

MINUTES of the Pembroke Town Board **Workshop** held on **May 23rd, 2013** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

PRESENT: Edwin F. Mileham Jr., Supervisor
Peter G. Sformo, Councilman
Gary L. DeWind, Councilman
Edward G. Arnold, Jr., Councilman

ABSENT: John J. Worth, Councilman

OTHERS PRESENT: Nicole Begin, Town Clerk; Tom Schneider, Planning Board Chairman; Mark Boylan, Attorney; Laura Landers, Freed Maxick & Battaglia; Joe Joyce and Red Robinson, American Legion Post #626.

The Workshop was called to order at 7:33 A.M.

OLD BUSINESS

SEWER PROJECT – Supervisor Mileham reported that Clark Patterson lee sent an update stating that the Pre-Bid Meeting is scheduled for next Wednesday, May 29 at 10:00 A.M. The engineers will be present to discuss the project with contractors. As of Thursday morning there are eight (8) plan holders on the project. Bids for the project will be submitted to Nicole at Town Hall. Due to the type and size of the project, bids may not appear until the day of the Bid Opening which is set for June 14th.

AGREEMENT WITH SCHOOL FOR PARK MAINTENANCE – Councilman Arnold has spoken with school officials and they are working on a plan for maintenance and use of the park fields. Mr. Arnold also said that the Lyndonville Tigers have been working with the school for the stripping of the football field and use of the schools locker room.

GCEDC UPDATE – Supervisor Mileham said the EDC will be granting \$750,000.00 to the town to be used as the Town’s contribution to Sewer District # 1. The Town gave the EDC \$750,000.00 through Local Law for the development of the Buffalo East Tech Park “North”. Because the “North” project fell through the GCEDC will grant \$750,000.00 to the Town to be used for Sewer District #1.

UPDATE – MOVING WALL EXHIBIT – Joe Joyce and Red Robinson from the Hiram G. Luhman American Legion Post #626 gave an update on the “Cost of Freedom Tribute” being held at the Pembroke Town Park in June 2014. They are working with the Niagara Falls Air Force base public affairs office on getting fly-overs for all three days that the “Moving Wall” is in the park.

The American Legion spoke to the Galle Zinter Inc. Monument company in Pembroke and the monument company is willing to donate a six foot stone for the park. The American Legion would like to approach the Pembroke and Oakfield schools in the fall to have a contest for students to write a poem that would be chosen to be etched on one side of the stone. The poem would need to be approximately 150 words and be written about the “Cost of Freedom”. The Legion would also like to give the students who submit a poem the opportunity to read them throughout the event. They would like to have the stone placed in the park and dedicated during the ‘Cost of Freedom

Tribute” event. The American Legion is hoping to work with the Board as soon as possible to choose a location for the stone so a footer can be dug and the location could be seeded so it is ready for placement in June 2014.

The American Legion will dedicate a POW/MIA flag for the flag pole at the park. They will also have a dedicated parking lot for handicap parking but ask that the Town have extra handicap port-a-johns for the event. They have spoken with PSI Disposal because the event may need extra dumpsters and the American Legion will ask the local Boy-Scout troops to do daily clean-up and will ask the Fire Department’s to help with parking. Mr. Joyce spoke with Skyworks for lighting at the park at night because the wall must be lit 24 hours a day. Mr. DeWind said that the Town is currently working on running more power to the park. Councilman DeWind was chosen as the liaison for the event.

VILLAGE COURT CLERK WINDOW – Mike George from Brier Hill/77 Construction looked into two options to replace or secure the Village Court Clerk window. The shatter proof glass option would cost approximately \$15,000.00 and the bars would very expensive as well. The Board decided not to go forward with these options due to cost. The Board will look into other options.

MUNICIPAL SOLUTIONS CONTRACT – Supervisor Mileham received a contract proposal from Municipal Solutions, Inc. to provide general financial services for the bonding of sewer district #1. The Board was not sure what this contract was for, whether it was specifically for the sewer district or for future projects as well. The Board decided to hold off signing it until Supervisor Mileham could call Municipal Solutions to find out.

NEW BUSINESS

FINANCIAL UPDATE – Laura Landers reviewed with the board what supervisor Mileham reported regarding the \$750,000.00 grant the Town will receive from the GCEDC. Mrs. Landers said that the original intent of the money was for the Buffalo East Tech Park “North” project and the “North” project is no longer going forward so the GCEDC can no longer use it. The EDC will grant the money back to the Town because they are not using it for the “North” park. The Town will use the granted money as the contribution for the sewer project instead of the Buffalo East Tech Park North project.

Ms. Landers informed the board that the monthly revenue and expenditures reports are complete up to March 2013. Freed Maxick will make sure that the board starts to receive the monthly reports again. There are also a couple of budget transfers that need to be made and Ms. Landers will have that information to the Town Clerk before the next meeting so a resolution can be done.

