

MINUTES of the Pembroke Town Board **End of Year Meeting and Workshop** held on **December 27th, 2012** at the Pembroke Town Hall, 1145 Main Road, Corfu, New York.

PRESENT: Edwin F. Mileham Jr., Supervisor
Peter G. Sformo, Councilman
John J. Worth, Councilman
Gary L. DeWind, Councilman

ABSENT: Edward G. Arnold, Jr., Councilman

OTHERS PRESENT: Nicole Begin, Town Clerk; Richard Kutter, Planning Board; Mark Boylan, Attorney; Mark Masse, GCEDC.

Supervisor Mileham explained that this is not only the Workshop but also the Year End Meeting. Mr. Mileham also said that due to inclement weather the meeting was delayed and he called the meeting to order at 9:00 A.M.

OLD BUSINESS

UPDATES TO ZONING LAW – Planning Board Chairman Kutter read to the Town Board the law regarding how the zoning law should and is being updated by the planning board and how often. Mr. Kutter said the planning board has done this about every two or three years. The most recent was presented to the Town Board in November 2012. Mr. Kutter recommended that if the Town Board wants a different entity to review that zoning law that a committee should be formed comprised of board members from both the ZBA and Planning Boards, County Planning, Town Board and citizens of the town. Mr. Kutter said he is in favor of the Town zoning law being reviewed locally. Mr. Kutter also said he feels that the Planning Board is business friendly and that they try to help the people but he knows that the Town Board might be looking to restructure the Planning Board and ZBA. Mr. Worth proposed that the same committee formed to review the zoning law be the same committee that reviews the comprehensive plan.

The Town Board discussed the restructure of the Planning and Zoning Boards and the possibility of moving some of the members around. The Board requested that the Supervisor call the members of each board to get their opinion and if any changes are going to be made the appointments will take place in 2013.

SEWER PROJECT – Tom Carpenter could not make it to the meeting due to weather. The Board discussed where everything is at with the easements. There are still 18 that we have not received so after the deadline of January 11th the Board will consult with the Town Attorney to see what the next step is.

MERTIE DOLL PROPERTY – The Town received the gas well royalty agreement for the property. Councilman Worth is working on the land separation with the Zoning department.

UPDATE FROM GCEDC – Mark Masse from the GCEDC had an update but asked that the Board go into executive session.

On **MOTION** of Councilman Sformo, seconded by Councilman DeWind to enter into Executive Session to discuss a personnel matter.

ALL AYES - MOTION CARRIED

TIME 9:50 A.M.

On **MOTION** of Councilman Sformo, seconded by Councilman Worth to reconvene into regular session.

ALL AYES – MOTION CARRIED

TIME: 10:20 A.M.

Supervisor Mileham reported that no decisions were made in Executive Session.

NEW BUSINESS

AMERICAN LEGION MOVING WALL – Joe Joyce from the American Legion came to the Board to discuss the possibility of using the Town Park in 2014 for the Vietnam Memorial Moving Wall. The American Legion post in Alabama is too small to hold the event and the Legion is asking if the Town would let it be held at the Town Park. The date would be June 11th to the 15th, 2014. The event would begin on the 11th with set-up and the tear down would be on the 15th at 3:00 P.M. The American Legion would provide manpower and security 24 hours a day during the event. Mr. Joyce said the American Legion would be using the event for recruitment and membership and not for fundraising. They are also looking into adding a tribute package called the “Cost of Freedom Tribute” which honors those who have served in Iraq and Afghanistan. The Town Board felt this would be a good idea and Councilman Sformo asked if there would be any cost to the town. Mr. Joyce said they are not asking the town for money but if the Town would like to donate to the cost that would be great too. Mr. Joyce just asked if the Town could provide lighting for the event. Councilman Worth said that an event held prior to the Wall event could help raise money to pay for it might be worth looking into.

DAMAGE TO CORFU BUILDING – Supervisor Mileham reported that the Pembroke Community Center Building in Corfu was accidentally hit by the part-time plow truck driver over the weekend. There is about \$10,000.00 worth of damage and the insurance company has been called. The insurance adjuster will stop by this week to look it over and a report will be submitted for payment. Councilman DeWind will call Brier Hill for repairs. The part-time employee is now used as a wingman only.

COUNTY ISSUING HOUSE NUMBERS –The 911 committee with Genesee County would like to start issuing addresses for the Town of Pembroke. Currently the Highway Superintendent issues all house numbers. Supervisor Mileham looked at the Town Law to see who is responsible for issuing house numbers. According to Town Law the Town Board can appoint someone to issue house numbers. The Board felt that the job of issuing address numbers should stay with the Highway Superintendent and an appointment will be made at the Organizational Meeting on January 3rd, 2013.

RESOLUTIONS

RESOLUTION # 89 of 2012 – Training for certain duties done by former Fiscal Manager

On **MOTION** of Councilman Sformo, seconded by Councilman DeWind, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Worth, AYE; Councilman Sformo, AYE; Councilman De Wind, AYE; Supervisor Mileham, AYE.
ALL AYES - MOTION CARRIED

WHEREAS, due to budget constraints the Town Board approved to abolish one position of Fiscal Manager effective January 1, 2013 and

WHEREAS, there will be necessary training needed for certain annual items that were previously done by the former fiscal manager; **NOW, THEREFORE, BE IT**

RESOLVED that former fiscal manager Arthur Munger will be retained at his current pay rate in employment status for the purposes of any training that may be necessary for a period not to exceed 30 days at the discretion of the Town Supervisor.

RESOLUTION # 90 of 2012 – Weight Limit signage for Maple and Scribner Roads

On **MOTION** of Councilman DeWind, seconded by Councilman Sformo, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Worth, AYE; Councilman Sformo, AYE; Councilman De Wind, AYE; Supervisor Mileham, AYE.
ALL AYES - MOTION CARRIED

WHEREAS, two Town Roads in the Town of Pembroke namely Maple Road and Scribner Road are being used by dump trucks traveling to and from County Line Stone Quarry, and

WHEREAS, residents of these two roads have complained regarding the speed, noise, fumes and dust caused by the travel of these vehicles, and

WHEREAS, there is also some concern as to the damage created by the fully loaded trucks to the roads themselves, **NOW, THEREFORE, BE IT**

RESOLVED that the Town Board approves a 10 ton weight limit for Maple Road and Scribner Road which are town roads and are maintained by the Town of Pembroke.

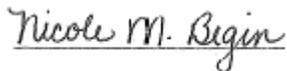
Supervisor Mileham suggested that there be some changes to the committees in 2013. The Board will discuss at the Organizational meeting.

Supervisor Mileham also informed the Board that all vouchers will have a new deadline due date so the abstract can be created for approval at the Board meeting. The Board questioned if they could approve vouchers at both the Town Board and Workshop meetings. Town Clerk Nicole Begin will look into it.

On **MOTION** of Councilman Sformo, seconded by Councilman Worth, to adjourn the Workshop at 11:50 A.M.

ALL AYES – CARRIED

Respectfully Submitted,



Nicole M. Begin
Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD WORKSHOP AND END OF YEAR MEETING OF DECEMBER 27, 2012 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY THE TOWN BOARD.