

MINUTES of the Pembroke Town Board **Workshop Meeting** held on **April 24th, 2014** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

PRESENT: John J. Worth, Deputy Supervisor
Edward G. Arnold, Jr., Councilman
Gary L. DeWind, Councilman
Peter G. Sformo, Councilman

OTHERS PRESENT: Nicole M. Begin, Town Clerk; Valerie Ansuini, J. O’Connell & Assoc.; Mark Boylan, Town Attorney; Jeremy DeLyser and Tom Carpenter, Clark Patterson Lee.

The Workshop was called to order at 4:32 P.M.

Deputy Supervisor Worth said the goal of this meeting is to work on finalizing items for the sewer project.

OLD BUSINESS

SEWER PROJECT UPDATE –

- Sewer Law ~ Attorney Mark Boylan said that he is coordinating with the Village and town of Batavia to get the sewer use law setup for the town. Mr. Boylan said he hopes to have it in place so a Public Hearing can be held in May to adopt the Local Law. Most contractors seem to be overwhelmed by the number of laterals to get done in such a short time frame.
- Lateral connections ~ Jeremy DeLyser said that Randsco’s numbers were high to run the laterals for the residents in the sewer district. Local contractors gave similar numbers. Tom Carpenter said Randsco would like to have a contractor do these with them as a sub-contractor. Mr. DeLyser said that there is another contractor who can run the lines at a better price like a separate contract. Mr. DeLyser is checking with the State to see if it can be done. Mr. DeLyser said that the Town may have bid it out as a separate contract.
- Municipal agreement ~ The board discussed the sewer agreement with the Village and how the rate charge will be broken down. The rate previously discussed was \$6.24 per thousand and the board discussed how that would be broken down for O & M charges. Mr. Boylan said once the flow is coming in from the town the dollar per thousand may need to be changed to cover costs but we wouldn’t know that until the plant starts taking flow from the town. They discussed O & M charges and the breakdown of those charges and how the Village would administer, bank and pay any money for the town’s interest. The Board also talked about whether the Town would have a direct contract with Camden group. The Board decided that the sewer committee should meet with the Village sewer committee as soon as possible to work out the details for the municipal agreement, software costs, and O & M charges.
- Extra grinder pumps for maintenance and replacement ~ The Board discussed purchasing two extra grinder pumps to keep on hand in case one needs to be replaced. Mr. DeLyser said the more that are purchased the cheaper they are per unit.

- Form Sewer District 2 ~ Town Clerk Begin will send out certified letters to the homeowners on Alleghany Road south of Cohocton Road that did not respond to the postcard asking whether that want to be in the sewer district. After we get that information we can move forward with forming the district.
- “Out of District” users and connection fees ~ The engineers are looking at costs and capacity needs for out of district users. The out of district users may have to pay a different rate per thousand or different connection fees. Tom Carpenter said they are also looking at a mechanism to fund future expansion. Jeremy DeLyser provided some information to the board regarding how much grant money may be left and what would be the best use of it for the Town of Pembroke.

ROUND TABLE DISCUSSION

Highway Superintendent Stocking – Mr. Stocking said they will take the grader down to the park and work on the driveway. Millennium Roads will also come and spray it for dust control. The Board agreed they would like to fix up the driveway better in the future but this year the money is not there.

The County is working on the North Pembroke Road Bridge which means the roads surrounding will be closed and detours will be posted. Mr. Stocking is trying to get a more definitive date to when the work will commence.

Zoladz will start chipping up the brush on the Town land this Friday or next Monday.

Deputy Supervisor John Worth – Mr. Worth asked the attorney if it was legal to charge the users of the joint youth program a nominal fee to use the program. Mr. Worth explained that we are not getting the amount of money needed to run the program from some of the municipalities involved based on the breakdown of the children from their respective municipalities. Also, minimum wage has increased this year making it even more expensive to run the program. The program cost over \$19,000.00 in 2013 before minimum wage increased. Mr. Worth said that the town of Pembroke cannot subsidize for the shortfalls of the program. Attorney Mark Boylan said that it would be alright to charge for the program. Mr. Worth will speak to the other Town’s and the Village to see what their opinion is about charging for the program.