Ms. Landers suggested that the Town do a resolution to pay utility payments via auto-pay. Due to when the town approves vouchers for payments there are many months when utility payments are delinquent. Ms. Landers said the Town could have all utility payments made using auto-pay so there would be no disconnection notices. The Town Board would still see the bills through the monthly voucher approval process.

The Board agreed that they would prefer not to have disconnection notices and that the money is there to pay the bills so they should be paid on time. There will be a resolution at the next town board meeting.

Ms. Landers said that there is still money left in the budget line for Water District #3 which she believes has been closed out. Town Clerk Begin will find the resolutions referring to the close out and the money can then be used for Water District #3.

Ms. Landers will speak with Drescher and Malecki to see where they are at with the 2012 Audit. Ms. Landers will try to make the next workshop meeting with an audit update.

MERTIE DOLL HOUSE – Supervisor Mileham said that real estate agent Russ Romano who is working on the sale of the Mertie Doll property suggested that the Town drop the sale price. There have been over 500 online hits to the property website but no one has asked to see it. Councilman DeWind expressed that he did not think that the town should lower the price and that if the Town cleans it up better it would sell. The Board agreed to lower the price to \$117,500.00. The board also discussed hooking the house up to the sewer when it goes through and if the house sells before that time the town would still pay for the connection to the sewer.

ROUND TABLE DISCUSSION

Supervisor Mileham – Supervisor Mileham said the ARC will wash, strip and buff the floors at the Community Center for a little over \$1,000.00. The floors of the Community Center desperately need to be cleaned. Councilman Sformo said he still thinks that the Town needs a part-time cleaning person for the Community Center. Supervisor Mileham and Councilmen Arnold and DeWind will go down to look at the hall when the workshop meeting is through to assess the situation with the floors and trash.

Supervisor Mileham reported that he received a letter from the new owner of property on Phelps road. The property adjoins a small lot that the Town owns and in 2011 the Town was considering selling the property to the previous owner. Mr. Clouse was under the impression that the Town was planning to give the property away so he expressed in his letter that he was interested in owning the town property. Attorney Mark Boylan said that the Town cannot gift property and if the town is still interested in selling, the property could be sold but not before a public hearing is held. The board decided that they did not want to sell the property at this time.

Supervisor Mileham reported that Scott Strollo was provided a credit card for use to purchase material for the renovations at the Community Center.

Mr. Mileham said that there is a grant being offered for small wind turbines. J.O'Connell & Associates sent an email detailing information for this grant. Supervisor Mileham spoke with Mike at J.O'Connell and a representative from Earth, Wind and Solar to see if the town would benefit from this.

Supervisor Mileham said that there is a problem again at the log Cabin with kids jumping off the rocks. There has already been a call for emergency services this spring. The County is working on replacing “No Parking” signs on Gilmore Road, Waddington Street and Short Street. The County can then issue tickets for the kids parking there and illegally parking and trespassing.

Planning Board Chairman Schneider – There was some discussion regarding the outcome of the ZBA meeting on May 15th in regards to the Humel property. The Board understands the decision of the ZBA but is preparing for a lawsuit either way.

Planning Board Chairman Schneider reported that Yancey’s Fancy came before the Planning Board to discuss their plans for expansion. They are working with the DEC to try to mitigate wetlands. Tambe Electric came to the Planning Board for informational purposes. The Board will send it to County Planning for referral.

Superintendent Stocking – Town Clerk Begin reported for Mr. Stocking that the 2011 Ford pick-up truck was sold at auction for \$23,500.00.

Zoladz will be going into the town land on Stoney Lonesome Road to mulch up the brush and haul it away.

There will be a detour on North Pembroke Road beginning in August. The county highway department is working on repair of the North Pembroke Bridge.

Councilman DeWind – Councilman DeWind said that the kids have been hitting the balls into the fencing on the back stops at the park and denting the fences. Signs have been placed on the backstops to stop them from doing this.

Mr. DeWind put some chemical into the ponds at the park to help clear the algae.

The area for emergency vehicles to park has been leveled and stoned. Signs will be placed marking that it is for emergency vehicles only.

Councilman DeWind said that there are some holes in the soccer field that need to be filled. Supervisor Mileham will ask the highway department if they can fill them.

RESOLUTIONS - None

On **MOTION** of Councilman DeWind, seconded by Councilman Arnold to adjourn the meeting at 11:06 A.M.

ALL AYES – CARRIED

Respectfully Submitted,

Nicole M. Begin

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Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD WORKSHOP MEETING OF MAY 23, 2013 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY THE TOWN BOARD. APPROVAL OF MINUTES BY THE TOWN BOARD ARE DONE AT THE NEXT REGULAR TOWN BOARD MEETING.