempt are Corfu Fire Department/District (fire department business only), Town Board, Village Board, Boy Scouts, Girl Scouts, VFW, Garden Club, Tonawanda Creek Watershed Group, CPD Kiwanis.*

The \$25.00 deposit for the key will also still remain in effect for all.

These rules will take effect for all new scheduled dates as of today March 28th, 2013

ALL AYES - MOTION CARRIED

Mr. Arnold said he received a call about the placement of another memorial at the town park. The board discussed the several requests that have been made to place memorials in the town park over the last two years and decided to look into other options. Supervisor Lawrence said a policy will need to be put in place in order that the park have a designated area for memorials. The board members will look into the possibility of an area with imprinted paving stones for families to purchase as memorials. The board will discuss further at the second meeting in April.

Supervisor Lawrence – Mrs. Lawrence said she received a call from Kathy Jasinski saying that the 2015 Workers Comp bill had not been paid. Jennifer will get this paid in the next abstract.

Mrs. Lawrence said she was questioned about putting turning arrows at the corner of route 5 and route 77. Mr. Stocking said a petition was done once before but the state DOT denied it. With the Tech park expanding that may help the cause.

Highway Superintendent Stocking – Mr. Stocking said he received a call from a resident on starting a petition to make the intersection at the corner of Lake Road at Cohocton Road a four way stop. Mr. Stocking informed the resident that Lake Road is a County Road and the petition would need final approval from the County Highway Department.

Town Clerk Begin – Mrs. Begin said she has approximately \$500.00 left in the LGMRIF grant the Town Clerks office received to digitize the old vital records. Mrs. Begin said the money can be used to pay a clerk to input the data into the Docuware program. Mrs. Begin asked if she could use Diane Denton for that purpose. The board agreed.

RESOLUTIONS

RESOLUTION # 33 of 2015– Village of Corfu one year Lease Agreement

On **MOTION** of Councilman DeWind, seconded by Councilman Arnold, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman DeWind, AYE; Supervisor Lawrence, AYE.
ALL AYES - MOTION CARRIED

WHEREAS the lease for the Village of Corfu offices and court room expires May 31st, 2015 and the Village of Corfu and the Town of Pembroke wish to renew the lease agreement; **NOW, THEREFORE, BE IT**

RESOLVED that the Pembroke Town Board agrees to renew the lease with the Village of Corfu for one (1) year at the rate of \$9,720.00 from June 1, 2015 – May 31, 2016. All other provisions of the current lease remain the same, and the Pembroke Town Board authorizes the Supervisor to prepare and sign the new lease on behalf of the Town of Pembroke.

RESOLUTION # 34 of 2015 – Sale of Property

On **MOTION** of Councilman Arnold, seconded by Councilman DeWind, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman DeWind, AYE; Supervisor Lawrence, AYE.
ALL AYES - MOTION CARRIED

WHEREAS, the Town Board has determined that three vacant parcels of real property owned by the Town should be sold in the best interest of the Town; **NOW, THEREFORE BE IT**

RESOLVED, that the Town Board hereby authorizes the Supervisor of the Town of Pembroke to sell the vacant parcels of real property in the Town contingent upon passage of the permissive referendum period required under law without a petition for a permissive referendum, and all other contingencies considered necessary by the Attorney for the Town. This Resolution shall be subject to a permissive referendum, as required by section 220 of the Town Law.

RESOLUTION # 35 of 2015 – Buffalo Bicycling Club permission to use parking lot

On **MOTION** of Councilman Arnold, seconded by Councilman Worth, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman DeWind, AYE; Supervisor Lawrence, AYE.
ALL AYES - MOTION CARRIED

WHEREAS, The Buffalo Bicycling Club requested the use of the Community Center parking lot for parking and registration of participants for upcoming races in the Corfu area; **NOW, THEREFORE BE IT**

RESOLVED, that the Town Board hereby grants permission for the Buffalo Bicycling Club to use the Community Center parking lot for parking and registration of participants for upcoming races. The Buffalo Bicycling Club will provide insurance coverage and list the Town and Village as additional insured.

RESOLUTION #36 of 2015 – Contract Renewal – Williamson Law Book Co. Contract

On **MOTION** of Councilman DeWind, seconded by Councilman Worth, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman DeWind, AYE; Supervisor Lawrence, AYE.
ALL AYES - MOTION CARRIED

RESOLVED, the Town of Pembroke Town Board, authorizes the Town of Pembroke Supervisor to enter into a renewal contract, for April 1, 2015 to March 31, 2016, with Williamson Law Book Co. of 790 Canning Parkway Street, Victor, NY 14564, for Accounting Software and Support.

RESOLUTION # 37 of 2015 – Contract for phone/internet at Town Hall – Empire Telephone

On **MOTION** of Councilman Arnold, seconded by Councilman Worth, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman DeWind, AYE; Supervisor Lawrence, AYE.
ALL AYES - MOTION CARRIED

WHEREAS Empire Telephone gave a proposal to the Town Board for a three year contract to supply phone and Fios internet service to the Pembroke Town Hall ; **NOW, THEREFORE BE IT**

RESOLVED, that the Town of Pembroke Town Board, authorizes the Pembroke Town Supervisor to enter into a three year contract with Empire Telephone, for phone and Fios internet service; **AND, BE IT FURTHER**

RESOLVED, that the installation fee will be \$1,235.00 with a monthly recurring cost of \$333.53.

RESOLUTION # 38 of 2015 – Payment of Abstract

On **MOTION** of Councilman Arnold, seconded by Councilman DeWind, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman DeWind, AYE; Supervisor Lawrence, AYE.
ALL AYES - MOTION CARRIED

WHEREAS, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

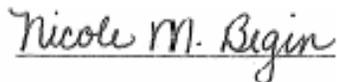
WHEREAS, these payments are within the normal scope of the 2015 working budget, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

RESOLVED, That the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within abstract # 6 of 2015.

On **MOTION** of Councilman Arnold, seconded by Councilman DeWind to adjourn the meeting at 7:12 P.M.

ALL AYES – MOTION CARRIED.

Respectfully submitted,



Nicole M. Begin, Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD MEETING OF MARCH 26, 2015 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY THE TOWN BOARD. APPROVAL OF MINUTES BY THE TOWN BOARD IS DONE AT THE NEXT REGULAR TOWN BOARD MEETING.