

MINUTES of the **Regular Meeting** of the Pembroke Town Board held on **September 10, 2014** at the Pembroke Town Hall, 1145 Main Road, Corfu, NY.

PRESENT: John J. Worth, Deputy Supervisor
Edward G. Arnold, Jr., Councilman
Gary L. DeWind, Councilman
Peter G. Sformo, Councilman

OTHERS PRESENT: Nicole M. Begin, Town Clerk; Tom Schneider, Planning Board Chairman; Nathan Witkowski, ZBA Chairman; Deborah Conti, Assessor; Charles Reid, Zoning Officer; Pam Ware & Jean Marsick, Winterfest Committee; Jim Uebelhoer, Ken Lauer.

The meeting was called to order at 7:04 P.M.

Deborah Conti gave the invocation and Deputy Supervisor Worth led the Pledge to the Flag.

PUBLIC PARTICIPATION

Pam Ware and Jean Marsick said Winterfest preparations are underway. The event will be held on Saturday January 24th, 2015. There are 15-20 confirmed vendors. The set-up will be different this year. Food tables will be set up in the tent for people to sit and eat and the space in the center of the hall will be reserved for more vendors. There has been a lot of community support. They are looking for more vendors from the greater Pembroke area. They are requesting that the Town once again support the event by providing the tent, heaters and staging area. They are in the process of applying for a GoArt grant to help with financing of the event. For more information regarding Winterfest Jean can be reached at 585-599-6469 or email at jeanmarie1950@live.com. Ms. Ware will keep the town informed by email to Town Clerk Begin.

Jim Uebelhoer spoke to the Town Board regarding his next door neighbor on Akron Road. Mr. Uebelhoer has made complaints to the Town zoning department about the neighbor's property. Mr. Uebelhoer said the issue is that the property is a mess, there is garbage strewn around, because an employee from a local garbage company brings back several empty cans and other items, there are 5-6 foot weeds in the backyard. The neighbor feeds the outdoor cats which are bringing skunks and raccoons. Mr. Uebelhoer said his assessment has gone up \$50,000.00 in eight years and due to the neighbor he feels he would not be able to sell his property for the assessed value. He said the neighbor does not take responsibility to clean up their property. Mr. Uebelhoer said that the Town needs to fix the problem by strengthening the zoning laws and if not he will have his attorney go after the Town and the neighbor.

Mr. Uebelhoer also brought in a Trash Agreement that the Village of Alden has in place and asked the Town Board to consider establishing a garbage district in the town paid for by the Town. Mr. Uebelhoer thanked the Board for their time.

Ken Lauer asked the Town Board what the plans are for the future of the Town Park. Mr. Lauer said he feels that right now the conditions of the baseball fields are horrible, garbage is left in cans and has maggots in them, the collection ponds are a mosquito infestation and the trail and other areas need weed whacking. Mr. Lauer asked if the town has plans for a Parks and Rec Department or Maintenance Department and that he knows it is an expense. Mr. Lauer said that when a park is started it is wonderful but then it needs maintenance, and needs money to keep it growing and serving the community. Mr. Worth said that it may not seem like it but this year a large investment was spent putting water and power throughout the park for future expansion. Mr. Worth said there are plans for future development. Mr. Arnold agreed that there are some changes for the park that need to be made in the future.

DEPARTMENT REPORTS

ASSESSOR – Deborah Conti

- Mrs. Conti said that she attended the Proserve conference at the County. Proserve is the company that provides the OARS program to the county Real Property and Assessors. There are five new improvements that will be made to the program to give residents the ability to get more information about their property. There will be training CD’s made for board members.

ZONING & CODES ENFORCEMENT – Charles Reid

- The monthly report has been submitted.
- Mr. Reid said they are digging the sewer laterals fast and are now on Route 77.
- Yancey’s Fancy building project is coming along great.
- Pilot Oil/Flying J have replaced eighteen new smoke detectors that were requested by the zoning department. Mr. Reid will inspect when they are done installing them all.
- Mr. Reid said he did receive a call from Mr. Uebelhoer about the neighbor’s property on Akron Road and he will go over and take a look. He will talk to the owner and if they are not willing to make any changes he will start the violation process. Mr. Schneider said there are provisions in the building code for property maintenance.

HIGHWAY – Stephen Stocking

- No Report at this time.

TOWN CLERK – Nicole M. Begin

- Monthly report submitted and filed.
- Mrs. Begin said a request was made by the Pembroke Fire Company to place a digital sign on town property at the corner of Route 5 and 77 to advertise their 75 Anniversary Celebration. The sign would be provided by County Emergency Management.

