

MINUTES of the Pembroke Town Board **Workshop Meeting** held on **March 27th, 2014** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

PRESENT: John J. Worth, Deputy Supervisor
Edward G. Arnold, Jr., Councilman
Gary L. DeWind, Councilman

ABSENT: Peter G. Sformo, Councilman
Nicole M. Begin, Town Clerk

OTHERS PRESENT: Tom Schneider, Planning Board Chairman; Mark Boylan, Town Attorney; Jeremy DeLyser, Clark Patterson Lee.

Minutes were recorded by Deputy Supervisor Worth and transcribed by Town Clerk Begin.

The Workshop was called to order at 5:04 P.M.

PUBLIC PARTICIPATION ~ None

OLD BUSINESS

SEWER PROJECT UPDATE – Councilman Worth reported that the postcards have been tabulated for the area south of Cohocton to be included in Sewer District No. 2. Jeremy DeLyser said that there were twelve positive response cards returned, two negative. A Public Hearing will be held when we have a definite count of all who are interested. Mr. DeLyser said the laterals will be dug as soon as possible. Mr. DeLyser said that High Point Church has asked to connect to the district and would be willing to pay for that connection. The church would become an out-of-district user. The board discussed the debt service charges for all users in District #1 & #2 and what would be charged to out-of-district users. The truck stops have both contacted the engineers about the sewer district capacity to see if there is enough for them to tie in to the district and they would also be willing to pay for the line and connection and become out-of-district users. Mr. DeLyser informed them that they would know more about capacity in the next few months. The board discussed possibilities for future expansion if needed.

GCEDC UPDATE ~ BETP – Yancey’s Fancy has closed on the property at the BETP. The building department is working with the engineers to get all the permitting finalized.

CEMETERY GRANT PROJECT – The driveway work will be done in the spring at the North Pembroke Cemetery. There is also some tree work that needs to be done that was not covered by the grant.

COMMUNITY CENTER CEILING TILES – In a couple of weeks the ceiling tiles will need to be picked up from Seaman’s Hardware and delivered to the Community Center so the weekenders from the County Jail can install them.

CHANGE ORDER FOR ELMER DAVIS ROOFING – Mr. Worth said that there is a change order for Elmer Davis Roofing that needs to be signed. The change order is for the 3rd Heating/AC unit replacement and the cost of the change order is for \$9,152.71

A **MOTION** was made by Councilman DeWind, seconded by Councilman Arnold to authorize Deputy Supervisor Worth to sign the Change order for the Elmer Davis Roofing change order in the amount of \$9,152.71.

ALL AYES –MOTION CARRIED

REAL-ESTATE PROGRESS – The Mertie Doll property is going through closing.

NEW BUSINESS

MOVING WALL – Work will begin on park cleanup as soon as the weather breaks.

COMMUNITY CENTER FLOOR WAX – The Community Center floor will be waxed in spring.

MUSEUM GLASS CABINETS REMOVE – The old museum cabinets were removed from the museum to make way for the new cabinets. Mr. Worth said we should figure out what to do with them. Councilman DeWind said they are not worth anything due to the shape they are in and should be discarded. Councilman Worth said we could advertise them to sell. Mr. DeWind said the advertisement would cost more than they are worth. Councilman Worth said there are a lot of things in the building that we could try and sell. The board agreed to try and sell off the items that the Town would like to get rid of possibly in May.

AUDITORS HAVE STARTED 2013 AUDIT – The auditors are almost finished with the 2013 audit.

INDUSTRIAL APPRAISAL – Will be done at a later time so that an insurance add-on can be done to include the pump stations for the sewer project.

VILLAGE OF CORFU LEASE AGREEMENT – In 2013 the village did not want to sign a two year lease agreement with the town and the current agreement expires on May 31st. A new one year lease agreement will be sent to them this week.

SUPERVISOR’S TRAINING IN FAIRPORT – Councilman Worth said there is training in Fairport that would be beneficial for him to attend. The cost is approximately \$300 to \$400. The board agreed to send Councilman Worth to training.

HEATER AT CORFU FIRE DEPARTMENT TRUCK BAY – The heater in the Corfu Fire Truck Bay has been shut down due to safety reasons. Turnbull heating is going to give the town a quote to replace it.

TURNBULL CONTRACT FOR MAINTENANCE – Mr. Worth said there is a resolution to renew the Turnbull Heating and Air Conditioning contract.

HEALTH CARE COMMENTS – Councilmen Worth and Arnold held a meeting with all of the employees regarding the upcoming changes to the healthcare coverage.

REPLACE LAST TWO PCS – The Highway Superintendent PC and the museum PC will be replaced to help eliminate some issues we are having with new programs not running with the old versions of Windows.

TIME WARNER FRANCHISE AGREEMENT – Mr. Worth said that Time Warner sent a new franchise agreement package to the town. There were 742 subscribers in the beginning of 2013 and at the end of 2013 were down to 709. There are some options that Mr. Worth would like the Town Attorney to look over.

