

**MINUTES** of the Pembroke Town Board **Workshop Meeting** held on **November 27<sup>th</sup>, 2013** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

**PRESENT:** Edwin F. Mileham Jr., Supervisor  
Edward G. Arnold, Jr., Councilman  
John J. Worth, Councilman  
Peter G. Sformo, Councilman

**ABSENT:** Gary L. DeWind, Councilman

**OTHERS PRESENT:** Nicole M. Begin, Town Clerk; Pam Ware, Winterfest Committee; Joe Joyce, American Legion; Cory Neefus, CPL; Ken Lauer, Village of Corfu Trustee/PCSD School Board; Tom Schneider, Planning Board Chairman; Mark Boylan, Boylan Law Office; Taylor McCabe, McCabe Enterprises.

The Workshop was called to order at 7:35 A.M.

**PUBLIC PARTICIPATION** – See Old Business

**OLD BUSINESS**

**VILLAGE OF CORFU WINTERFEST UPDATE** – Pam Ware gave updates to the Board regarding the Corfu Winterfest scheduled for January 25<sup>th</sup>, 2014. Supervisor Mileham said that some board members had concerns about the Winterfest held over the last couple of years. The main room and bathrooms were unclean and the main door was broken. Councilman Sformo said that the door being broken could not be helped as it was the wind that got hold of the door and broke it. Ms. Ware explained the plan for use of the specific rooms and their plan for clean-up. She also produced a letter on behalf of the Winterfest Committee requesting the use of the courtroom and explaining that it will be used for the basket raffle only.

**COST OF FREEDOM TRIBUTE UPDATE** – Joe Joyce from the American Legion apprised the Board of things planned for the “Cost of Freedom” Tribute coming to the Town Park from June 11<sup>th</sup> to June 15<sup>th</sup>, 2014. The American Legion has been looking into bathroom facilities, parking attendants, lighting, etc... The event is expected to bring very large crowds so they want to be prepared. There will be ceremonies and events scheduled throughout those days in June. The next meeting at the American Legion is scheduled for December 11<sup>th</sup>, 2013.

**SEWER PROJECT** – Engineer Cory Neefus from Clark Patterson Lee updated the board on the sewer project. By the third week in December all pipe should be in the ground and restoration will begin after that. The contractor is coordinating with the Village DPW to work on a plan and time frame for connection.

Attorney Mark Boylan said that the DEC approved establishment of sewer district #2 which would encompass the residents on Alleghany Road that are not in the gravity fed line and would each require a grinder station. Mr. Boylan said the Town should hold a public information meeting.

If people in that particular district don't initially want to connect they will not have the option to do so later. We are only forming sewer district #2 for those who want to connect immediately. They would be an out of district user later and would not have the same cost as those who connected initially, the cost later would be much greater. The residents in district #2 would have a 30 year debt service for the grinder stations and possibly the small high pressure line to bring material back to the pump station at Cohocton Road. The Board would like to plan the meeting for the week of December 16<sup>th</sup>. Clark Patterson will get the numbers together for the informational meeting.

Attorney Mark Boylan received a letter from the GCEDC regarding sewer use and rates for the BETP. The EDC wants thirty thousand gallons reserved for the tech park. Councilman Worth thinks that a time frame for that reserve should be established in case the tech park does not fill up and another company outside of the tech park is interested in connecting to the sewer line and needs some of that capacity. The other board members agreed. Mr. Boylan is working on sewer use laws for the entire district.

**ROOF REPAIR PROJECT @ COMMUNITY CENTER** – Mr. Neefus also let the board know that the community center roof project should be 100% complete by December 20<sup>th</sup> but that is dependent on the weather. All HVAC units have been installed. Councilman Sformo asked Cory to get the contractor to remove screws and trash from the property that they have left behind. He will make sure they do.

**PARK ELECTRICAL & WATER LINE** – Taylor McCabe from McCabe Enterprises said that National Grid is done at the Town Park and the light posts are up. Taylor believes they should be done on their end in approximately 1 ½ weeks. Dave Barsuk will work on the water line next week when the weather warms up.

**LIGHTING AT TOWN BUILDINGS** – Taylor McCabe said they are working on the Lime Energy lighting projects this week at the Community Center and Town Hall buildings and he thinks the projects should be done by years end. Mr. McCabe detailed the plan to move the parking lot lights to a separate panel and putting them on timers so they go off only at night. He will also switch some of the lights on the panel in the community Center so you can turn them on at the door rather than on the back end of the wall.

**NEW BUSINESS** - None

## **ROUND TABLE DISCUSSION**

**Planning Board Chairman Schneider** – Planning Board Chairman Tom Schneider said it was brought to his attention that Yancey's Fancy may need a special use permit for the construction trailer on the building site at the BETP. There was also some question as to any permits needed for a possible retaining wall on the backside of the building. The Planning Board is going to look at issuing a blanket special use permit for the entire Yancey's Fancy project at the November 27<sup>th</sup> meeting.

**Councilman Arnold** – Mr. Arnold said that the Girl Scouts planted their tree at the Town Park.

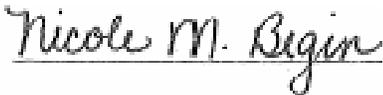
**Councilman Sformo** – Mr. Sformo said that Mike George from 77 Construction/Brier Hill finished putting the VFW panels on the wall at the community center and are finishing up the tiles that need repair in the Court and Village office area. They have also started on the roof over the Corfu Fire Department door.

**Councilman Worth** – Mr. Worth reported that the Joint Youth program grant was approved and that a meeting should be set up with the Director Donna Fix and committee members to make a plan for its use. The grant was given and is to be used for educational field trips over the next two years. There are guidelines that need to be followed for its use.

**RESOLUTIONS** - None

On **MOTION** of Councilman Arnold, seconded by Councilman Sformo to adjourn the meeting at 10:51 A.M. ALL AYES – MOTION CARRIED

Respectfully Submitted,



Nicole M. Begin, Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD WORKSHOP MEETING OF NOVEMBER 27, 2013 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY THE TOWN BOARD. APPROVAL OF MINUTES BY THE TOWN BOARD ARE DONE AT THE NEXT REGULAR TOWN BOARD MEETING.