A **MOTION** was made by Councilman Sformo, seconded by Councilman Arnold to allow the Pembroke Fire Company to put up a temporary 3’ x 5’ digital sign on Town property at the corner of Route 5 and 77 to advertise their 75 Anniversary Celebration.

ALL AYES – MOTION CARRIED

- Mrs. Begin said that the Town was granted a Records Management grant to digitize old vital records. The process has been started with the company that will provide the services.
- Mrs. Begin said hunting license sales are going well here at the Town of Pembroke.
- The Genesee County Sheriff's Department is holding a drug drop off at the Town Hall on September 27th, 2014 from 10:00 a.m. to 2:00 p.m.

PLANNING BOARD – Thomas Schneider

- Mr. Schneider said that so far there is nothing on the agenda for September.
- Mr. Schneider said that there was an issue with the removal of dirt from the BETP site but the issue was resolved with the contractor and they will be working with the zoning department and planning board. Mr. Reid said the topsoil that was removed will be returned for restoration.
- Mr. Schneider said that a Special Use Permit was given to Linda's Diner in August.

ZONING BOARD OF APPEALS – Nathan Witkowski

- Mr. Witkowski said that the ZBA met in August. The item on the agenda was for the construction of a barn on an existing foundation and it was not heard by County Planning at that point. No decision was made until County Planning gives their recommendation.

JUSTICE – David O'Connor & Edwin F. Mileham, Jr.

- The August monthly reports have been submitted and filed.

SUPERVISOR –

- Deputy Supervisor Worth said that copies of the budget pages will be given to the board and department heads for review. The tentative budget will be given to the Town Clerk by September 30th.
- Deputy Supervisor Worth said that the blacktop is done around the gas pumps.

OLD BUSINESS

1. Sewer Project update ~ Councilman Sformo said there is no electric run to the pump station on Main Road but the electric is done at the pump station on Cohocton Road. No gas has been run to either pump stations.

The pipes have been tested, grinders are set in place at houses south of Cohocton Road on Alleghany and laterals are hooked to them with electrical work being done at the same time. Wargo said that all the laterals on Main Road are done and part of Alleghany Road is done. There have been no complaints or issues with any residents.

The Sewer Use Law is almost ready. The agreement that the Village has with Camden Group allows them to make purchases on the sewer district. Councilman Sformo asked if the Town should have something in writing so a board member can authorize Camden Group for purchases over a certain dollar amount. The Board will discuss further at the Workshop meeting.

2. Zoning staffing and interviews ~ No report.
3. Fix Insulation issue at Town Hall to prevent pipes from freezing ~ Councilman DeWind said that a contractor looked at the insulation on the pipes at the Town Hall and another contractor will be here this week to take a look.
4. Mark Boylan legal update as needed Franchise Agreement ~ No report.
5. Gasboy/Gas tanks ~ No report.
6. Travel Guide ~ Lenora Kohorst was going to speak to the Town Board about the travel guide but was unable to attend the meeting.
7. Museum glass cabinets ~ Councilman Worth said the old museum cabinets were taken to Bontrager's Auction and sold for \$130.00 and after commission the town received \$108.00.

NEW BUSINESS

1. Community Center floor ~ The committee has decided to wax the floors in the spring.
2. Phone and internet service ~ A gentleman from Empire Phone spoke to Councilman Worth to consolidate phone and internet services for the Town of Pembroke offices. It would save the town money but there may be an issue if we lease the phones from Frontier. He took copies of our bills to give us a quote.

RESOLUTIONS

RESOLUTION # 65 of 2014 – Payment of Abstract

On **MOTION** of Councilman Arnold, seconded by Councilman Sformo, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman Sformo, AYE; Councilman DeWind, AYE.
ALL AYES - MOTION CARRIED

WHEREAS, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

WHEREAS, these payments are within the normal scope of the 2014 working budget, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

RESOLVED, that the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within abstract # 9 of 2014.

On **MOTION** of Councilman Sformo, seconded by Councilman Arnold to adjourn the meeting at 8:35 P.M.

ALL AYES – MOTION CARRIED.

Respectfully submitted,

Nicole M. Begin

Nicole M. Begin, Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD MEETING OF SEPTEMBER 10, 2014 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY THE TOWN BOARD. APPROVAL OF MINUTES BY THE TOWN BOARD IS DONE AT THE NEXT REGULAR TOWN BOARD MEETING.