Mr. Worth asked the board if they want to make a commitment to the Moving Wall event at the park by contributing to the rental of the port-a-john trailer and lighting. The Town already provides port-a-johns in the park. There will be four lights needed to keep the display lit for 24 hours. The American Legion asked if the Town would pay for two of them. The board agreed to cover the cost for these two items as there is money on the budget for this.

A **MOTION** was made by Councilman DeWind, seconded by Councilman Arnold to spend up to \$2,500.00 for the Cost of Freedom Moving Wall Event.

ALL AYES –MOTION CARRIED

Town Clerk Begin will send the contract back to the E-Z Portable restrooms for the port-a-john trailer.

Mr. Worth said that the Village of Corfu is looking for a steering committee from the Town of Pembroke for the study for dissolution of the Village. Councilman Arnold and Councilman Sformo agreed to be on the committee.

Mr. Worth informed the board that a letter was received from the Pembroke Court Office requesting the addition of part-time help while court clerk Angelina Johnson was off on maternity leave. The board will discuss at the May regular meeting.

Councilman Edward Arnold Jr. – Mr. Arnold asked the board if they would reconsider writing a letter of support for the East Pembroke Fire District for their possible future building plans. The board agreed to write a letter and asked that they review it before it is sent out. Town Clerk Begin will get the letter written and out to the board for their approval.

Mr. Arnold contacted PSI Disposal, Waste Management and Modern Disposal regarding the trash service here at the Town Hall. The only company to respond was PSI Disposal. PSI gave a quote for the same as last year. The contract ended with PSI Disposal in January.

Councilman Sformo – Mr. Sformo said that he has the NYS DOT permit filled out for the Memorial Day Parade.

Councilman Sformo contacted Monroe County Water Authority for a listing of residents that receive water service in the sewer district because that information is what the sewer billing will be based from.

RESOLUTIONS

RESOLUTION # 38 of 2014 – Trash & Recycling Contract Renewal – PSI Disposal

On **MOTION** of Councilman Arnold, seconded by Councilman DeWind, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman Sformo, NAY; Councilman DeWind, AYE.

1 NAY, THREE AYES - MOTION CARRIED

RESOLVED, the Town Board of the Town of Pembroke authorizes the Deputy Supervisor to enter into a renewal contract for 2014 with PSI Disposal, P.O. Box 188 Corfu NY 14036, for the scheduled Recycling and Refuse Collection at the Town Hall located at 1145 Main Rd., Corfu, NY 14036 with an estimated cost per month to be \$1,958.95.

RESOLUTION # 39 of 2014 – Payment of Abstract

On **MOTION** of Councilman Arnold, seconded by Councilman DeWind, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman Sformo, AYE; Councilman DeWind, AYE.
ALL AYES - MOTION CARRIED

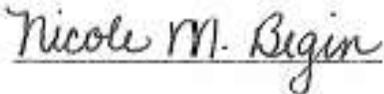
WHEREAS, A request has been made to pay the normal operating expenses of the Town of Pembroke; and

WHEREAS, these payments are within the normal scope of the 2014 working budgets, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

RESOLVED, that the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within abstract # 4b of 2014.

On **MOTION** of Councilman Arnold, seconded by Councilman DeWind to adjourn the meeting at 7:10 P.M.
ALL AYES – MOTION CARRIED

Respectfully Submitted,



Nicole M. Begin, Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD WORKSHOP MEETING OF APRIL 24, 2014 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY THE TOWN BOARD. APPROVAL OF MINUTES BY THE TOWN BOARD ARE DONE AT THE NEXT REGULAR TOWN BOARD MEETING.