CEMETERY BANK ACCOUNTS – There are three bank accounts associated with the North Pembroke Cemetery due to the way it had to be run when it was in the care of the cemetery association. Two of the accounts can now be closed because it was abandoned to the town.

ROUND TABLE DISCUSSION

Highway Superintendent Stocking – New York State DOT is going to reimburse the Town so that the Town can reimburse the property owner on Route 77 who left a corn snow fence up to protect Route 77. The reimbursement pays for the corn that the farmer lost out on. The amount to be paid this year is 38.5 cents per foot. The standard is 25 cents per foot throughout the State so the State is going to reimburse 25 cents per foot in the future. Superintendent Stocking asked if the Town would be willing to pay 15 cents per foot to cover some of the difference next year. Mr. Stocking said that the corn fence worked great, there was no maintenance on it and it saved on material, fuel, and wear and tear on the truck. The Board agreed to cover the difference of 15 cents.

A **MOTION** was made by Councilman Arnold, seconded by Councilman DeWind to authorize the Highway Superintendent to subsidize the NYS DOT for 15 cents per foot for wind row corn fence along Alleghany Road (Route 77).

The **MOTION** was **APPROVED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman DeWind, AYE. ALL AYES –MOTION CARRIED

Mr. Stocking said that there is 450 ton of material left in the salt barn. Also, due to the heavy winter the payroll for the highway department DA winter fund is over half gone. Hopefully the winter months at the end of the year won't be bad.

PL BD Chairman Tom Schneider – Mr. Schneider said that he has been attending NYS code enforcement officer training. Mr. Schneider questioned the attorney of the legalities of filling in as needed for the Town and also being on the Planning Board. Attorney Mark Boylan said it would be a conflict of interest.

RESOLUTIONS

RESOLUTION # 30 of 2014 – Payment of Abstract

On **MOTION** of Councilman Arnold, seconded by Councilman DeWind, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman DeWind, AYE.
THREE AYES – MOTION CARRIED

WHEREAS, A request has been made to pay the normal operating expenses of the Town of Pembroke, and,

WHEREAS, these payments are within the normal scope of the 2014 working budgets, and create no additional cost to the Town of Pembroke; **NOW, THEREFORE BE IT**

RESOLVED, that the Town of Pembroke hereby authorizes the Supervisor to make the appropriate payments contained within abstract # 3b of 2014.

RESOLUTION # 31 of 2014 – Contract for Heating & Air Conditioning Award – Turnbull Heating & Air Conditioning

On **MOTION** of Councilman DeWind, seconded by Councilman Arnold, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman DeWind, AYE.
THREE AYES – MOTION CARRIED

RESOLVED, the Town of Pembroke Town Board, authorizes the Pembroke Town Supervisor to enter into a renewal contract, for 2014, with Turnbull Heating & Air Conditioning of 50 Franklin Street, Batavia, New York 14020, for the scheduled maintenance of the Town of Pembroke Community Center, located at 116 E. Main Street, and the Town Hall located at 1145 Main Road, Corfu, New York 14036.

RESOLUTION # 32 of 2014– Village of Corfu Lease Agreement

On **MOTION** of Councilman DeWind, seconded by Councilman Arnold, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman DeWind, AYE.
THREE AYES – MOTION CARRIED

WHEREAS the lease for the Village of Corfu offices and court room expires May 31st, 2014 and the Village of Corfu and the Town of Pembroke wish to renew the lease agreement; **NOW, THEREFORE, BE IT**

RESOLVED that the Pembroke Town Board agrees to renew the lease with the Village of Corfu for one (1) year at the rate of \$9,436.54 from June 1, 2014 – May 31, 2015. All other provisions of the current lease remain the same, and the Pembroke Town Board authorizes the Supervisor to prepare and sign the new lease on behalf of the Town of Pembroke.

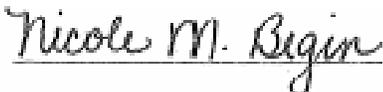
RESOLUTION # 33 of 2014 – GCASA Contract Renewal

On **MOTION** of Councilman DeWind, seconded by Councilman Arnold, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman DeWind, AYE.
THREE AYES – MOTION CARRIED

BE IT RESOLVED that Supervisor be authorized to sign a new contract with Royal Employer Services for the year 2014.

On **MOTION** of Councilman Arnold, seconded by Councilman DeWind to adjourn the meeting at 6:36 P.M.
ALL AYES – MOTION CARRIED

Respectfully Submitted,



Nicole M. Begin, Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD WORKSHOP MEETING OF MARCH 27, 2014 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY THE TOWN BOARD. APPROVAL OF MINUTES BY THE TOWN BOARD ARE DONE AT THE NEXT REGULAR TOWN BOARD MEETING.