

**MINUTES** of the Pembroke Town Board **Workshop Meeting** held on **May 29<sup>th</sup>, 2014** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

**PRESENT:** John J. Worth, Deputy Supervisor  
Edward G. Arnold, Jr., Councilman  
Gary L. DeWind, Councilman  
Peter G. Sformo, Councilman

**OTHERS PRESENT:** Nicole M. Begin, Town Clerk; Stephen Stocking, Highway Superintendent; Mark Boylan, Town Attorney; Members of the Oakfield Alabama American Legion Post 626.

The Workshop was called to order at 5:05 P.M.

### **OLD BUSINESS**

**MOVING WALL UPDATE** – Members of the American Legion updated the Board with information regarding the Cost of Freedom Moving Wall Exhibit to be held at the Town Park June 11<sup>th</sup> to June 15<sup>th</sup>, 2014. The monument to be dedicated will be put in place on Tuesday June 3<sup>rd</sup>. A large rock along the driveway will be moved by the highway department to allow access of the delivery truck.

The set of benches along the west side of the football field will also be moved for the event. Highway Superintendent Stocking will have the driveway graded and sprayed for dust in the next week or so. Mrs. Begin reported that the port-a-john trailer will be delivered to the park on the 10<sup>th</sup>.

**SEWER PROJECT UPDATE** – Councilman Sformo

- *Sewer Law* ~ Councilman Sformo said there should be something in the sewer use law saying that someone from the Town Board is representative for any O&M decisions.
- *Lateral connections* ~ The contractors are ready to move on with the lateral connections to houses. Mr. Boylan will put together the easements that will be needed for the residents for the lateral connections.
- *Municipal agreement* ~ Attorney Mark Boylan has official copies almost ready for signatures.
- *Extra grinder pumps for maintenance and replacement* ~ Two extra pumps have been ordered for maintenance purposes.
- *Form Sewer District 2* ~ Jeremy DeLyser from Clark Patterson will have a map plan report for the town next week. After received, the town can schedule a public hearing to form the district. Attorney Boylan will provide the legal ad information for the public hearing advertisement. A public hearing can be called on June 11<sup>th</sup> to be held on June 26<sup>th</sup> at the Workshop meeting. There will be a 30 day permissive referendum to the resolution if adopted.

**INSULATION ISSUE AT TOWN HALL** – The Town Hall insulation issue is being worked on my Councilman Worth and Councilman DeWind.

**REAL-ESTATE PROGRESS** – Councilman Worth said that there was a question during the closing process regarding the septic tank inspection. Mr. Worth said that the tank was inspected a year ago when the Town purchased the property and since the sewer will be installed within the next month it makes no sense to spend the money to have it inspected again.

HEATERS IN CORFU FIRE DEPARTMENT BAYS – The new heaters were installed in the truck bays and the fire department is happy with the work.

**NEW BUSINESS**

INDUSTRIAL APPRAISAL – Copies of the agreement for an appraisal to be done on town property were given to the board. Tompkins Insurance recommends that this be done every few years to keep policies up to date on coverage for property obtained or disposed of. Joe Teresi from Tompkins recommended doing so with the addition of the sewer pump stations. The Board agreed to have Deputy Supervisor Worth sign the contract to have the appraisal done.

TIME WARNER CABLE FRANCHISE AGREEMENT – The Board discussed with the Attorney the franchise agreement with Time Warner Cable. The Agreement had been expired for some time now and needs to be renewed. The new agreement that Time Warner Cable wants the town to sign is a 20 year agreement. The current franchise fee rate is 3% to Pembroke residents that have Time Warner Cable. After some discussion the Board agreed to propose changing the agreement to a 5 year agreement and lower the franchise fee to 0% with the hopes that this 3% decrease to the cable company would be used to lower rates for all their subscribers in the Town.

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A **MOTION** was made by Councilman Worth, seconded by Councilman Arnold to have the Town Attorney Mark Boylan negotiate a five year contract with a 0% franchise fee with Time Warner Cable.

ALL AYES –MOTION CARRIED  
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**ROUND TABLE DISCUSSION**

**Highway Superintendent Stocking** – Mr. Stocking asked the board and town attorney about the possibility of passing a local law regarding driveways. Mr. Stocking said it has always been the understanding not to concrete your driveway flush to the roadway. The safest and most common way of doing this is to concrete your driveway but blacktop the last 5 feet of the driveway. The reason is that if the concrete heaves in the winter and the plows hit it, it will destroy the plow wing and also destroy the driveway. Mr. Stocking said he thought a local law was already in place but further research found there was not and that it was a rule of thumb. Town Clerk Begin will research laws on the books in other municipalities and the board will review and decide if they want to move forward.

The Town Board physically inspected the gas pumps and exterior of the Town highway garage. There are major problems with the pumps that will need repair very quickly. Superintendent Stocking will get quotes for two different options for replacement or repair of the fuel tanks. The highway garage is in desperate need of replacement. There are holes in the walls and the cinder blocks on the exterior are disintegrating. Mr. Worth said it is only a matter of time before the walls cave in around the equipment. The Board will look for any grant money that may be available and make a plan for hat needs to be done.

