

MINUTES of the **Regular Meeting** of the Pembroke Town Board held on **June 11, 2014** at the Pembroke Town Hall, 1145 Main Road, Corfu, NY.

PRESENT: John J. Worth, Deputy Supervisor
Edward G. Arnold, Jr., Councilman
Gary L. DeWind, Councilman

ABSENT: Peter G. Sformo, Councilman

OTHERS PRESENT: Nicole M. Begin, Town Clerk; Stephen Stocking, Highway Superintendent; Tom Schneider, Planning Board Chairman; Nathan Witkowski, ZBA Chairman; Deborah Conti, Assessor; Annie Lawrence.

The meeting was called to order at 7:00 P.M.

Deputy Supervisor Worth gave the invocation led the Pledge to the Flag.

PUBLIC PARTICIPATION ~ None

APPROVAL OF MINUTES

On **MOTION** of Councilman Sformo, seconded by Councilman DeWind, to approve the minutes of the Regular Meeting May 14th, 2014, and the Workshop Meeting May 29th, 2014. **ALL AYES - MOTION CARRIED.**

DEPARTMENT REPORTS

ASSESSOR – Deborah Conti

- Mrs. Conti said that May 27th was Grievance Day, twelve grievances were filed. There were adjustments made for 55 residents prior to grievance day. 2014 assessments are wrapped up.

ZONING & CODES ENFORCEMENT – Charles Reid

- The monthly report has been submitted.
- Deputy Supervisor said that the Yancey's Fancy project is moving along and they are happy with the help they are getting from Mr. Reid.
- Mrs. Begin reported that there have been some complaints regarding grass mowing for a couple of houses that are going into bank foreclosure. Mr. Reid is sending out violation letters to the owners.

HIGHWAY – Stephen Stocking

- Mr. Stocking reported that roadside mowing began yesterday and should be done in the next couple of weeks.
- Mr. Stocking is working with a couple of farm land owners for the upcoming winter season. The corn rows left on Route 77 were a great help with the blowing snow and Mr. Stocking is working with a couple other farmers as well to do the same.

- Councilman Arnold is getting prices on the replacement of the fuel tanks. Mr. Stocking said that if the tanks are replaced he suggests putting in bigger tanks due to the amount of other municipal users. Councilman Arnold suggested talking to the school to see what they have in mind for future plans for the bus garage.
- Mr. Stocking asked the board fuel billing due to the amount of repair and maintenance needed on the towns' fuel system. The board said that before any changes are made to the billing of outside users they would like to see what the costs will be for the project. The board will discuss this further at the workshop meeting.
- Mr. Worth Councilman Worth thanked the highway department for all of their help at the park this week in preparation of the Cost of Freedom Tribute.

TOWN CLERK – Nicole M. Begin

- Monthly report submitted and filed.

PLANNING BOARD – Thomas Schneider

- Mr. Schneider handed out copies of the new zoning law that has all of the new updates included since the last Zoning Law was printed in 2008. Mr. Schneider still would like to add in more detailed information from Local Law # 4 of 2003 regarding subdivisions.
- Mr. Schneider said the zoning review committee will meet again on June 30th at 7:00 P.M.
- Mr. Schneider said that Yancey's Fancy is looking to merge the property they purchased to their existing parcel in the Buffalo East Tech Park. They will be before the Planning Board in June.
- Mr. Worth thanked Tom Schneider and the Zoning Review Committee for all of their work on the Zoning Laws.

ZONING BOARD OF APPEALS – Nathan Witkowski

- Mr. Witkowski said there was no meeting held in May and the June meeting is also being cancelled because there is nothing on the agenda.

JUSTICE – David O'Connor & Edwin F. Mileham, Jr.

- The May monthly reports have been submitted and filed. Justice O'Connor collected \$33,295.00, Justice Mileham collected \$13,890.00.

SUPERVISOR –

- Deputy Supervisor Worth said that Laura Landers will be at the Workshop meeting to go over the finished budget with the board to give the board some ideas as to where the town is at financially.

OLD BUSINESS

1. Sewer Project update ~ Mr. Worth reported that the lateral connections for sewer District No. 1 are being worked on and should be started soon. The Board received the necessary information to be able to present a resolution for the formation of sewer district No. 2

this is Allegheny Road south of Cohocton Road. A public hearing will be held on June 26th at 5:00 P.M.

