

MINUTES of the Pembroke Town Board Workshop held on November 17, 2011 at the Pembroke Town Hall, 1145 Main Road, Corfu, NY.

PRESENT: James H. Tuttle, Supervisor
John Worth, Councilman
Gary L. De Wind, Councilman
Edward G. Arnold, Jr., Councilman

ABSENT: Peter Sformo, Councilman

OTHERS PRESENT: Nicole Begin, Town Clerk; Stephen Stocking, Highway Superintendent; Ed Mileham; Jack Bernard

The Workshop was called to order at 7:39 a.m.

Superintendent Stocking introduced Jack Bernard. Mr. Bernard currently maintains Hillside Cemetery on Angling Road with the help of a committee.

Mr. Stocking spoke with Mr. Bernard about contracting him to help the Town with cemeteries that the Town of Pembroke currently maintains. Mr. Bernard said that the Town should first speak with a woman named Cindy Craig, New York State Jurisprudence on cemetery law who could go over Cemetery Law with the Town Board. Ms. Craig could explain to the Town Board what the laws are for municipal maintenance of cemeteries and if the Town could re-dedicate cemeteries to plot owners if they were able to form a committee to oversee the cemetery. Mr. Bernard said that there may be grants available for maintenance of cemeteries but was not sure if municipalities could apply for them. The Board agreed to have Ms. Craig come to speak to them at the January workshop meeting. Mr. DeWind stated that more respect needs to be paid to the deceased in our cemeteries and would like to see the headstones that are in disarray fixed.

Mr. Bernard left the meeting at 8:00 a.m.

OLD BUSINESS

Phone Review~ Supervisor Tuttle completed and mailed the paperwork for the Phone Review. Phone Review will review the Town Office's phone charges. There is no expense to the Town. If they find that the Town has been over billed they will take 50% of the refund that will be due to the Town as their payment.

Sewer Project~ Letters have been sent out to the residents along Alleghany Road between Cohocton Road and the Village of Corfu to find out the level of interest in the sewer due to the fact that in that proposed section there would need to be a forced main. Clark Patterson Lee is working on finding out if the Flying J and TA truck stops are interested in being included in the sewer district. The Board discussed the money that is committed to the GCEDC and if/how it can be used for sewer infrastructure. They also talked about interested parties along Route 77 and Route 5.

There was a sewer committee meeting on November 7th and another meeting is scheduled for November 21st at the Pembroke Town Hall.

Councilman Arnold said that Jacob Finkney will be receiving his Eagle Scout award and asked if the Town would be doing a commendation like has been done in the past. Ms. Begin said that Scout Leader Tim Franclemont has been in contact with her and he will have a few Boy Scouts receiving the Eagle Scout award. Mrs. Begin is waiting on a call from Mr. Franclemont regarding when the Boy Scouts can attend a Town Board meeting to receive their citations.

ROUND TABLE DISCUSSION

Superintendent Stocking – Mr. Stocking is still working on finding someone to do the Town's dead deer pickup. Mr. Tuttle stated that the entity hired should be a registered business so that the Town is not responsible for payment into retirement and insurance.

There was some discussion regarding County Line Stone expansion. Mr. Tuttle said that until an application is made to the Zoning Department there is not much to discuss.

The State DOT in Batavia is questioning how much it costs each Town in the County to plow state roads because the State may once again try to take over plowing them. Mr. Stocking will comply but said that the State does not plow as many times a day as the Town highway department does and that in the past the State did not want to plow the North/South state road, Route 77.

Councilman Worth – The new website is up and running. There are some minor changes that are still being worked on. Mr. Worth is working on getting email links on the website for Town Board members. Mr. Worth will get a quote for the purchase of the new server. We did not hear back about the grant that we applied for in January. Once the new server is ordered we will purchase the Docuware program to once again begin scanning documents into digital format. Funds are in the 2011 budget for the purchase of both. Once we have the new server in place it may be moved to a more secure location within the building.

Councilman De Wind – The water has been turned off at the park and the bathrooms have been winterized. Dumpsters will be removed shortly and the port-a-johns have been removed.

Supervisor Tuttle – A copy of the completed 2012 budget has been given to the Town Board and has been mailed to the New York State Comptroller.

There was some discussion about increased vacation time for employee's who have been employed for over 15 years and lowering the percentage that employee's pay for health insurance. The Board decided to leave things the way they are but did decide to update the employee handbook in 2012 and to look everything over to see if any changes need to be made.

RESOLUTIONS

On **MOTION** of Councilman Arnold, seconded by Supervisor Tuttle, the following **RESOLUTION** was **ADOPTED** by roll call vote: Councilman Arnold, AYE; Councilman Worth, AYE; Councilman DeWind, NAY; Supervisor Tuttle, AYE.
THREE AYES – 1 NAY - MOTION CARRIED

RESOLUTION # 58 – Reduction of Speed Limit on Akron Road, Town of Pembroke

WHEREAS the Town Board of the Town of Pembroke has received a petition from the residents and users of Akron Road; and

WHEREAS the Town Board of the Town of Pembroke has reviewed the petition requesting a reduction of the speed limit to 45 MPH for Akron Rd. in the Town of Pembroke; and

WHEREAS the Town Board of the Town of Pembroke has evaluated the situation, and taking into consideration the heavy amount of traffic, the limited shoulder on both sides of the road for walkers and bicyclists, the amount of families with small children residing on Akron Road, the limited sight distance at various areas combined with the increased amount of commercial truck traffic; **NOW, THEREFORE, BE IT**

RESOLVED that the Town Board of the Town of Pembroke endorses the presented petition and asks the County of Genesee and the State of New York to make the requested reductions to ensure a safe highway for the residents of our Town.

On **MOTION** of Councilman Arnold, seconded by Councilman Worth, to adjourn the Workshop Meeting at 10:13 a.m.
ALL AYES – CARRIED

Respectfully Submitted,

Nicole M. Begin

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Town Clerk

THESE MINUTES ARE A DRAFT ONLY OF THE TOWN BOARD WORKSHOP OF NOVEMBER 17, 2011 AND ARE SUBJECT TO CHANGE AND/OR REVISION PRIOR TO APPROVAL BY THE TOWN BOARD.