Superintendent Stocking said that Matt from Matt's Landscaping is continuously finding garbage being left at the pavilion at the cemetery on the corner of Slusser Road and Main Road on Sunday's. Councilman Arnold will ask a member of the church to see if it is someone from the church using the pavilion.

**Councilman Edward Arnold Jr.** – Mr. Arnold was asked by PYA if they could put a beverage vending machine in the park next to their shed. The Board said they were ok with it as long as it would not serve glass containers.

Mr. Arnold said that PYA equipment that was left in the shed this winter was ruined by exploded soda cans. The PYA would like to hold a flea market and scrap drive to help defer the cost of replacement of equipment and asked if they could use the Town Hall parking lot for the event at the end of June. Councilman Arnold will offer the Community Center parking lot to them.

Mr. Arnold said he had more sand trucked in to the park for the ball diamonds.

**Councilman Sformo** – Mr. Sformo said the Memorial Day parade went well.

Mr. Sformo also thanked the Garden Club for the work they did around the Town hall and the Community Center.

**Deputy Supervisor John Worth** – Mr. Worth said that the buyer of the Doll property may be interested in purchasing 20 more feet to the south of the property. The Board said if they approach them with a request they would be ok with doing that.

Laura Landers from Freed Maxick will be at the next Workshop meeting to go over finances with Town Board.

## **RESOLUTIONS**

**RESOLUTION # 43 of 2014** – 2014 Budget Amendment – Corfu Building roof and heating repairs

On **MOTION** of Councilman DeWind, seconded by Councilman Arnold, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman Sformo, AYE; Councilman DeWind, AYE.  
**ALL AYES - MOTION CARRIED**

**WHEREAS**, the Town Board of the Town of Pembroke makes a resolution to increase appropriation A1620.21 Equipment-Corfu by \$95,000.00, source of funding unreserved fund balance.

**RESOLUTION # 44 of 2014** – 2014 Budget Amendment – National Grid lighting project balance

On **MOTION** of Councilman DeWind, seconded by Councilman Arnold, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman Sformo, AYE; Councilman DeWind, AYE.  
ALL AYES - MOTION CARRIED

**WHEREAS**, the Town Board of the Town of Pembroke makes a resolution to increase appropriation A1620.42 Contractual-Pembroke by \$22,543.16, source of funding unreserved fund balance.

**RESOLUTION # 45 of 2014** – 2014 Budget Amendment – North Pembroke Cemetery Grant

On **MOTION** of Councilman DeWind, seconded by Councilman Arnold, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman Sformo, AYE; Councilman DeWind, AYE.  
ALL AYES - MOTION CARRIED

**WHEREAS**, the Town Board of the Town of Pembroke makes a resolution to increase appropriation A8810.42 Contractual-Maintenance by \$20,850.00, source of funding unreserved fund balance.

**RESOLUTION # 46 of 2014** – 2014 Budget Amendment – Temporary part-time Court Assistant

On **MOTION** of Councilman Arnold, seconded by Councilman DeWind, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman Sformo, AYE; Councilman DeWind, AYE.  
ALL AYES - MOTION CARRIED

**WHEREAS**, the Town Board of the Town of Pembroke makes a resolution to make the following budget transfer:

*From:*

A1110.401	Cont.-O’Connor	\$600.00
A1110.402	Cont.-Mileham	\$600.00

*To:*

A1110.14	Deputy Court Clerk FT	\$1,200.00
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**RESOLUTION # 47 of 2014** – 2014 Budget Amendment – Caretaker of Cemeteries

On **MOTION** of Councilman DeWind, seconded by Councilman Arnold, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman Sformo, AYE; Councilman DeWind, AYE.  
ALL AYES - MOTION CARRIED

**WHEREAS**, the Town Board of the Town of Pembroke makes a resolution to make the following budget transfer:

*From:*

A8810.42      Contractual-Maintenance      \$2,700.00

*To:*

A8810.4      Contractual      \$2,700.00

**RESOLUTION # 48 of 2014** – Payment of Abstract

On **MOTION** of Councilman Sformo, seconded by Councilman DeWind, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman Sformo, AYE; Councilman DeWind, AYE.  
ALL AYES - MOTION CARRIED

**WHEREAS**, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

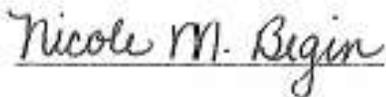
**WHEREAS**, these payments are within the normal scope of the 2014 working budget, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

**RESOLVED**, that the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within abstract # 5b of 2014.

On **MOTION** of Councilman DeWind, seconded by Councilman Sformo to adjourn the meeting at 7:58 P.M.

ALL AYES – MOTION CARRIED

Respectfully Submitted,



Nicole M. Begin, Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD WORKSHOP MEETING OF MAY 29, 2014 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY THE TOWN BOARD. APPROVAL OF MINUTES BY THE TOWN BOARD ARE DONE AT THE NEXT REGULAR TOWN BOARD MEETING.