2. Staffing and Interviews ~ No report.
3. Cemetery Grant Project Work tree work North Pembroke ~ Councilman DeWind said that the driveway work at the North Pembroke Cemetery should be done in the next few weeks.
4. Fix Insulation issue at Town Hall to prevent pipes from freezing ~ Councilmen DeWind and Worth will be working on getting proposals for the insulation work at the Town Hall where the pipes burst in the winter.
5. Real-estate progress ~ Councilman worth said that a resolution with a 30 day permissive referendum needs to be passed in order to sell the Mertie Doll property. The resolution is before the board this evening.
6. Plan for getting park in shape for Moving Wall ~ Mr. Worth said that the park looks fantastic and the Cost of Freedom Tribute event will start tomorrow, June 12th.
7. 2013 Audit ~ Mr. Worth said that the 2013 Audit is just about finished.
8. Industrial Appraisal contract ~ Mr. Worth signed the Industrial Appraisal contract and they should be out in the next month to do the actual appraisal.
9. Mark Boylan legal update as needed Franchise Agreement ~ Attorney Mark Boylan is still working on the franchise agreement changes that the Town Board requested with Time Warner Cable.
10. Cemetery Bank account ~ Councilmen Arnold and Worth will go to the bank to get the cemetery bank accounts in order. Once done, all the cemetery money will be in one account and the cemetery reserves and working capital will be in their own designated accounts.
11. Gasboy/tanks discussion where to go from here ~ Further discussion will be at the Workshop meeting.
12. Report on meeting with EDC and Clark Patterson's office to look at future options to be ready for future development ~ Mr. Worth said that the biggest problem is funding but until we are hooked up to the sewer there is no possible way to know if further expansion is possible.

NEW BUSINESS

1. Community Center Floor Wax spring time ~ Mr. DeWind will have the floors at the Corfu building cleaned and waxed soon.
2. Museum Glass Cabinets remove ~ Work on in late summer.
3. Town Hall Garage Sale ~ Work on in late summer
4. Sand Salt Budget ~ Mr. Worth said it will be about \$230,000 - \$300,000 to refill salt barn in 2014.

RESOLUTIONS

RESOLUTION # 49 of 2014 – Approval of Payment No. 9 – Sewer District # 1

On **MOTION** of Councilman Arnold, seconded by Councilman DeWind, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman DeWind, AYE.

ALL AYES - MOTION CARRIED

WHEREAS the next payment submittals for the WQIP sewer grant reimbursements can be submitted immediately; **NOW, THEREFORE, BE IT**

RESOLVED that the Pembroke Town Board approves Sewer District No. 1 - Contractor's Application for Payment No. 9 for in the amount of \$109,576.08; and **BE IT FURTHER**

RESOLVED that the Town Board authorizes the Town Supervisor to sign this application for submittal to receive grant reimbursement.

RESOLUTION # 50 of 2014 – Sale of Property – 8783 Allegheny Road

On **MOTION** of Councilman Arnold, seconded by Councilman DeWind, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman DeWind, AYE.

ALL AYES - MOTION CARRIED

WHEREAS, the Town Board has determined that the parcel of real property located at 8783 Allegheny Road in the Town should be sold in the best interest of the Town; **NOW, THEREFORE BE IT**

RESOLVED, that the Town Board hereby authorizes the Supervisor of the Town of Pembroke to enter into a contract for the sale of the parcel of real property located at 8783 Allegheny Road in the Town (Tax Map No. 19.-1-17.112) for the price of \$99,900.00, contingent upon passage of the permissive referendum period required under law without a petition for a permissive referendum, and all other contingencies considered necessary by the Attorney for the Town. This Resolution shall be subject to a permissive referendum, as required by section 220 of the Town Law.

RESOLUTION # 51 of 2014 – Payment of Abstract

On **MOTION** of Councilman Arnold, seconded by Councilman DeWind, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman DeWind, AYE.
ALL AYES - MOTION CARRIED

WHEREAS, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

WHEREAS, these payments are within the normal scope of the 2014 working budget, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

RESOLVED, that the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within abstract # 6 of 2014.

RESOLUTION # 52 of 2014 –Resolution calling for a public hearing on Establishment of Sewer District #2 of The Town of Pembroke

On **MOTION** of Councilman Arnold, seconded by Councilman DeWind, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman DeWind, AYE.
ALL AYES - MOTION CARRIED

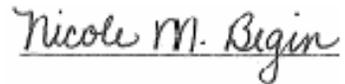
WHEREAS the Pembroke Town Board is required to hold both a public hearing on the Establishment of Sewer District No. 2 before the sewer district can be established by the Town Board; **NOW THEREFORE, BE IT**

RESOLVED that the Town Board of the Town of Pembroke will hold a Public Hearing at the Pembroke Town Hall, 1145 Main Road, Corfu, NY in said Town on the 26th day of June 2014 at 5:00 P.M. for the purpose of Establishing Sewer District No. 2.

On **MOTION** of Councilman DeWind, seconded by Councilman Arnold to adjourn the meeting at 7:36 P.M.

ALL AYES – MOTION CARRIED.

Respectfully submitted,

A handwritten signature in cursive script that reads "Nicole M. Begin". The signature is written in dark ink and is positioned above the typed name.

Nicole M. Begin, Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD MEETING OF JUNE 11, 2014 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY THE TOWN BOARD. APPROVAL OF MINUTES BY THE TOWN BOARD IS DONE AT THE NEXT REGULAR TOWN BOARD MEETING.